

MINUTES BOOKTOWN OF COEYMANS
July 15, 2014 – Town Board Workshop – 6:00pm**

A Town Board Workshop was held Tuesday, July 15, 2014, at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Stephen D. Flach, Supervisor
Thomas E. Dolan, Councilman
Peter E. Masti, Councilman
George E. Langdon, IV, Councilman
Kenneth A. Burns, Sr., Councilman

ALSO PRESENT: Diane L. Millious, Town Clerk
Scott Searles, Highway Superintendent
John Kerr, Chief Operator – WWTP
David Wukitsch, Attorney for the Town (arrived late for Exec. Session)

Supervisor Flach opened the meeting and led the Pledge of Allegiance.

OPENING COMMENT

Supervisor Flach stated that the record should reflect the presence of a full Town Board

AGENDA

- Presentation – Demand Response Partners
- Name Change for Private Road
- Student Resource Officer Agreement
- Bid on Highway Truck
- Highway Roof
- Document Destruction
- Employee Health Insurance
- Executive Session – Personnel Matter

DISCUSSIONS

Presentation – Demand Response Partners

Supervisor Flach stated that Tom Gervis was present to give the Town Board a presentation on Demand Response Partners and invited him to address the Board.

Mr. Tom Gervis continued by giving the presentation with key points as follows:

- He has previously worked with the Town of Coxsackie, specifically at the Sewer Treatment Plant.
- Demand Response Partners is what they refer to as a Responsible Interface Party, which is offered by the New York Independent System (NYISO), the grid operator in New York State.

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- They are tasked with enrolling facilities that could be on stand-by to shut their electric load in the event of a grid emergency.
- Sewer Treatment Plants are really good candidates because their load shape is basically flat across the day and typically they have a back-up generator that can be used to shed the electric load.
- They are enrolling Sewer Treatment Plants to be in stand-by in the event of a grid emergency to use the back-up generator to run the facility for a period of time.
- Grid emergencies are typically in the afternoon, Monday through Friday and last anywhere from 4-6 hours and over the past six years there have been a total of 8 hours of participation required in the program for the whole year.
- Last year July 18 & 19 were dispatch events with an oddball event on January 7th due to the cold and facilities were asked to rely on a back-up generator because the grid was in such an emergency situation.
- The goal of the program from the grid operator's standpoint is to make sure the overall grid is balanced, which can be done by increasing generation or decreasing demand and they operate on the decreasing demand side.
- A benefit overall in New York State is that it reduces the need for more power plants and for the Town the benefit is that they would be compensated for enrolling in the program as a stand-by resource and during events will be compensated based on how much KW they reduce during the actual events.
- If there is an event, there is a 21 hour notice and the WWTP would be called saying that there is potential for a dispatch and they would be asked to remain on stand-by to shed their load.
- On the actual day of the event there is a 2 hour notice when they will be asked to rely on their back-up generator.
- They have a system called Cold Red in which they take all the necessary parties e-mail addresses, cell phone numbers, and facility phone numbers so they can make sure they get the message out.
- They work with Coxsackie, Ithaca, Canandaigua, Washington County, Fredonia, Olean, Niagara Falls, City of Tonawanda, Amsterdam, Auburn and many other already enrolled in the program, historically they have been great performers.
- The program is really reliable from the grid operator's standpoint in those grid emergency situations to be able to decrease the demand.

Discussion ensued amongst the Town Board, Chief Operator Kerr and Mr. Gervis relative to expense to run a generator and the type of fuel, compensation for participation and events, how the Town's baseline is figured, forms necessary authorizing pulling usage data from current utility company, meters to log data, market projection, coverage necessary at the plant during an event, notifying the Town of events ahead of time, possibly converting to solar, how the money flow works with payments to the Town, how long the Town would have to commit to a contract, and the next step for joining the program.

Supervisor Flach stated that they will let them check it out and then decide whether or not they want to sign a contract at some point after that and then asked if there were any other questions or comments.

Councilman Masti stated that he thinks that they should look into it.

Councilman Langdon asked if they needed to do a motion or resolution.

Supervisor Flach stated that he thinks that they would just need a motion but before that he wanted to know how everyone feels about it.

Councilman Burns stated that if it is going to save them money or make money, he would say to go for it.

Councilman Dolan stated that he wanted to check with the Attorney for the Town.

Councilman Langdon stated that he would be interested in seeing what the projections are.

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Supervisor Flach stated that they will check with the Attorney for the Town and get back to him and it sounds like it can save them money and make them some money.

Mr. Gervis stated that they will be turning their Waste Water Treatment Plant into a revenue generating asset while helping out New York State.

Supervisor Flach asked if there were any other questions, hearing none he thanked Mr. Gervis.

Mr. Gervis thanked the Town Board for their time and added that he can be reached by phone or e-mail.

Name Change for Private Road

Supervisor Flach stated that there is a request to change the name of a portion of Riverview Drive, which will be considered a private road.

Highway Superintendent Searles stated that it will be from where the fence is now by the church up to the Industrial Park and added that the Town maintains from Rte. 144 to the fence, just past the church.

Discussion ensued amongst the Town Board relative to the need for a name change for 911 purposes, the resolution specifically describing what portion of the road, no change in the Town's portion of the road, possible GPS confusion without a change.

RES. #127-14 AUTHORIZE NAME CHANGE FOR PART OF RIVERVIEW DRIVE

On motion of Councilman Masti, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

WHEREAS, a formal request was made to change the name of a specific section of roadway in the Town of Coeymans, and

WHEREAS, with the construction of a bridge to the Port of Coeymans, this section of roadway is to be considered a private road, and

WHEREAS, the Coeymans Industrial Park has requested to change the name of a certain portion of Riverview Drive to Coeymans Industrial Park Lane, and

WHEREAS, the Coeymans Industrial Park will move forward in obtaining 911 addresses for the business situate on that portion of the private roadway,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby accept the name change of that portion of Riverview Drive to Coeymans Industrial Park Lane.

Councilman Dolan stated that he would suggest that they attach the specific description to the resolution.

Supervisor Flach added to the last paragraph "as described in the attached description".

Student Resource Officer Agreement

Supervisor Flach stated that there is a new Intermunicipal Agreement between R-C-S Central School and the Town of Coeymans for a School Resource Officer in which both the Town and School District share the cost and the Town gets the escrow in the summer when school is not in session and it is the same agreement as the last one. He added that Chief Darlington was working on getting another SRO but it has nothing to do with this resolution at this point, although it does say 1 or 2 if they decide to hire another one in the future.

Discussion ensued amongst the Town Board relative to the resolution also being for shared service and whether or not there have been any to date.

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RES. #128-14 AUTHORIZE SUPERVISOR TO EXECUTE INTERMUNICIPAL AGREEMENT WITH R-C-S CENTRAL SCHOOL DISTRICT

On motion of Councilman Langdon, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

WHEREAS, the Town of Coeymans and the Ravena Coeymans Selkirk Central School District have facilities, activities, and undertakings which may be available for the other's use when they are not need for Town or School District purposes, and

WHEREAS, Article 5G of the General Municipal Law specifically authorizes and encourages municipal corporations to enter into agreement with each other in order to provide cooperatively, jointly or by contract any facility, service, activity or undertaking which each participating municipal corporation has the power to provide separately, and

WHEREAS, the respective governing boards of the Town of Coeymans and the Ravena Coeymans Selkirk Central School District have determined that it is in their mutual best interests to enter into an agreement for the placement of one or more School Resource Officers (SRO) in the School Districts High/Middle School,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby authorizes Supervisor Stephen D. Flach to execute an Intermunicipal Agreement with the Ravena Coeymans Selkirk Central School District for SRO. (Agreement attached).

Highway Truck Bid

Supervisor Flach asked that Highway Superintendent Searles discuss the Highway truck bid.

Highway Superintendent Searles stated that they sold the small pick-up dump truck by putting it out to auction and in turn he was seeking a replacement, which was put out to bid for a 2015 Ford F-350 4X4 with a plow and sander and they had a bid opening and he would like the Town Board to award the bid to the lowest bidder. He continued by giving the bid results as follows:

<u>Bidder</u>	<u>Bid</u>
• R.C. Lacey Ford	\$43,800.00
• Metro Ford	\$44,293.00
• Orange Ford	\$44,319.00
• Crossroads	\$46,234.00

Highway Superintendent Searles stated that R.C. Lacey is the lowest bidder and added that they put it out to bid because it is usually cheaper than State bid.

Discussion ensued amongst the Town Board relative to what they received for the auctioned truck, the budget, a plan for trading in vehicles, warranty on the new truck and awarding the bid to the lowest bidder.

Supervisor Flach offered a motion to accept the bid.

MOTION

On motion of Supervisor Flach, seconded by Councilman Burns, the bid was awarded to the lowest bidder, R.C. Lacey in the amount of \$43,800.00.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Highway Roof

Supervisor Flach asked that Highway Superintendent Searles discuss the Highway roof.

Highway Superintendent Searles stated that in the budget there is money for a roof for the Highway Garage and Councilman Burns went out and he showed him the roof. He added that because of the Department of Labor you have to send in for the prevailing wage, which he has

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and he is now asking for the Board's permission to put out to bid because it has holes and shingles flying off with every storm.

Supervisor Flach stated that he would offer a motion to put it out to bid.

MOTION

On motion of Supervisor Flach, seconded by Councilman Dolan, authorizing Highway Superintendent to advertise for bids for replacing the roof on the Highway Garage.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Discussion ensued regarding what is in the budget, purchasing the metal and doing it themselves and if it would be an insurance issue.

Gazebo Roof (not on agenda)

Supervisor Flach stated that they put the gazebo roof out to bid last year and they tabled it for the time being and added that he 99.9% sure that they need to get bids again and then asked Councilman Dolan to describe the condition since he lives across the street from it.

Councilman Dolan stated that the southwest side is particularly bad.

Supervisor Flach stated that he would offer a motion to put it out to bid.

MOTION

On motion of Supervisor Flach, seconded by Councilman Dolan authorizing bids for replacing the gazebo roof.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Supervisor Flach stated that they would look at the bids from last year for dimensions.

Town Clerk Millious stated that they can't forget about prevailing wages.

Agreement for the Expenditure of Highway Money (not on agenda)

Highway Superintendent Searles stated that he has the Agreement for Expenditure of Highway Money, which needs to be signed by the Town Board. He continued by going over the list of roads that he is proposing to work on, which included road name and miles, amount for each road, type of repair and total cost, renting equipment and doing the work themselves with a test run in the Hamlet, and prices from other companies.

Supervisor Flach asked for a motion authorizing the expenditure of highway money.

MOTION

On motion of Councilman Masti, seconded by Supervisor Flach, authorizing the Agreement for the Expenditure of Highway Money.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Supervisor Flach asked that each Board Member sign the Agreement.

Document Destruction

Councilman Langdon stated that he does not know if there is enough interest in document destruction or not and at a previous meeting someone had come forth and asked if the Town would be willing to do some kind of a document destruction drop-off place and he happens to know someone that has a small business doing that. He continued by saying that he asked about prices and was informed that a larger canister runs approximately \$52.00 a month, which they would empty for four weeks and a smaller canister would be a \$10.00 savings and he also was informed that they would not lock the Town into a long-term contract and he could have them come in for a presentation if the Town were interested in doing something like that.

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Town Clerk Millious stated that she has the records room for retention and destruction but she has to have 50 boxes or more for destruction and she uses a company called 3N and she found that you can't run that much through a shredder.

Discussion ensued regarding the cost, confidentiality, how much might be accumulated over a month's time.

Councilman Langdon stated that he will have the vendor contact her directly.

Employee Health Insurance

Supervisor Flach stated that the contract for employee health insurance is up as of 09-01-14 and they have to make a decision on health care coverage.

Discussion ensued regarding the current plan, comparable plans, plans now available, prices for plans with higher deductibles, copays, the Town covering the deductible and paying 80%, savings for employer and employee.

Supervisor Flach stated that Monday, July 21st there will be a meeting for the employees to meet with Kool Agency to discuss the proposed health plans.

ADDITIONAL COMMENTS

Highway Superintendent Searles stated that on Monday, July 21st they will be dedicating the bench at the Highway Garage Memorial Garden to Albert Deering and added that everyone is invited.

Supervisor Flach asked if there were any other comments, hearing none he offered a motion to adjourn to Executive Session to discuss a personnel matter.

ADJOURNMENT TO EXECUTIVE SESSION

MOTION

On motion of Supervisor Flach, seconded by Councilman Masti, the Town Board Workshop was adjourned.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Time – 8:00pm

EXECUTIVE SESSION

Executive Session convened in the Supervisor's Office immediately following adjournment from the Workshop with the full Town Board and Attorney for the Town Wukitsch present. Discussion ensued regarding a personnel matter, no action was taken or decisions made. Executive Session ended at 9:00pm.

RECONVENE MEETING AND ADJOURNMENT

Supervisor Flach called the meeting back to order and asked for a motion to adjourn.

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MOTION

On motion of Councilman Dolan, seconded by Councilman Masti, the Town Board Meeting was adjourned.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Time – 9:02pm

Respectfully Submitted,

APPROVED – AS READ-July 28, 2014



Diane L. Millious, Town Clerk