

MINUTES BOOKTOWN OF COEYMANS
March 18, 2015 – Special Town Board Meeting – 4:00pm**

A Special Town Board Meeting was held Wednesday, March 18, 2015 at 4:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Stephen D. Flach, Supervisor
Thomas E. Dolan, Councilman
Peter E. Masti, Councilman
Kenneth A. Burns, Councilman

ABSENT: George E. Langdon, Councilman

ALSO PRESENT: Diane L. Millious, Town Clerk
Kevin Reilly, Town Justice
George Dardani, Town Justice
Linda Eissing, Clerk to the Justice
Lisa Cirillo, Confidential Secretary
Peter J. McKenna, Chief of Police
Matthew Weidman, Bookkeeper

Supervisor Flach opened the meeting and led the Pledge of Allegiance.

OPENING COMMENT

Supervisor Flach stated that the records should reflect the presence of three Town Board Members with Councilman Langdon being absent.

AGENDA

- Annual Audit of Departments
 - Justice Court
 - Town Clerk
 - Police Department
 - Supervisor

NOTICE OF SPECIAL MEETING

Supervisor Flach asked that Town Clerk Millious read the Notice of Special Meeting into the record.

Town Clerk Millious continued by reading the following:

**NOTICE
TOWN OF COEYMANS
TOWN BOARD
SPECIAL MEETING**

In compliance with Public Officer's Law, this will inform you that the Town Board of the Town of Coeymans has scheduled a Special Meeting for the purpose of the Annual Audit. The Special Meeting will be held at 4:00pm on Wednesday, March 18, 2015 at Town Hall, 18 Russell Avenue, Ravena, New York.

**By Order of the Town Board
of the Town of Coeymans
Diane L. Millious
Town Clerk**

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ANNUAL AUDIT OF DEPARTMENTS

Supervisor Flach stated that the objective of the audit is to complete the requirements of an annual audit of certain Town Officials in accordance with Section 123 of Town Law.

Audits were conducted by the Town Board for the Justice Court, Town Clerk, Police Department and Supervisor. Judge Dardani, Judge Reilly and Tammy Eissing represented the Justice Court, Town Clerk Millious represented her office, Chief Peter J. McKenna represented the Police Department and Matthew Weidman represented the Supervisor/Bookkeeping Office.

ADDITIONAL COMMENTS

Councilman Burns asked if they could make a decision of what to do with the Handbook and Confidential Secretary Cirillo saying that she could do it as far as the changes. He added that he believes that she should be compensated because it really isn't part of her job and he would rather see her do it than some out company that doesn't really know what goes on here.

Councilman Masti stated that it would be less expensive.

Councilman Burns reiterated that it would be and added that Larry Conrad does not want to be involved but he would be answer any questions that Lisa has and then asked if there is a way they can do it.

Supervisor Flach stated that he thinks they can do it.

Councilman Dolan interjected that he didn't think it was the appropriate forum to discuss it.

Councilman Masti stated that they can discuss it at Monday's Meeting.

Supervisor Flach stated that it can be discussed as a personnel issue.

Councilman Dolan stated that if it warrants Executive Session it is fine.

Supervisor Flach stated that they can do it at the end of the meeting on Monday and it should only take 5 minutes.

Councilman Masti stated that he agrees with Councilman Burns.

Councilman Dolan reiterated that they will discuss it in an appropriate forum.

Supervisor Flach asked for a motion to adjourn.

ADJOURNMENT

MOTION

On motion of Councilman Masti, seconded by Councilman Burns, the Town Board Meeting was adjourned.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Time – 4:45pm

Respectfully Submitted,

APPROVED – As Read April 27, 2015



Diane L. Millious, Town Clerk