

MINUTES BOOKTOWN OF COEYMANS
January 1, 2014 – Town Board Organizational Meeting – 9:30AM**

**A Town Board Meeting was held Wednesday, January 1, 2014 9:30am at Town Hall, 18
Russell Avenue, Ravena, New York**

PRESENT: Stephen D. Flach, Supervisor
Thomas E. Dolan, Councilman
Peter E. Masti, Councilman
George E. Langdon, Councilman
Kenneth A. Burns, Councilman

ALSO PRESENT: Diane L. Millious, Town Clerk
Scott Searles, Highway Superintendent

Supervisor Flach opened the Public Hearing and led the Pledge of Allegiance.

OPENING COMMENT

Supervisor Flach stated that the record should reflect the presence of four Town Board members present and the absence of Councilman Dolan.

NOTICE OF ORGANIZATIONAL MEETING

Supervisor Flach asked that Town Clerk Millious read the Notice of Organizational Meeting.

Town Clerk Millious read the following:

**NOTICE
TOWN OF COEYMANS TOWN BOARD
2014 ORGANIZATIONAL MEETING**

NOTICE IS HEREBY GIVEN, that the Organizational Meeting of the Town Board of the Town of Coeymans has been scheduled for Wednesday, January 1, 2014 at 9:30am. The meeting will be held at Town Hall, 18 Russell Avenue, Ravena, NY.

**By Order of the Town Board
of the Town of Coeymans
Diane L. Millious
Town Clerk**

SUPERVISOR'S COMMENT

Supervisor Flach wished everyone a Happy New Year and added that there were quite a few resolutions to go through to establish dates and employees for the first of the year and added that there were two new members of the Board, Councilmen Burns and Langdon and then welcomed them.

AGENDA

- Resolutions
 - Establish Town Board Meeting Dates for 2014
 - Establish Town Board Workshop Dates for 2014
 - Establish Planning Board Meeting Dates for 2014
 - Establish Zoning Board of Appeals Meeting Dates for 2014

MINUTES BOOKTOWN OF COEYMANS**

January 1, 2014 – Town Board Organizational Meeting – 9:30AM

- Establish Holiday Observance for 2014
- Authorize Supervisor to Execute Union Contracts
- Designate Depository of Funds
- Approve Investment Policy
- Authorize Payment in Advance of Claims
- Designate Official Town Newspaper
- Authorize Association of Town Pre-Registration
- Re-Appoint Administrator of Public Access
- Re-Appoint Alternate Member of Planning Board
- Re-Appoint Alternate Member of Zoning Board
- Re-Appoint Civil Defense Director
- Re-Appoint Emergency Management Committee
- Re-Appoint Ethics Board
- Re-Appoint Bingo Inspector
- Re-Appoint Marriage Officer
- Re-Appoint First Deputy Clerk
- Re-Appoint Town Prosecutor
- Re-Appoint Town Historian
- Authorize Undertaking
- Appoint Budget Officer
- Appoint Clerk to Supervisor
- Appoint Association of Towns Delegate
- Re-Appoint Deputy Supervisor
- Re-Appoint Planning Board Chairman
- Re-Appoint Zoning Board of Appeals Chairman
- Re-Appoint Planning Board Member
- Re-Appoint Zoning Board of Appeals Member
- Appoint Highway Equipment Operator I
- Appoint Deputy Superintendent of Highways
- Establish Mileage Rate for 2014
- Appoint Liaison Representatives
- Authorize 2014 Employee's & Rates

RESOLUTIONS

RES. #001-14 ESTABLISH TOWN BOARD MEETING DATES

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

BE IT RESOLVED that the Town Board of the Town of Coeymans does hereby set the following dates for Town Board Meetings for 2014. Please note that Town Board Meetings start at 7:00pm

January 1 st (Organizational)	June 23 rd
January 13 th	July 28 th
January 27 th	August 25 th
February 10 th	September 8 th
February 24 th	September 22 nd
March 10 th	October 14 th – Due to Columbus Day
March 24 th	October 27 th
April 14 th	November 11 th
April 28 th	November 24 th
May 12 th	December 8 th
May 27 th – Due to Memorial Day	December 22 nd

RES. #002-14 ESTABLISH TOWN BOARD WORKSHOP DATES

On motion of Councilman Langdon, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

MINUTES BOOKTOWN OF COEYMANS**

January 1, 2014 – Town Board Organizational Meeting – 9:30AM

WHEREAS, it has been determined that one Town Board Workshop meeting per month is deemed necessary,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board establishes the following dates in 2014 as Workshop Meetings. These meetings will take place on Tuesday evenings, commencing at 6:00pm.

January 21 st	July 15 th
March 18 th	August 19 th
April 22 nd	September 16 th
May 20 th	October 21 st
June 17 th	November 18 th
July 15 th	December 16 th

RES. #003-14 ESTABLISH PLANNING BOARD MEETING DATES

On motion of Supervisor Flach, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

BE IT RESOLVED that the Town Board of the Town of Coeymans does hereby set the following dates for the Planning Board Meetings for 2014. Please note that Planning Board Meetings start at 7:00pm.

January 6 th	July 7 th
February 3 rd	August 4 th
March 3 rd	September 2 nd – Due to Labor Day
April 7 th	October 6 th
May 5 th	November 3 rd
June 2 nd	December 1 st

RES. #004-14 ESTABLISH ZONING BOARD OF APPEALS MEETING DATES

On motion of Councilman Burns, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby set the following dates for the Planning Board Meetings for 2014. Please note that Planning Board Meetings start at 7:00pm.

January 15 th	July 16 th
February 19 th	August 20 th
March 19 th	September 17 th
April 16 th	October 15 th
May 21 st	November 19 th
June 18 th	December 17 th

RES. #005-14 ESTABLISH HOLIDAY OBSERVANCE FOR 2014

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

BE IT RESOLVED that the Town Board of the Town of Coeymans does hereby set the following dates for holiday observance for 2014.

January 1 st	New Year’s Day
January 20 th	Martin Luther King Day
February 17 th	President’s Day
May 26 th	Memorial Day
July 4 th	Independence Day
September 1 st	Labor Day
October 13 th	Columbus Day
November 4 th	Election Day
November 11 th	Veteran’s Day
November 27 th	Thanksgiving Day
November 28 th	Day after Thanksgiving

MINUTES BOOKTOWN OF COEYMANS**

January 1, 2014 – Town Board Organizational Meeting – 9:30AM

December 25th

Christmas Day

RES. #006-14 AUTHORIZE SUPERVISOR TO EXECUTE UNION CONTRACTS

On motion of Councilman Langdon, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen D. Flach to execute all agreements between the Town of Coeymans and contractual employees, CSEA and Council 82.

Supervisor Flach stated that the resolution authorizes him to sign the agreements and when they get to the point of going into negotiations they will discuss who will negotiate along with counsel and he wanted them to know that it is not a carte blanche type of thing.

RES. #007-14 AUTHORIZE DEPOSITORY OF FUNDS

On motion of Supervisor Flach, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans, pursuant to Town Law, Section 64 (1), 20 and 35, that National Bank of Coxsackie, Key Bank, First Niagara, Citizens Bank, Bank of Greene County or any other bank or depository authorized by the State of New York, be designated as the depository of funds of the Town of Coeymans. In addition, the Town Board directs that all Town officials responsible for monies are hereby required to deposit said monies into said depository.

RES. #008-14 AUTHORIZE INVESTMENT POLICY

On motion of Councilman Burns, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

WHEREAS, the Town of Coeymans has previously adopted a Model Investment Policy supplied by the State Comptroller's office on April 29, 1996, and

WHEREAS, all towns must adopt an Investment Policy according to the State Comptroller's Office, and General Municipal Law, and

WHEREAS, that Investment Policy shall be reviewed on an annual basis and shall be adopted at the Annual Organizational Meeting,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby adopt the Investment Policy for the year 2014.

Councilman Burns asked for an explanation of the Investment Policy.

Supervisor Flach stated that it is something that is done by the State and it is a law to make sure that the money is going to a proper account.

Councilman Langdon asked if it is money that is sitting in investment somewhere.

Supervisor Flach stated that it is money that they have sitting in the Bank of Greene County and National Bank of Coxsackie that is in their savings.

Councilman Langdon interjected that it is savings accounts and not really investments.

Supervisor Flach stated that the Town does not invest in different companies and reiterated that it is their savings.

RES. #009-14 AUTHORIZE PAYMENT IN ADVANCE OF CLAIMS

On motion of Councilman Masti, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize the payment in advance of audit of claims for public utility services, telephone, postage, freight and

MINUTES BOOKTOWN OF COEYMANS**

January 1, 2014 – Town Board Organizational Meeting – 9:30AM

express charges, lease and maintenance agreements, and any other prepayments that would result in penalties against the Town of Coeymans. In addition all payroll and employee benefits payable and due at specific times.

Councilman Langdon asked for an explanation of payment in advance of claims.

Supervisor Flach stated that for as an example, utilities are pre-paid and do not have to wait for Town Board approval for payment.

Town Clerk Millious interjected that they are included in the abstract resolution.

RES. #010-14 DESIGNATE OFFICIAL NEWSPAPER

On motion of Councilman Langdon, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

BE IT RESOLVED that the Town Board of the Town of Coeymans pursuant to Section 64, Subdivision 11 of the Town Law, designates The News Herald, a newspaper regularly published in the Town of Coeymans, County of Albany, the official newspaper of the Town of Coeymans.

Councilman Burns asked if there is another newspaper that they can use.

Supervisor Flach stated that there is but they choose the News Herald because it is a local paper.

RES. #011-14 AUTHORIZE ASSOCIATION OF TOWNS PRE-REGISTRATION

On motion of Supervisor Flach, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

WHEREAS, the Association of Towns has developed an in-office pre-registration procedure for the 2014 Annual Meeting, and

WHEREAS, the Association of Towns has offered a preferential pre-registration rate of \$100.00 per person, and

WHEREAS, the Town Board of the Town of Coeymans authorizes the Supervisor to take advantage of the preferential pre-registration rate of \$100.00 per person,

NOW, THEREFORE, BE IT RESOLVED, that all Elected Officials and employees specifically authorized by the Town Board may attend the Association of Town's Annual Meeting & Training School in New York City, February 16-19, 2014, and that the Town will reimburse them at a per-diem of \$75.00 per day.

RES. #012-14 RE-APPOINT ADMINISTRATOR OF PUBLIC ACCESS

On motion of Councilman Burns, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

WHEREAS, the Town Board of the Town of Coeymans, does hereby have an agreement with Mid-Hudson Cablevision to provide public access programming directly from the Town building located at 18 Russell Avenue, Ravena, New York.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint William Horton, Administrator of Access for the purpose of coordinating, programming, and overseeing individuals involved in the telecasting of approved programs at the rate of \$50.00 per televised meeting.

RES. #013-14 RE-APPOINT ALTERNATE MEMBER OF PLANNING BOARD

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

WHEREAS, the term of Linda Ziegler as alternate member of the Town of Coeymans Planning Board has expired on December 31, 2013, and

WHEREAS, the Town Board has determined her service to be of value to the Town, and

MINUTES BOOKTOWN OF COEYMANS**

January 1, 2014 – Town Board Organizational Meeting – 9:30AM

WHEREAS, Linda Ziegler has expressed an interest in retaining a seat as alternate member of the Planning Board,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby re-appoint Linda Ziegler to a one-year term as alternate member of the Planning Board to expire on December 31, 2014.

Supervisor Flach stated that she is also the secretary for the Planning and Zoning Boards and it made sense because she is already there.

RES. #014-14 RE-APPOINT ALTERNATE MEMBER OF ZONING BOARD OF APPEALS

On motion of Councilman Langdon, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

WHEREAS, the term of Linda Ziegler as alternate member of the Town of Coeymans Zoning Board of Appeals has expired on December 31, 2013, and

WHEREAS, the Town Board has determined her service to be of value to the Town, and

WHEREAS, Linda Ziegler has expressed an interest in retaining a seat as alternate member of the Zoning Board of Appeals,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby re-appoint Linda Ziegler to a one-year term as alternate member of the Zoning Board of Appeals to expire on December 31, 2014.

RES. #015-14 RE-APPOINT CIVIL DEFENSE DIRECTOR

On motion of Supervisor Flach, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

BE IT RESOLVED that the Town Board of the Town of Coeymans does hereby appoint William Bruno as the Civil Defense Director for the Town of Coeymans and Chairman of the Emergency Management Committee, for a term to expire on December 31, 2014. Compensation for this position is \$1,500.00 a year.

Supervisor Flach stated that they have a whole team in case of an emergency, which includes several members of the fire companies and the Chief of Police who is the Director.

RES. #016-14 RE-APPOINT EMERGENCY MANAGEMENT COMMITTEE

On motion of Councilman Burns, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

WHEREAS, the Town of Coeymans, Village of Ravenna, Emergency Management Committee has an Emergency Management Plan to be implemented at the same time of specific incidents of events that may result in severe or extensive damage, loss of property, casualties, deaths and/or disruption of the normal everyday routine of our specific geographic area, and

WHEREAS, the success of this plan depends on the cooperation and coordination of a number of individuals and organizations,

NOW, THEREFORE, BE IT RESOLVED, that the following will be participating and contributing agencies: Coeymans Fire Company, Coeymans Hollow Fire Corporation, Town of Coeymans Police Department, Ravenna Hose Company, Ravenna Rescue Squad, and

BE IT FURTHER RESOLVED that the Committee shall consist of the following for a period ending December 31, 2014:

Bill Bruno, Chairman, Town of Coeymans
Chief Greg Darlington, Emergency Operations Director
Mark Deyo, Coeymans Fire Company #1
Steven Payne, Coeymans Hollow Volunteer Fire Corporation

MINUTES BOOKTOWN OF COEYMANS**
January 1, 2014 – Town Board Organizational Meeting – 9:30AM

Travis Whitbeck, Ravena Hose Company
Marvin Powell, Ravena Rescue Squad
William Bailey, Village of Ravena, Ad Hoc Member

RES. #017-14 RE-APPOINT ETHICS BOARD

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

WHEREAS, the Town Board is advised that the terms of office for the members of the Ethics Board expired December 31, 2013, and

WHEREAS, the Town Board wishes to continue the work of the Ethics Board,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby appoints Harry A. Sturges, Gary Bogardus, and Delores Martinez to the Ethics Board with terms to expire December 31, 2014.

Supervisor Flach stated that the Ethics Board is for when there is a question of ethics of an employee or Town official and in turn it is brought up before the Ethics Board to look into it.

RES. #018-14 RE-APPOINT BINGO INSPECTOR

On motion of Councilman Langdon, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

WHEREAS, the Town of Coeymans requires a Bingo Inspector to ensure that the games being run in the Town are in compliance with New York State regulation,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Coeymans does hereby appoint Edward J. Domanico as Bingo Inspector, at the yearly rate of \$1,700.00, with a term to expire December 31, 2014.

RES. #019-14 RE-APPOINT MARRIAGE OFFICER

On motion of Supervisor Flach, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Mi-Lyn Dolan as Marriage Officer for the Town of Coeymans with the responsibilities as determined by Town Law. This appointment expires December 31, 2014.

Supervisor Flach stated that are a few people within the Town that can perform marriages.

Town Clerk Millious stated that a Marriage Officer can only marry people within the Town of Coeymans but judges can marry outside the Town.

RES. #020-14 RE-APPOINT FIRST DEPUTY CLERK

On motion of Councilman Burns, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

WHEREAS, Lucinda Vatalaro, pursuant to Chapter 280 of the Laws of 2007, was appointed the First Deputy Town Clerk position, and

WHEREAS, Town Clerk Millious desires that Ms. Vatalaro continue in this position,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby acknowledges the Town Clerk's appointment of Lucinda Vatalaro as First Deputy Town Clerk. This appointment is for a term to expire December 31, 2014.

RES. #021-14 RE-APPOINT TOWN PROSECUTOR

On motion of Councilman Masti, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

MINUTES BOOKTOWN OF COEYMANS**

January 1, 2014 – Town Board Organizational Meeting – 9:30AM

BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby reappoint Ken McGuire, Jr. Esq. to serve as Prosecutor for Town related matters at an annual rate of \$12,800.00.

These services shall be payable by monthly voucher submissions by Mr. McGuire.

Supervisor Flach stated that the Town Board hired Mr. McGuire last year and he is the Town's Prosecutor for traffic court, he has done a great job and the clerk and judges are very happy with him.

RES. #022-14 RE-APPOINT TOWN HISTORIAN

On motion of Councilman Langdon, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

BE IT RESOLVED that the Town Board of the Town of Coeymans does hereby appoint Harry A. Sturges; Town Historian for the Town of Coeymans, for a term to expire on December 31, 2014. Compensation for this position is \$650.00 a year.

Supervisor Flach stated that Mr. Sturges is a pillar in the community and has done a phenomenal job with the history of the Town and they are pleased to have him.

RES. #023-14 AUTHORIZE UNDERTAKING

On motion of Supervisor Flach, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

WHEREAS, Public Officer's Law Section 11 and Town Law Section 25, require that the Supervisor, Town Clerk, Justices, Superintendent of Highways and such other officers and employees as the Town Board may identify, execute and file in the office of the Town Clerk, County Clerk and/or the Office of Court Administration, as appropriate, an official undertaking conditioned for the faithful performance of their duties, and

WHEREAS, the Town Board has determined that a surety company authorized to transact business in the State of New York, should execute the aforementioned undertaking and the expense thereof shall be an authorized charge against the Town,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board directs the acquisition of such undertaking pursuant to the above stipulations.

Supervisor Flach asked that Town Clerk Millious explain the Undertaking.

Town Clerk Millious stated that when new officers are elected they have to take an undertaking, which is done through Stolz Agency and filed in the Town Clerk's Office.

Supervisor Flach stated that it guarantees that as Officers of the Town, they are going to pay the bills and it is a Town Law, everyone has to do it no matter what office they hold.

RES. #024-14 APPOINT BUDGET OFFICER

On motion of Councilman Burns, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 3 – NAYS 0 – ABSTAIN 1 (Flach) – ABSENT 1 (Dolan) – SO MOVED

WHEREAS, Town Law Section 103(2) establishes the position of Budget Officer, which is defined as the Town Supervisor, or any person other than a member of the Town Board, as appointed by the Supervisor to serve at his pleasure, and

WHEREAS, the position of Budget Officer is hereby created, and

WHEREAS, the 2014 Adopted Budget includes funds for this position,

NOW, THEREFORE, BE IT RESOLVED, that Stephen D. Flach is hereby appointed to the position of Budget Officer for the year 2014 at an annual salary of \$15,000.00.

MINUTES BOOKTOWN OF COEYMANS**

January 1, 2014 – Town Board Organizational Meeting – 9:30AM

Councilman Burns interjected that it is a smart move.

Councilman Langdon stated that currently the Supervisor's position pays \$30,000.00 a year and his duties include Budget Officer and with this additional it would bring his salary up to \$45,000.00 a year, which is much more comparable to what should be paid to someone running a 6 million dollar organization.

RES. #025-14 APPOINT CLERK TO SUPERVISOR

On motion of Councilman Masti, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

WHEREAS, Albany County Department of Civil Service previously advised the Town that the Bookkeeper is no longer an exempt position, and

WHEREAS, the Town Board adopted the title of Clerk to the Supervisor, which is in the exempt class for all towns, on January 24, 2011, and

WHEREAS, this position has the flexibility to perform the same duties,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby, at the request of the Supervisor, appoints Matthew Weidman to the position of Clerk to the Supervisor, at a rate of \$20.00 an hour.

RES. #026-14 APPOINT ASSOCIATION OF TOWNS DELEGATE & ALTERNATE

On motion of Councilman Langdon, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Supervisor Stephen D. Flach as Delegate for the Town of Coeymans at the Association of Town's Convention, February 16-19, 2014 and Councilman Peter E. Masti as an alternate.

Supervisor Flach stated that at the Association of Town's Annual Meeting, Supervisor's vote on Association of Towns resolutions and this resolution authorizes him as Supervisor to represent the Town of Coeymans.

RES. #027-14 RE-APPOINT DEPUTY SUPERVISOR

On motion of Supervisor Flach, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

BE IT RESOLVED that the Town Supervisor hereby re-appoints Peter E. Masti, to the position of Deputy Town Supervisor, effective immediately, with no additional compensation for services performed while serving this position.

RES. #028-14 RE-APPOINT PLANNING BOARD CHAIRMAN

On motion of Councilman Burns, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans, does hereby appoint Winthrop M. Irwin as Chairman for the Town of Coeymans Planning Board. This appointment is effective immediately and will expire on December 31, 2014.

RES. #029-14 RE-APPOINT ZONING BOARD OF APPEALS CHAIRMAN

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

BE IT RESOLVED that the Town Board of the Town of Coeymans does hereby appoint Stephen Schmitt as Chairman of the Zoning Board of Appeals to a term to expire on December 31, 2104.

Supervisor Flach stated that Mr. Irwin and Mr. Schmitt are doing a great job and he appreciates them.

MINUTES BOOKTOWN OF COEYMANS**

January 1, 2014 – Town Board Organizational Meeting – 9:30AM

RES. #030-14 RE-APPOINT PLANNING BOARD MEMBER

On motion Councilman Langdon, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

WHEREAS, the term of Michael Beachler on the Planning Board expired on December 31, 2013, and

WHEREAS, the Town Board has determined his service to be of value to the Town, and

WHEREAS, Mr. Beachler has expressed an interest in retaining a seat on the Planning Board,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans, does hereby re-appoint Michael Beachler to fill the term of Cynthia Kunz on the Town of Coeymans Planning Board to expire December 31, 2017

RES. #031-14 RE-APPOINT ZONING BOARD OF APPEALS MEMBER

On motion of Supervisor Flach, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

WHEREAS, the term on Daniel T. Harris on the Zoning Board of Appeals expired on December 31, 2014, and

WHEREAS, the Town Board has determined his service to be of value to the Town, and

WHEREAS, Mr. Harris has expressed an interest in retaining a seat on the Zoning Board of Appeals,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby re-appoint Daniel T. Harris to a five-year term on the Town of Coeymans Zoning Board of Appeals, to expire December 31, 2018.

RES. #032-14 APPOINT HIGHWAY EQUIPMENT OPERATOR I

On motion of Councilman Burns, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

WHEREAS, Highway Superintendent Searles is desirous of filling a part-time, per-diem position for Equipment Operator I in the Highway Department, and

WHEREAS, the Highway Superintendent has advertised for the position and found a candidate who meets the minimum qualifications, and

WHEREAS, the position is pending the Albany County Civil Service review and approval of the candidate's qualifications,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Albert J. Deering to the position of Equipment Operator I, effective January 6, 2014, at the rate in effect in the current Bargaining Agreement.

RES. #033-14 APPOINT DEPUTY HIGHWAY SUPERINTENDENT

On motion of Councilman Masti, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

WHEREAS, the Town Board appropriated funds in the 2014 Adopted Budget for the position of Deputy Highway Superintendent, and

WHEREAS, the Highway Superintendent is desirous of filling this position, and

WHEREAS, Section 65 of the Civil Service Law authorizes provisional appointment when there is no appropriate eligible list available,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint provisionally, Guy Weidman, to the position of Deputy Superintendent of

MINUTES BOOKTOWN OF COEYMANS**

January 1, 2014 – Town Board Organizational Meeting – 9:30AM

Highways subject to the approval of Albany County Department of Civil Service, at a rate of \$21.61 per hour, effective January 1, 2014.

RES. #034-14 ESTABLISH MILEAGE RATE

On motion of Councilman Langdon, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans, pursuant to Section 102, Subdivision I of Town Law, establishes the rate of 56 cents per mile for the authorized use of personal vehicles by Town employees in the performance of their duties based on the Internal Revenue Service rate.

RES. #035-14 APPOINT LIAISON REPRESENTATIVES

On motion of Supervisor Flach, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

WHEREAS, the Supervisor wishes to appoint Council Members to serve as liaison representatives to the Town’s various boards and organizations, and

WHEREAS, the Supervisor wishes to appoint Council Members to serve in various assignments for a one-year term expiring on December 31, 2014,

NOW, THEREFORE, BE IT RESOLVED, that the following Council Members are hereby appointed to serve in the designated assignments.

Councilman Peter E. Masti – Justice Court, Police Department, Ravena Rescue Squad, Fire Departments

Councilman George E. Langdon – Information Technology, Police Department, Planning Board, Economic Development, Zoning Board of Appeals

Councilman Thomas E. Dolan – Assessor, Zoning Board of Appeals, Fire Departments, Sewer Department

Councilman Kenneth A. Burns – Highway, Building, Sewer, Town Clerk

RES. #036-14 AUTHORIZE EMPLOYEES AND RATES FOR 2014

On motion of Councilman Burns, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

WHEREAS, the Town Board has previously approved the 2014 Annual Budget for the Town of Coeymans, and

WHEREAS, that budget included appropriations for personal services for contractual and non-contractual employees,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans authorizes the following employees for 2014 in accordance with labor contracts in effect and budgeted amounts for positions outside the scope of negotiated contracts. (See attached list).

Name	Position	Annual Pay Periods	Rate/Hourly or Salary
Stephen Flach	Supervisor	26	1153.84
Lisa Cirillo	Confidential Secretary	26	15.81
Matthew Weidman	Clerk to the Supervisor	26	20.00
Susan King	Clerk I	26	16.41
Linda Ziegler	Clerk I p/t	26	11.76
Kenneth Burns	Councilman	26	461.54
Thomas Dolan	Councilman	26	461.54
George Langdon	Councilman	26	461.54
Peter Masti	Councilman	26	461.54
George Dardani	Justice	26	686.54

MINUTES BOOKTOWN OF COEYMANS**
January 1, 2014 – Town Board Organizational Meeting – 9:30AM

Philip Crandall	Justice	26	686.54
Linda Eissing	Clerk to the Justice f/t	26	24.25
Kevin Reilly	Clerk to the Justice p/t	26	11.44
Diane Millious	Town Clerk	26	1,588.85
Lucinda Vatalaro	First Deputy Clerk	26	19.38
Michelle Conte	Clerk I p/t	26	11.44
Bonnie Keyer	Clerk I p/t	26	11.44
Laura VanValkenburg	Assessor	26	1,114.43
Dawn DeRose	Clerk I p/t	26	13.49
Anthony DiAcetis	Clerk I p/t	26	11.40
Roger Sevilla	Assessment Aide p/t	26	11.40
John Kerr	Chief WWTP Operator	26	23.15
Keith Geraldson	WWTP Operator	26	22.08
John Lennon	WWTP Operator	26	22.08
Scott Searles	Highway Superintendent	26	1,961.54
Guy Weidman	Deputy Highway Super.	26	21.61
Tom Bennett	Equipment Operator II	26	21.94
Ed Barrett	Equipment Operator I	26	20.05
Michael Coons	Equipment Operator I	26	19.92
P. Deluke	Equipment Operator I	26	19.58
George LaMountain	Equipment Operator I	26	20.16
Don Merrill	Equipment Operator I	26	19.92
Larry Southwick	Equipment Operator I	26	19.92
Ursula Millett	Clerk I p/t	26	11.44
Gregory Darlington	Chief of Police	26	3,191.58
Dan Contento	Police Sergeant	26	29.78
Ryan Johnson	Police Sergeant	26	29.48
Jason Albert	Police Officer	26	27.10
Nicholas Westfall	Police Officer	26	26.80
Danielle Crosier	Police Officer	26	20.13
K. Cuddeback	Police Officer	26	18.30
Ryan Cross	Police Officer p/t	26	21.93
Gerald DeLuca	Police Officer p/t	26	23.79
J. Dunn	Police Officer p/t	26	22.79
J. Gallagher	Police Officer p/t	26	21.93
Robert Griffith	Police Officer p/t	26	22.79
Henry Klein	Police Officer p/t	26	21.93
J. Laviano	Police Officer p/t	26	18.13
Peter McKenna	Police Officer p/t	26	21.93
Barbara McMullen	Police Officer p/t	26	21.93
J. Myers	Police Officer p/t	26	21.93
Todd Polverelli	Police Officer p/t	26	21.93
Steve Prokrym	Police Officer p/t	26	23.79
Brian Rinaldi	Police Officer p/t	26	22.79
G. Rivituso	Police Officer p/t	26	22.79
M. Card	Police Officer p/t	26	18.13
G. Leone	Police Officer p/t	26	18.13
W. Stockman	Police Officer p/t	26	18.13
M. Sylvester	Police Officer p/t	26	18.13
Jeffrey Hoose	Police Officer p/t	26	16.47
Nick LaMountain	Police Officer p/t	26	16.47
Matthew Mueller	Police Officer p/t	26	16.47
Dawn LaMountain	Sr. Telecommunicator	26	22.94
Nicola McMullen	Telecommunicator	26	21.00
Mike VonSchenk	Telecommunicator	26	21.32
J. D'Ambrosio	Telecommunicator p/t	26	19.40
B. Dunican	Telecommunicator p/t	26	19.40
Randy Hotaling	Telecommunicator p/t	26	19.40
R.J. Hotaling	Telecommunicator p/t	26	19.40
Kyle Kearney	Telecommunicator p/t	26	19.40

MINUTES BOOKTOWN OF COEYMANS
January 1, 2014 – Town Board Organizational Meeting – 9:30AM**

Nick LaMountain	Telecommunicator p/t	26	19.40
K. Turek	Telecommunicator p/t	26	19.40
D. Darlington	Telecommunicator p/t	26	16.66
T. Thompson	Telecommunicator p/t	26	16.66
T. Young	Telecommunicator p/t	26	16.66
Terry Maddage	Automotive Mechanic p/t	26	25.00
James Shear	Dog Control Officer p/t	26	11.35
Larry Conrad	Building Inspector/CEO	26	24.34
Sante DeBacco	Asst. Building Insp. p/t	26	18.49
Cathy Anderson	Clerk I	26	16.41
Nelson Perry	Parks & Rec. Main. Super.	26	21.82
Jeffrey Hoose	Laborer	26	18.87
David Mergendahl	Laborer	26	19.11
Edward Domanico	Bingo Inspector	26	32.00
William Bruno	Civil Defense Director	12	125.00
Harry Sturges	Town Historian	12	50.00
Danyel Crowley	Recreation Leader p/t	Seasonal	13.00
Winthrop Irwin	Planning Board Chairman	10	100 per mtg./50 per workshop
Ernest Quinto	Planning Board Member	12	80 per mtg. 40 per workshop
Michael Beachler	Planning Board Member	12	80 per mtg. 40 per workshop
Robert Nolan	Planning Board Member	12	80 per mtg. 40 per workshop
David Ross	Planning Board Member	12	80 per mtg. 40 per workshop
Vacant	Planning Board Member	12	80 per mtg. 40 per workshop
Vacant	Planning Board Member	12	80 per mtg. 40 per workshop
Stephen Schmitt	Zoning Board Chairman	12	125 per meeting
Daniel Harris	Zoning Board Member	12	75 per meeting
Michele Maddage	Zoning Board Member	12	75 per meeting
J. Shear	Zoning Board Member	12	75 per meeting
TenEyck Powell, Jr.	Zoning Board Member	12	75 per meeting
Linda Ziegler	Planning & Zoning Board Secretary & Alternate Member	12	100 per meeting/workshop

RES. #037-14 RE-APPOINT FREEDOM OF INFORMATION OFFICER, RECORDS MANAGEMENT OFFICER, & REGISTRAR OF VITAL STATISTICS

On motion of Councilman Masti, seconded by Council, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

WHEREAS, the term of Diane Millious as Freedom of Information Officer, Records Management Officer, & Registrar of Vital Statistics has expired,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby re-appoint Diane Millious as Freedom of Information Officer, Records Management Officer and Registrar of Vital Statistics for a term to expire on December 31, 2017.

WORKSHOPS/MEETINGS

- Planning Board Meeting, January 6, 2014, 7:00pm
- Town Board Meeting, January 13, 2014, 7:00pm
- ZBA Meeting, January 15, 2014, 7:00pm
- Town Board Workshop, January 21, 2014, 6:00pm
- Town Board Meeting, January 27, 2014, 7:00pm

ADDITIONAL COMMENTS

Supervisor Flach asked if there were any additional comments.

MINUTES BOOKTOWN OF COEYMANS**

January 1, 2014 – Town Board Organizational Meeting – 9:30AM

Town Clerk Millious stated that she wanted to congratulate the reelected as well as welcome the newly elected and added that she is looking forward to working with them. She added that the property bills are out and then wished everyone a Happy New Year.

Supervisor Flach congratulated Scott Searles, the newly elected Superintendent of Highways and then asked if he had anything to add.

Highway Superintendent Searles stated that he wished everyone a Happy New Year and he also is looking forward to working with everyone.

Supervisor Flach asked if anyone else wished to comment.

Councilman Burns stated that he is glad to be on the Board and he is going to try and do the best he can do and then thanked everyone for helping.

Supervisor Flach asked if there were any other comments.

Councilman Langdon stated that he appreciates the opportunity to serve in this capacity and he encourages the residents to give the Board input on how they are thinking.

Supervisor Flach asked if there were any other comments.

Councilman Masti stated that he is looking forward to a new year and added that sometimes change is very good as well as looking forward to working with the new Board Members and Highway Superintendent.

Councilman Burns interjected that the election is over, there are no more Democrats and Republicans and they are all there to work together to make some changes and do some good things.

Supervisor Flach thanked the Board Members for getting through a very long list of resolutions as well as thanking them for their support of the new positions that have been filled and then welcomed anyone new coming in. He continued by saying that it is going to be a great year and he is looking forward to a lot of great things. He then asked for a motion to adjourn the Organizational Meeting.

ADJOURNMENT

On motion of Councilman Langdon, seconded by Councilman Masti, the Organizational Meeting was adjourned.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

Time – 10:20am

Respectfully Submitted,

APPROVED – As Read January 27, 2014


Diane L. Millious, Town Clerk