

MINUTES BOOKTOWN OF COEYMANS
May 27, 2015 – Town Board Meeting – 7:00pm**

**A Town Board Meeting was held Wednesday, May 27, 2015, at 7:00pm at Town Hall, 18
Russell Avenue, Ravena, New York**

PRESENT: Thomas E. Dolan, Councilman
George E. Langdon, IV, Councilman
Kenneth A. Burns, Councilman

ABSENT: Stephen D. Flach, Supervisor
Peter E. Masti, Councilman

ALSO PRESENT: Diane L. Millious, Town Clerk
David Wukitsch, Attorney for the Town

Supervisor Flach opened the meeting and led the Pledge of Allegiance.

OPENING COMMENT

Councilman Langdon stated that the record should reflect the absence of Supervisor Flach and Councilman Masti.

DESIGNATE COUNCILMEN TO CONDUCT TOWN BOARD MEETING

Attorney for the Town Wukitsch stated that they needed to do a motion authorizing Councilman Langdon to preside over the meeting.

MOTION

On motion of Councilman Burns, seconded by Councilman Dolan, authorizing Councilman Langdon to preside over the meeting.

VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

AGENDA

- Presentation
 - St. Peter's Cancer Care Center
- Public Comment
- Approval of Minutes
 - Town Board Meeting, May 11, 2015
 - Town Board Workshop, May 19, 2015
- Supervisor's Report – April 2015
- Department Reports
 - Town Clerk
 - Sewer
 - Building
- Old Business
- New Business
 - Set Public Hearing, Section 8
 - Donate to R.C. Sportsman Club
- Resolutions
 - Approve Abstract, April for 2014 Vouchers
 - Approve April Abstract
 - Appoint Highway Park Director
 - Appoint Exempt Confidential Secretary
 - Accept Resignation of Police Officer

MINUTES BOOKTOWN OF COEYMANS**
May 27, 2015 – Town Board Meeting – 7:00pm

- Correspondence
- Upcoming Workshops/Meetings
 - Planning Board Meeting, June 1, 2015, 7:00pm
 - Town Board Workshop, June 16, 2015, 6:00pm
 - Town Board Meeting, June 22, 2015, 7:00pm
 - ZBA Meeting, June 24, 2015, 7:00pm

PRESENTATION

St. Peter's Cancer Care Center

Councilman Langdon stated that the first item on the agenda was a presentation by St. Peter's Cancer Care Center.

Ms. Christine Ray Marchetti introduced herself as an Outreach Specialist with St. Peter's Cancer Care Services Program at St. Peter's Hospital and has been with the program for approximately 7 years and it has been a great Program to work for. She added that they receive funding from the New York State Department of Health & Center for Disease Control and they provide free cancer screening for folks who either don't have Health Insurance or have a high deductible Health Insurance Plan, which is becoming a little bit more common now. She continued by saying that the Program generally covers women age 40 and over for mammograms, clinical breast exams, pap tests and men and women age 50 and over for colon cancer screening and they provide the services through 85 providers between Albany and Rensselaer County, which are the counties that their grant covers through St. Peter's Hospital and clients have a choice of any one of those providers to use. She went on by saying that they offer special screening events in the evening and on weekends for clients to get their test done in one appointment and help with transportation, child care and whatever they need to get people in and screened. She added by saying that she is present to ask folks to let them know if there are places that they might know to get the word out in the community about the Program and to pass the information along so others can use their help and she along with other staff are available to attend events or whatever is necessary to get the word out day, evenings or weekends. She concluded by saying that she would be leaving flyers with a contact number to call for services and encouraged everyone to take the information and then asked if there were any questions.

Councilman Burns stated that it sounds like an awesome program.

Councilman Langdon asked if it is only for the date listed of May 28th.

Ms. Marchetti stated that there is a prominent event on May 28th and they will screen a number of people but they are a year round Program with providers that are close and Capital Care Ravena is in their Program as well as in the Hilltowns and Delmar and they try to make it as convenient as possible for their clients.

Councilman Langdon thanked Ms. Marchetti for her time.

Councilman Dolan stated that he would say her number for anyone watching, 525-8680.

Ms. Marchetti thanked them for their time.

PUBLIC COMMENT

Councilman Langdon invited the public to comment at this time, hearing none he moved to the next item on the agenda.

MINUTES BOOKTOWN OF COEYMANS
May 27, 2015 – Town Board Meeting – 7:00pm**

APPROVAL OF MINUTES

Councilman Langdon stated that there were two sets of minutes for Town Board approval, a Town Board Meeting on May 11th and a Town Board Workshop on May 19th and then asked for a motion to approve them.

MOTION

On motion of Councilman Burns, seconded by Councilman Langdon, the Minutes were approved as presented and read.

VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

SUPERVISOR'S REPORT

April 2015

FUND	BALANCE FWD.	RECEIPTS	DISBURSEMENTS	BALANCE
GENERAL	\$1,599,069.54	\$ 60,629.55	\$575,748.16	\$1,083,950.93
PART-TOWN	\$ 3,264.33	\$413,598.33	\$ 14,516.74	\$ 402,345.92
HIGHWAY	\$ 78,565.70	\$ 399.88	\$ 60,485.38	\$ 18,480.20
BRIDGE CONST.	\$ 29,127.88	\$ 3.42	-0-	\$ 29,131.30
SEWER	\$ 110,179.01	\$ 3,236.43	\$ 26,617.59	\$ 86,797.85
SPECIAL WATER	\$ 108,664.90	\$ 30,855.61	-0-	\$ 139,520.51
POLICE FORF.	\$ 50,364.19	\$ 676.72	\$ 2,224.47	\$ 48,816.44
TRUST & AGENCY	\$ 11,638.55	\$165,529.43	\$167,520.28	\$ 9,647.70
CAP. PROJ.	\$ 384,385.91	\$ 63.13	-0-	\$ 384,449.04
SECTION 8 HUD	\$ 1,924.21	\$ 42,308.13	\$ 42,662.50	\$ 1,569.84
			Total Rec. Bal.	\$2,204,709.73

CERTIFICATES OF DEPOSIT

<u>SAVINGS ACCOUNTS</u>	<u>COLATERAL</u>	<u>FDIC COVERAGE</u>	<u>COLLATERALIZED</u>	
	<u>COVERAGE</u>			
Unemployment	\$ 703.61	Greene County	\$250,000.00	\$3,018,217.31
Grove Cem.	\$40,954.87	National Bank	\$250,000.00	\$ 225,328.50
C.H. Cem.	\$13,434.91			
Total	\$55,093.39			

Councilman Langdon asked for a motion to approve the report.

MOTION

On motion of Councilman Burns, seconded by Councilman Langdon, the report was approved as presented and read.

VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

DEPARTMENT REPORTS

Town Clerk

Councilman Langdon asked that Town Clerk Millious give the Town Clerk Monthly Report.

Town Clerk Millious continued by giving the report.

Councilman Langdon asked for a motion to approve the report.

MINUTES BOOKTOWN OF COEYMANS
May 27, 2015 – Town Board Meeting – 7:00pm**

MOTION

On motion of Councilman Dolan, seconded by Councilman Burns, the report was accepted as presented and read.

VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

Sewer

Councilman Langdon asked the Councilman Dolan give the Sewer Department Monthly Report.

Councilman Dolan continued by giving the report.

Councilman Langdon asked for a motion to approve the report.

MOTION

On motion of Councilman Burns, seconded by Councilman Langdon, the report was approved as presented and read.

VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

Building

Councilman Langdon asked that Councilman Burns give the Building Department Monthly Report.

Councilman Burns continued by giving the report.

Discussion ensued regarding the year to date total of \$350.00, which appears to be an error, collectively the Town Board agreed to table the approval of the Building Department Monthly Report.

NEW BUSINESS

Set Public Hearing for Section 8

Councilman Langdon stated that Supervisor Flach was in receipt of a letter from Joseph E. Mastrianni, Inc., City Planning and Development Consultants and continued by reading the following:

Dear Supervisor Flach:

This year HUD requires a Five Year PHA Plan for the Town of Coeymans Section 8 Housing Choice Voucher Program for the fiscal year beginning October 1, 2015. I have prepared the Plan and a copy is included with this letter.

To allow for public comment on the plan, a Public Hearing with 45 (forty-five) day advanced notice is required and so I have included appropriate instructions, a Hearing Notice and a draft resolution with this letter that should make up setting up the Hearing and adopting the Plan as painless as possible.

Thank you for your cooperation in holding the Public Hearing. If you have any questions, please do not hesitate to contact me at 372-4739, ext. 126.

Very truly yours,

James E. Mastrianni, President

Councilman Langdon stated that they needed to make a motion to set a Public Hearing Date for July 27th at 6:30pm.

MINUTES BOOKTOWN OF COEYMANS
May 27, 2015 – Town Board Meeting – 7:00pm**

Councilman Dolan asked if they needed to read the sample resolution.

Attorney for the Town Wukitsch stated that he thinks they need a resolution to set a Public Hearing and added that he could come up with the wording for them off the floor.

Councilman Langdon asked that he do that.

Attorney for the Town Wukitsch continued with the following:

RES. #85-15 SET PUBLIC HEARING DATE FOR SECTION 8

On motion of Councilman Burns, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

WHEREAS, the requirements of the Department of Housing and Urban Development for approval of the PHA Plan for 2015 for the Town of Coeymans Section 8 Housing Choice Voucher Program requires that the Town Board hold a Public Hearing in regard to the PHA Plan, and

WHEREAS, the Town is required to publish a Public Hearing Notice in its Official Newspaper for at least 45 days prior to the date of the Hearing either as a display ad or a legal notice.

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk is hereby requested to publish a Public Hearing Notice in the Official Newspaper of the Town for a period of at least 45 days prior to the date of the Hearing, and

BE IT FURTHER RESOLVED, that the Public Hearing date shall be set for July 27, 2015 at Town Hall, beginning at 6:30pm.

R.C. Sportsman's Club Fishing Derby

Councilman Langdon read the following:

To Whom It May Concern:

The R.C. Sportsman's Club is sponsoring our 37th Annual Fishing Derby for children ages 1-16 who reside in the R-C-S School District. The Derby will be held Sunday, June 14th from 8:00am to 10:30am at the Town of Coeymans Filtration Plant on Route 144.

To insure this Derby is successful, we are once again soliciting contributions. In past years your generosity has enabled us to award each participant with a prize and a serving of hot dogs and drinks after the completion of the Derby.

At this time we would like to take this opportunity to invite you to join us on June 14th so you can see first-hand the reactions from the children participating as they reel in the "big one" We hope to see you there.

Very truly yours,

James Reilly
Fishing Derby Committee

Councilman Dolan stated that he believes last year they amended the letter to also include people who live in the Town of Coeymans but do not reside in the R-C-S School District.

Collectively the Town Board and Attorney for the Town Wukitsch agreed.

MOTION

On motion of Councilman Dolan, seconded by Councilman Burns, authorizing a \$100.00 donation to the R.C. Sportsman Club for the Annual Fishing Derby.
VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

MINUTES BOOKTOWN OF COEYMANS
May 27, 2015 – Town Board Meeting – 7:00pm**

RESOLUTIONS

RES. #86-15 APPROVE MAY ABSTRACT FOR 2014 VOUCHERS

On motion of Councilman Langdon, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans, does hereby approve and allow the following claims of vouchers for the May 2015 for 2014 vouchers.

FUND	VOUCHER #	AMOUNT
GENERAL (A)	\$216-217	\$92,296.22
	General Total	\$92,296.22
	Total for all Funds	

RES. #87-15 APPROVE MAY ABSTRACT

On motion of Councilman Burns, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

BE IT RESOLVED, that the Town Board has approved the payment of bills as presented in the abstract for May, 2015 as follows:

Voucher Numbers 169832,169905-169909,169914,169919-169924,169928-169930,169932-169941,169943,169948,169950-169957,169959-169989,169997-169998,170006 for a Prepaid Total of \$298,768.58

Voucher Numbers 169942,170017-170064 for a Non-Prepaid Total of \$33,825.92.

Total for all vouchers \$332,594.50

RES. #88-15 APPOINT PARKS AND RECREATION MAINTENANCE SUPERVISOR

On motion of Councilman Dolan, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

WHEREAS, Highway Superintendent Scott Searles is desirous of filling the position of Parks and Recreation Maintenance Supervisor, and

WHEREAS, Section 65 of the Civil Service Law authorizes provisional appointments when there is no appropriate eligible list available.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint provisionally, Donald VanAlstyne to the position of Parks and Recreation Maintenance Supervisor subject to the approval of Albany County Department of Civil Service at a rate of \$18.50 per hour, effective June 1, 2015.

Councilman Langdon stated that the resolution should say “and passing a pre-employment drug screening.”

RES. #89-15 APPOINT EXEMPT CONFIDENTIAL SECRETARY TO POLICE CHIEF

On motion of Councilman Langdon, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

WHEREAS, the Chief of Police, Peter McKenna is desirous of hiring an Exempt Confidential Secretary.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize to appoint an Exempt Confidential Secretary for the Town of Coeymans Chief of Police.

MINUTES BOOKTOWN OF COEYMANS
May 27, 2015 – Town Board Meeting – 7:00pm**

BE IT RESOLVED, that the Town of Coeymans appoints Dawne LaMountain as Exempt Confidential Secretary to the Police Chief at a rate of \$23.76 per hour, effective May 28, 2015.

Councilman Dolan asked what Ms. LaMountain's current title is.

Councilman Langdon stated that she is a Senior Telecommunicator and that position will no longer exist and they wish to keep her in the Department during the day.

RES. #90-15 ACCEPT RESIGNATION OF POLICE OFFICER

On motion of Councilman Burns, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

WHEREAS, Jeffrey A. Hoose has submitted his letter of resignation as Police Officer.

NOW, THEREFORE, BE IT RESOLVED, that the resignation of Jeffrey A. Hoose as Police Officer is accepted effective May 27, 2015.

Councilman Burns continued by reading the following:

Dear Chief McKenna:

Please accept this letter as formal notification that I will be officially resigning from the position as a Police Officer for the Town of Coeymans Police Department, effective immediately. I wish to express how truly grateful I am to have been able to work for such an outstanding Law Enforcement Agency. I have been given the opportunity to meet extraordinary people that have helped me build the foundation to my Law Enforcement career.

I appreciate the professional development and growth from the Town of Coeymans, and in particular from you. Your mentoring and support have encouraged me and I hope that we will continue our relationship as I move forward in my career.

I'd like to thank you for all your support and I wish you continued growth and success.

Yours Sincerely,

Jeffrey A. Hoose

Councilman Burns stated that Jeff is a full-time Sheriff with Albany County.

Councilman Langdon stated that he has been working as a full-time Sheriff for some time and found the schedule to be too much working part-time for the Town.

Councilman Dolan wished him luck.

WORKSHOPS/MEETINGS

- Planning Board Meeting, June 1, 2015, 7:00pm
- Town Board Workshop, June 16, 2015, 6:00pm
- Town Board Meeting, June 22, 2015, 7:00pm
- ZBA meeting, June 24, 2015, 7:00pm

ADDITIONAL COMMENTS

Councilman Langdon asked if there were any additional comments.

Councilman Burns asked Town Clerk Millious if she was still trying to fill the open position in her office.

MINUTES BOOKTOWN OF COEYMANS**
May 27, 2015 – Town Board Meeting – 7:00pm

Town Clerk Millious stated that she is and an ad was in the News Herald which was to run for two weeks and this week is the last week. She continued by saying that she will be going through the applications soon and conducting interviews and in turn will bring it to the Town Board's attention.

Councilman Langdon asked if there were any other comments.

Councilman Dolan stated that he should have brought it up under Old Business and then asked if there is an update for Dispatch.

Councilman Langdon stated that as far as he knows things are pretty much in place and the Emergency Management Committee is meeting later in the evening and he believes the process is going to start June 1st. He continued by saying that the Sheriff's Department will begin to handle the calls for dispatching but they will still have people downstairs for at least the next 2-3 weeks for any glitches or problems and they will be kept there until there aren't any issues.

Councilman Langdon asked if there were any other comments.

Councilman Burns asked Councilman Dolan when the summer help becomes available.

Councilman Dolan stated that he believes it is July 9th.

Councilman Burns stated that he has a lot of good projects for them, they will be going back to the Hannacroix Creek as well as making a nature trail down by the river so the elderly and disabled can make it down the trail where it is really beautiful. He added that he would like to get another meeting set up for the Hannacroix Creek Project to see how they are progressing with that and between him and Councilman Masti they will be handling that. He concluded by saying that he wants to keep the project going and he would like to see something happen in August.

Councilman Dolan interjected that the actual dates for the summer help is July 6th through August 14th.

Councilman Langdon stated that he wanted to thank Jeffrey Hoose for his service to the Town and added that the Village Wide Yard Sale is coming up.

Town Clerk Millious stated that it is the first Saturday in June.

Councilman Langdon stated that the date is June 6th.

Councilman Burns interjected that it is the same date as the Agricultural Festival.

Councilman Langdon asked if there were any other comments, hearing none he asked for a motion to adjourn.

ADJOURNMENT

MOTION

On motion of Councilman Burns, seconded by Councilman Dolan, the Town Board Meeting was adjourned.

VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

Time – 7:36pm

Respectfully Submitted,

APPROVED – As Read June 22, 2015


Diane L. Millious, Town Clerk