

**TOWN OF COEYMANS MEETING MINUTES  
JANUARY 1, 2026 3:00PM**

*The Town Organizational Meeting was held Thursday, January 1st, 2026 at 3:00p.m. at 18 Russell Avenue, Ravena N.Y.*

**PRESENT:** Stephen Donnelly, Supervisor  
Michael J. Stott, Deputy Supervisor  
Stephen J. Schmitt, Council Member  
Patricia Grogan, Council Member

**ALSO PRESENT:** Candace McHugh, Town Clerk  
Richard Reilly, Town Attorney

Supervisor Donnelly opened the meeting and led the audience in the Pledge of Allegiance. He asked that the record reflect all board members were present. All newly elected officials were sworn in.

**Resolution #001-26 Adoption of Meeting Rules**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

I, Council member Grogan offer the following resolution and move its adoption:

**WHEREAS**, the Town Board is desirous of establishing Meeting Rules for the respectful and proper conduct of the Town Board Meetings, a copy of which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby adopt the proposed Town of Coeymans Meeting Rules dated January 1, 2026, which shall take effect immediately.

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

**TOWN OF COEYMANS MEETING RULES**

- (1) Speakers at lectern shall please give their name during the Town Board Meeting.
- (2) Speakers shall be recognized by the presiding officer and should limit their remarks to five minutes.
- (3) Any person speaking to the Board shall address their remarks to the Board, not to other members of audience in the form of a debate.

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(4) Comments should generally relate to the current agenda being discussed during the Public Comment period.

(5) Speakers shall not disturb the peace at a meeting, make denigrating or slanderous remarks, or use generally inappropriate conduct.

(6) Should a speaker refuse to surrender the lectern, the appropriate authorities shall remove the speaker from the meeting to restore order.

(7) Speakers should present their remarks in a courteous manner and observe the common rules of courtesy, decorum, dignity, and good taste.

**Resolution #002-26 Establishment of Holiday Observances**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

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I, Council member Stott offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans is desirous of designating Holidays to be observed by the employees of the Town of Coeymans.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby designate the following holidays for 2026 for employees not covered by union contracts. Holiday schedules for employees covered by union contracts are pursuant to active agreements in force.

**HOLIDAYS:**

- January 1<sup>st</sup> – New Year’s Day
- January 19<sup>th</sup> – Martin Luther King Day
- February 16<sup>th</sup> – President’s Day
- May 25<sup>th</sup> – Memorial Day
- June 19<sup>th</sup> – Juneteenth
- July 4<sup>th</sup> – Independence Day (Observed July 3<sup>rd</sup>)

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September	7 <sup>th</sup> – Labor Day
October	12 <sup>th</sup> – Columbus Day
November	3 <sup>rd</sup> – Election Day
November	11 <sup>th</sup> – Veterans Day
November	26 <sup>th</sup> – Thanksgiving Day
November	27 <sup>th</sup> – Day After Thanksgiving
December	25 <sup>th</sup> – Christmas Day

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #003-26 Establishment of Town Board Meeting Dates**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

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I, Council member Donnelly offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans is desirous of scheduling meetings of the Town Board for the calendar year 2026.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby set the following dates for the Town Board meetings for 2026, with each meeting to commence at 6:00 p.m.:

January	8 <sup>th</sup> & 22 <sup>nd</sup>	July	9 <sup>th</sup> & 23 <sup>rd</sup>
February	12 <sup>th</sup> & 26 <sup>th</sup>	August	13 <sup>th</sup> & 27 <sup>th</sup>
March	12 <sup>th</sup> & 26 <sup>th</sup>	September	10 <sup>th</sup> & 24 <sup>th</sup>
April	9 <sup>th</sup> & 23 <sup>rd</sup>	October	8 <sup>th</sup> & 22 <sup>nd</sup>

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May	14 <sup>th</sup> & 28 <sup>th</sup>	November	12 <sup>th</sup> & 23 <sup>rd</sup>
June	11 <sup>th</sup> & 25 <sup>th</sup>	December	10 <sup>th</sup> & 21 <sup>st</sup>

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #004-26 Establishment of Planning/Zoning Board of Appeals Meeting Dates**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

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I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans is desirous of scheduling meetings of the Town Planning Board/Zoning Board of Appeals for calendar year 2026.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby set the following dates for the Planning Board/Zoning Board of Appeals for 2026, with each meeting to commence at 7:00 p.m.:

January	15 <sup>th</sup>	July	2 <sup>nd</sup> & 16 <sup>th</sup>
February	5 <sup>th</sup> & 19 <sup>th</sup>	August	6 <sup>th</sup> & 20 <sup>th</sup>
March	5 <sup>th</sup> & 19 <sup>th</sup>	September	3 <sup>rd</sup> & 17 <sup>th</sup>
April	2 <sup>nd</sup> & 16 <sup>th</sup>	October	1 <sup>st</sup> & 15 <sup>th</sup>
May	7 <sup>th</sup> & 21 <sup>st</sup>	November	5 <sup>th</sup> & 19 <sup>th</sup>
June	4 <sup>th</sup> & 18 <sup>th</sup>	December	3 <sup>rd</sup> & 17 <sup>th</sup>

Seconded by Council member Grogan, offered for discussion and duly put to a vote, the results of which appear above.

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**Resolution #005-26 Appointment of Deputy Supervisor**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>3</u>	<u>1</u>	

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I, Council member Grogan offer the following resolution and move its adoption:

**WHEREAS**, pursuant to Town Law § 42, the Town Board of the Town of Coeymans previously established the office of Deputy Supervisor; and

**WHEREAS**, Supervisor Donnelly, pursuant to Town Law § 41, is desirous of appointing an individual to the Deputy Supervisor office; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby acknowledge the town Supervisor’s appointment of Council Member Michael J. Stott as Deputy Supervisor. This appointment is for a term to expire on December 31, 2026.

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

**Discussion:** The resolution originally offered a stipend of \$3,500 for the position which Council member Stott declined.

**Resolution #006-26 Affirmation of Deputy Clerk Appointment**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>3</u>		<u>1</u>

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I, Council member Stott offer the following resolution and move its adoption:

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**WHEREAS**, Town Clerk Candace McHugh, pursuant to § 30 of the Town Law, is desirous of appointing an individual to the 1<sup>st</sup> Deputy Town Clerk position.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans hereby acknowledges the Town Clerk’s appointment of Sherle Slingerland as 1<sup>st</sup> Deputy Town Clerk. This appointment is for a term to expire on December 31, 2026.

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

**Discussion:** Council member Schmitt asked if the clerical pay error was corrected in the 2025 employee rates resolution. Mr. Reilly stated he would need all the errors so one resolution could be written to correct all. Council member Stott feels a resolution of correction is needed. Council member Grogan stated this should be rectified at the next meeting. Supervisor Donnelly suggested bringing in payroll to discuss the chain of events, Council member Grogan and Schmitt disagreed.

**-TABLED:** A resolution for a \$15,000 **stipend for the position of Budget officer** for the Supervisor. Council member Grogan questioned why a stipend was necessary if the title was a part of the Job description. Council member Schmitt received information from the NYAOT (New York Association of Towns) stating the Supervisor is by default the budget officer however a separate person can be appointed to be the Budget Officer. Highway Superintendent Baker explained his stipend is different as it is adding additional duties to his main position. Council member Grogan recommended tabling this resolution to further investigate if the amount could be added to the regular salary as opposed to being a stipend.

**Resolution #007-26 Authorization of Town Law § (29) 16**

**Discussion:** Council member Schmitt asked Mr. Reilly what happens in the event the above resolution is not passed. Mr. Reilly stated someone should be able to make day to day decisions to keep the government running. Nothing could be accomplished without a meeting. Council member Schmitt asked if the board has reviewed the law referenced in the resolution. He asked if it was duplicative with the Town Law § 29 (16). Council member Grogan suggested tabling it till the next meeting. Council member Stott feels it can be passed now and altered later if needed.

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>3</u>	<u>1</u>	

**TOWN OF COEYMANS MEETING MINUTES  
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I, Council member Grogan offer the following resolution and move its adoption:

**WHEREAS**, it is not practical for the entire five (5) member Town Board of the Town of Coeymans to manage the day-to-day administration and supervision of the Town and its employees.

**NOW THEREFORE BE IT RESOLVED**, pursuant to Town Law § 29 (16) of the Laws of the State of New York, the Town Board of the Town of Coeymans hereby authorizes and delegates to the Town Supervisor the powers and duties of day-to-day administration and supervision of all Town and special improvement district facilities and employees consistent with, and in furtherance of, any and all County, State, and Federal laws applicable thereto, and consistent with any and all collective bargaining agreements, local laws, resolutions or policies heretofore or hereafter adopted by this Town Board.

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

**Discussion:** Council member Grogan suggested decisions such as closing early be sent via text or email to the board.

**Resolution #008-26 Additional Duties of The Highway Superintendent**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

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I, Council member Stott offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans has given additional duties to the Highway Superintendent, Daniel Baker, above and beyond his duties as Town Highway Superintendent, which includes, but is not limited to, overseeing the Parks Department, Town Hall and Facilities maintenance, and Cemeteries maintenance.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby approve an annual stipend of \$15,000.00 to compensate for the additional duties that have been assigned to the Highway Superintendent, effective immediately.

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

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**Discussion:** Council member Grogan sked for clarification as to whether these duties were in the Highway Superintendents job description. The answer is no, they are not.

**Resolution #009-26 Appointment of Registrar of Vital Statistics**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>3</u>		<u>1</u>

I, Council member Donnelly offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans is desirous of appointing a Registrar of Vital Statistics and a Deputy Registrar of Vital Statistics, consistent with Town Law.

**NOW THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Candace McHugh as Registrar of Vital Statistics, with an annual stipend of \$500.00, effective January 1, 2026, with a term to expire December 31, 2026; and

**BE IT FURTHER RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Sherle Slingerland as the Deputy Registrar of Vital Statistics, with an annual stipend of \$500.00, effective January 1, 2026, with a term to expire on December 31, 2026.

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #010-26 Authorization of Court Clerk Stipend**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

I, Council member Schmitt offer the following resolution and move its adoption:

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**WHEREAS**, the Town has traditionally employed one or more court clerks in the Town Justice Court to perform certain administrative and clerical duties on a full-time and/or part-time basis based on need and available resources; and

**WHEREAS**, Town Justice Linda T. Eissing is willing to perform certain additional administrative and clerical duties incident to the performance of her judicial duties; and

**WHEREAS**, the full-time court clerk shall continue to serve in said capacity, including the performance of all duties that require separate supervision or approval by the town justices.

**NOW, THEREFORE, BE IT RESOLVED**, that effective January 1, 2026 the Town Board of the Town of Coeymans hereby authorized that a stipend in the amount of \$1,250 per month be paid to Town Justice Linda T. Eissing for the performance of her judicial duties as permitted by law and subject to applicable rules governing judicial conduct.

Seconded by Council member Grogan, offered for discussion and duly put to a vote, the results of which appear above.

**Appointment of Town Attorney – TABLED.** Not all board members have seen a copy of the retainer. Council member Grogan feels the legal fees for the town are exuberant. Council member Schmitt doesn't feel the general retainer cost is high but feels the additional fees are high. Mr. Reilly said his firm will continue to serve the Town while this is resolved.

**Resolution #011-26 Appointment of PB/ZBA Attorney**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

I, Council member Stott offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans is desirous of retaining Attorney William Keniry, Esq.'s services as legal counsel to the Planning Board/Zoning Board of Appeals.

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**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint William Keniry, Esq. to serve as legal counsel to the Planning Board/Zoning Board of Appeals for a yearly fee of \$12,000.00, contingent upon meeting attendance, payable by monthly voucher submission, expiring December 31, 2026; and

**BE IT FURTHER RESOLVED**, that Attorney Keniry be compensated at the rate of \$300.00 per hour (in addition to the monthly retainer) for any special projects which require extensive legal research, communications or written opinions.

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

**Discussion:** Council member Grogan asked for clarification on whether annual training is included in the retainer. It was stated the annual training is above and beyond the retainer. Council member Grogan asked if hi attendance in joint meting would be beyond the retainer as well. Mr. Reilly does not believe those meetings would be additional. There may be additional bills for research but this would need to be confirmed by Mr. Keniry.

**Resolution #012-26 Appointment of Prosecutor of Tickets**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

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I, Council member Donnelly offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans is desirous of appointing a Town Prosecutor to prosecute matters on behalf of the Town in the Coeymans Justice Court.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Aline Galgay, Esq. to serve as Prosecutor for Town related matters for the 2026 calendar year, at an annual rate of \$14,000.00, payable by monthly voucher submissions, as follows:

\$5,500 per year – Traffic tickets issued by the Town of Coeymans Police Officers  
to the Town of Coeymans Court

\$5,500 per year – Traffic tickets issued by the New York State Police and the Albany

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Albany County Sheriff’s Office to the Town of Coeymans Court

\$3,000 per year - Town Code/Penal Law trial matters.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #013-26 Appointment of PB/ZBA Chairperson**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

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I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans is desirous of appointing a Chairperson of the Planning Board/Zoning Board of Appeals; and

**WHEREAS**, Planning Board/Zoning Board of Appeals Member Nathan Boomer has expressed interest in being appointed as Chairperson of the Planning Board/Zoning Board of Appeals.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans, does hereby appoint Nathan Boomer as Chairperson of the Planning Board/Zoning Board of Appeals for a one-year term to expire December 31, 2026.

Seconded by Council member Grogan, offered for discussion and duly put to a vote, the results of which appear above.

**Discussion:** Supervisor Donnelly stated the board is still discussing the potential appointments to the PBZBA but they are still a functioning board with 5 members.

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**Resolution #014-26 Appointment of Ethics Committee**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

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I, Council member Grogan offer the following resolution and move its adoption:

**WHEREAS**, the Town Board wishes to continue the work of the Ethics Committee.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans hereby appoints Bridget Engelhardt, Leonard Pilhofer and Marilyn Peters to the Ethics Committee with terms to expire December 31, 2026.

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

**Discussion:** Council member Schmitt asked of these members were contacted about their interest to continue. He stated Mr. Pilhofer had not been spoken to as of this morning but is willing. Ms. Peters and Ms. Engelhardt have agreed to continue,

**Resolution #015-26 Appointment of Emergency Management Committee**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

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I, Council member Stott offer the following resolution and move its adoption:

**WHEREAS**, the Town of Coeymans Emergency Management Committee has an Emergency Management Plan to be implemented at the time of specific incidents of events which may result in

**TOWN OF COEYMANS MEETING MINUTES  
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severe or extensive damage, loss of property, casualties, deaths and/or disruption of the normal everyday routine of our specific geographic area; and

**WHEREAS**, the success of this plan depends on the cooperation and coordination of a number of individuals and organizations.

**NOW, THEREFORE, BE IT RESOLVED**, that the following agencies will be participating and contributing agencies: Coeymans Fire Company #1, Coeymans Hollow Volunteer Fire Corporation, Town of Coeymans Police Department, Ravena Hose Company, Ravena Rescue Squad, Coeymans Highway Department and Ravena Department of Public Works; and

**BE IT FURTHER RESOLVED** that the Committee shall consist of the following individuals for a period ending December 31, 2026:

- Dominic Bruno, Chairman, Town of Coeymans
- Marc Tryon, Chief of Police, Emergency Operations Director
- Mark Deyo, Coeymans Fire Company #1
- Steven Payne, Coeymans Hollow Volunteer Fire Corporation
- Kevin Phillips, Ravena Hose Company
- Travis Whitbeck, Ravena Rescue Squad
- Daniel Baker, Highway Superintendent
- Stephen Donnelly, *Ad Hoc* Member
- Lee Vanetten, Village of Ravena DPW

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #016-26 Reappointment of Civil Defense Director**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

I, Council member Donnelly offer the following resolution and move its adoption:

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**WHEREAS**, the Town of Coeymans Civil Defense Director’s term expired on December 31, 2025; and

**WHEREAS**, the Town Board of the Town of Coeymans has determined Dominic Bruno’s services to be of value to the Town in the past.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans, does hereby reappoint Dominic Bruno as the Civil Defense Director for the Town of Coeymans, for a term to expire on December 31, 2026. Compensation for this position is \$1,500.00 per year.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #017-26 Reappointment of Town Historian**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS**, the Town of Coeymans Town Historian’s term expired on December 31, 2025; and

**WHEREAS**, the Town Board of the Town of Coeymans has determined Joseph Boehlke’s services to be of value to the Town in the past.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans, does hereby reappoint Joseph Boehlke as the Town Historian for the Town of Coeymans, for a term to expire on December 31, 2026. Compensation for this position is \$750.00 per year.

Seconded by Council member Grogan, offered for discussion and duly put to a vote, the results of which appear above.

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**Resolution #018-26 Reappointment of Dog Control Officer**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

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I, Council member Grogan offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans is desirous of appointing a Dog Control Officer for the Town of Coeymans.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby reappoint Meghan O’Brien Loran as Dog Control Officer for the Town of Coeymans, at an annual salary of \$5,500.00, effective January 1, 2026. This appointment is for a term to expire on December 31, 2026.

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #019-26 Appointment of Administrator of Access**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

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I, Council member Stott offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans currently has an agreement with Mid-Hudson Cablevision to provide public access programming directly from the Town Building located at 18 Russell Avenue, Ravena, New York.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint William Horton as the Administrator of Access for the purpose of coordinating

**TOWN OF COEYMANS MEETING MINUTES  
 JANUARY 1, 2026 3:00PM**

programming and overseeing individuals involved in the telecasting of approved programs, at a rate of \$75.00 per televised meeting.

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

**Discussion:** Council member Schmitt suggested finding a backup person and mentioned possibly Mr. Fazio. Council member Stott Suggested Supervisor Donnelly ask Mr, Fazio.

**Resolution #020-26 Establish Depository of Funds**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

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I, Council member Donnelly offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans is desirous of naming a depository of funds.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans, pursuant to Town Law, §§ 64 (1), 20 and 35, designates the National Bank of Coxsackie, the Bank of Greene County, or any other bank or depository authorized by the State of New York, as the depositories of all funds of the Town of Coeymans. In addition, the Town Board directs that all Town Officials responsible for monies be hereby required to deposit said monies into said depositories.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

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**Resolution #021-26 Adoption of Investment Policy**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

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I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans has established a Town Investment Policy for the efficient, lawful and proper investment of funds, consistent with the General Municipal Law.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby adopt the Town of Coeymans Investment Policy, dated January 1, 2026, to be followed for the investment of Town funds.

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

**(Copies of the Investment Policy can be obtained at the Town Clerk’s Office)**

**Discussion:** Mr. Reilly explained he had submitted an updated policy to the board last January and explained the board could choose either the 2024 or the 2026. The board decided to go with the updated version of the policy which follows NYS Comptroller guidelines for investment policies. The resolution was amended to reflect the January 2026 Investment Policy prepared by the town attorney.

**Resolution #022-26 Adoption of Procurement Policy**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

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**TOWN OF COEYMANS MEETING MINUTES  
JANUARY 1, 2026 3:00PM**

I, Council member Grogan offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans has established a Town Procurement Policy for the efficient, lawful and proper procurement of goods and services, consistent with the General Municipal Law.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby adopt the Town of Coeymans Procurement Policy, dated January 23, 2025, to be followed by all Town Departments for the procurement of goods and services.

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

**(Copies of the Procurement Policy can be obtained at the Town Clerk’s Office)**

**Resolution #023-26 Advanced Payment of Audit of Claims**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

I, Council member Stott offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans is desirous of authorizing the prepayment of certain expenses as they become due.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize the payment in advance of audit claims for public utility services, telephone, postage, freight and express charges, lease and maintenance agreements, and any other prepayments that would result in penalties against the Town of Coeymans; and, additionally, all payroll and employee benefits payable and due at specific times.

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

**TOWN OF COEYMANS MEETING MINUTES  
JANUARY 1, 2026 3:00PM**

**Resolution #024-26 Authorize the Collection of Taxes by Bank of Greene County**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

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I, Council member Donnelly offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans desires to have the Bank of Greene County collect property taxes on behalf of the Town of Coeymans.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Supervisor, Stephen Donnelly, is authorized to sign a Letter of Agreement with the Bank of Greene County to authorize the collection of taxes, which is set to expire on March 31, 2026.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #024-26 Authorization of Undertaking**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

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I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS**, Public Officers Law Section 11 and Town Law Section 25 require that the Supervisor, Town Clerk, Justices, Superintendent of Highways and such other officers and employees as the Town Board may identify, execute and file in the office of the Town Clerk, County Clerk and/or the Office of Court Administration, as appropriate, an official undertaking conditioned for the faithful performance of their duties; and

**TOWN OF COEYMANS MEETING MINUTES  
 JANUARY 1, 2026 3:00PM**

**WHEREAS**, the Town Board of the Town of Coeymans has determined that a surety company authorized to transact business in the State of New York should execute the aforementioned undertaking and the expense thereof shall be an authorized charge against the Town.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans directs the acquisition of such undertaking pursuant to the above stipulations.

Seconded by Council member Grogan, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #026-26 Designation of Official Newspaper**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

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I, Council member Grogan offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans is desirous of designating the official newspaper of the Town of Coeymans for legal and public notice requirements.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans, pursuant to § 64(11) of the Town Law, designates *The Times Union*, a newspaper regularly published and widely distributed in the Town of Coeymans, County of Albany, the official newspaper of the Town of Coeymans.

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

**TOWN OF COEYMANS MEETING MINUTES  
JANUARY 1, 2026 3:00PM**

**Resolution #027-26 Establish Mileage Rate for 2026**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

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I, Council member Stott offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans is desirous of establishing a mileage reimbursement rate for Town employees who may occasionally use their personal vehicles for town business.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans, pursuant to § 116(1) of the Town Law, establishes the rate of 72.5 cents per mile for the authorized use of personal vehicles by Town employees in the performance of their duties based on the Internal Revenue Service rate for 2026.

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #028-26 Authorization of execution of Union Agreements**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

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I, Council member Donnelly offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans is desirous of authorizing the Town Supervisor to execute agreements with contractual employees, and with local unions CSEA and Council 82.

**TOWN OF COEYMANS MEETING MINUTES  
JANUARY 1, 2026 3:00PM**

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen Donnelly to execute all agreements between the Town of Coeymans and contractual employees, CSEA and Council 82.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

**Discussion:** Council Member Stott stated the initial CSEA contract meeting will be held next week.

**Resolution #029-26 Authorize Extension to Ravena Rescue Squad Agreement**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

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I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS**, the Town of Coeymans (the “Town”) is permitted by virtue of Section 122-B of the General Municipal Law of the State of New York to provide emergency ambulance service for the purpose of treating and transporting sick and injured persons found within its boundaries to an acute care hospital; and

**WHEREAS**, the Town previously entered into an agreement with the Ravena Rescue Squad to provide such ambulance service to the Town pursuant to the said provision of law; and

**WHEREAS**, the said agreement, by its terms, expired on December 31, 2025 and the Town is in active negotiations with Ravena Rescue Squad for a successor agreement.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans hereby authorizes Supervisor Stephen Donnelly to execute an extension to the current agreement with the Ravena Rescue Squad for a three (3) month period, so as to prevent disruption of emergency medical services to the residents of the Town, and to allow the parties sufficient time to enter into a successor agreement.

Seconded by Council member Grogan, offered for discussion and duly put to a vote, the results of which appear above.

**TOWN OF COEYMANS MEETING MINUTES  
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**Discussion:** Council Member Schmitt asked if all had time to look and the old agreement and the new draft. A quick discussion was had about the potential of an ambulance district and if it was still in the works. This extension will ensure the Town has ambulance coverage while the new one is negotiated.

**Resolution #030-26 Authorization of Employee Rates**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

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I, Council member Grogan offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans has previously approved the 2026 Annual Budget for the Town of Coeymans, and

**WHEREAS**, the budget included appropriations for personal services for contractual and non-contractual employees

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans authorizes the following employees for 2026 in accordance with labor contracts in effect and budgeted amounts for positions outside the scope of negotiated contracts:

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

**EMPLOYEE RATES 2026**

<u>Name</u>	<u>Position</u>	<u>Annual Pay Periods</u>	<u>Hourly Rate/ Biweekly Salary</u>
S. Donnelly	Supervisor	26	\$1769.23
<del>S. Donnelly</del>	<del>Budget Officer</del>	<del>26</del>	<del>\$576.92</del>
S. Fazio	Confidential Secretary	26	\$25.18
Floater	Clerk 1 – P/T	26	\$20.20
R. Bryant	Business Office Manager	26	\$32.44
L. Ziegler	HR Clerk 1 - P/T	26	\$24.70

**TOWN OF COEYMANS MEETING MINUTES  
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S. Morrison	Accountant	26	\$538.46
P. Grogan	Council Member	26	\$519.23
Vacant	Council Member	26	\$519.23
S. Schmitt	Council Member	26	\$519.23
M. Stott	Council Member	26	\$519.23
R. Hotaling	Justice	26	\$1038.46
L. Eissing	Justice	26	\$1038.46
H. Collins	Clerk to the Justice	26	\$25.92
L. Eissing	Clerk to the Justice	26	\$1250.00 monthly
C. McHugh	Town Clerk	26	\$2115.50
S. Slingerland	Deputy Town Clerk	26	\$24.90
D. DeRose	Assessor	26	\$1,279.52
M. Peters	Clerk 1 - P/T	26	\$20.20
S. Hamilton	Clerk 1 – P/T	26	\$20.20
K. Geraldson	Chief Sewer Treatment Plant Op.	26	\$33.69
T. Gillespie	Sewer Treatment Plant Op.	26	\$29.29
J. Rice	Sewer Treatment Plant Op.	26	\$24.59
D. Baker	Highway Superintendent	26	\$2500.00
D. Baker	Parks/Town Hall/Cemetery	26	\$576.92
M. Ferriero	Deputy Highway Superintendent	26	\$31.40
J. Fink	Equipment Operator I	26	\$27.13

**TOWN OF COEYMANS MEETING MINUTES  
JANUARY 1, 2026 3:00PM**

A. Melas	Equipment Operator I	26	\$26.22
H. Stannard	Equipment Operator I	26	\$27.13
B. Pugsley	Equipment Operator 1	26	\$27.13
C. Liscum	Equipment Operator 1	26	\$26.22
J. Williams	Equipment Operator 1	26	\$25.88
C. Radley	Equipment Operator 1	26	\$25.88
D. Poulin	Mechanic	26	28.32
M. Tryon	Chief of Police	26	\$3272.30
K. Arnold	Sergeant – F/T	26	\$40.85
M. Veeder	Sergeant – F/T	26	\$40.85
V. Traina	Police Officer – F/T	26	\$30.47
M. Gailliard	Police Officer – F/T	26	\$26.65
J. Cross	Detective Sergeant - P/T	26	\$43.93
H. Klein	Police Officer – P/T	26	\$35.27
R. Loran	Police Officer – P/T	26	\$38.17
S. Mullen	Police Officer – P/T	26	\$38.17
J. Weir	Police Officer – P/T	26	\$36.27
S. Davis	Police Officer – P/T	26	\$30.47
M. Patterson	Police Officer – P/T	26	\$35.27
D. Beachand	Police Officer – P/T	26	\$35.27
S. Hamilton	Clerk 1 – F/T	26	\$21.37
M. O’Brien-Loran	Dog Control Officer – P/T	26	\$211.53
J. Chmielewski	Building Inspector & Code		

**TOWN OF COEYMANS MEETING MINUTES  
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	Enforcement Officer	26	\$30.40
S. DeBacco	Asst. Building Inspector	26	\$27.16
R. Smith	Clerk 1	26	\$23.58
C. McHugh	Registrar of Vital Statistics	Annual	\$500.00
S. Slingerland	Deputy Registrar of Vital Statistics	Annual	\$500.00
D. Bruno	Civil Defense Director	12	\$125.00
J. Boehlke	Town Historian	12	\$62.50
N. Boomer	Planning/Zoning Board Chairman	12	\$130 per meeting/ \$50 per workshop
A. Collins	Planning/Zoning Board Member	12	\$80 per meeting/ \$50 per workshop
P. Cronin	Planning/Zoning Board Member	12	\$80 per meeting/ \$50 per workshop
M. McGuire	Planning/Zoning Board Member	12	\$80 per meeting/ \$50 per workshop
B. teRiele	Planning/Zoning Board Member	12	\$80 per meeting/ \$50 per workshop
Vacant	Planning/Zoning Board Member	12	\$80 per meeting/ \$50 per workshop
Vacant	Planning/Zoning Board Member	12	\$80 per meeting/ \$50 per workshop
J. Cinque	Planning/Zoning Board Member (Alternate)	12	\$80 per meeting/ \$50 per workshop
L. Ziegler	Planning/Zoning Board		

**TOWN OF COEYMANS MEETING MINUTES  
 JANUARY 1, 2026 3:00PM**

Recording Secretary

12

\$100 per meeting/  
 Workshop

**Discussion:** The Budget Officer line was omitted due to the resolution for the Budget Officer not passing. Council member Grogan stated she would be researching if it can be added to the overall salary of the Supervisor. The Town Clerk stated the board was not entertaining her request to give her deputy \$2 per hour. Council member Grogan does not feel this should have taken this long and will reach out to the Town Clerk.

**Resolution #031-26 Authorize Attendance at NYAOT Conference**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Grogan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>		<u>4</u>		

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I, Council member Stott offer the following resolution and move its adoption:

**WHEREAS**, the Association of Towns of the State of New York has developed a pre-registration procedure for the 2026 Annual Meeting; and

**WHEREAS**, the Associations of Towns of the State of New York has offered a preferential pre-registration rate of \$185.00 per person; and

**WHEREAS**, the Town Board of the Town of Coeymans authorizes Council Member Patricia Grogan and Supervisor Stephen Donnelly to take advantage of the preferential pre-registration rate of \$185.00 per person.

**NOW, THEREFORE, BE IT RESOLVED**, that all elected officials specifically authorized herein by the Town Board of the Town of Coeymans may attend the Association of Towns of the State of New York’s Annual Meeting and Training School on February 14-17, 2026.

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

**TOWN OF COEYMANS MEETING MINUTES  
JANUARY 1, 2026 3:00PM**

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**Motion to Adjourn** was made by Council member Donnelly and Seconded by Council member Bruno.  
APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 0– SO MOVED

*Respectfully Submitted,*

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*Candace McHugh, Town Clerk*



**TOWN OF COEYMANS MEETING MINUTES  
JANUARY 1, 2026 3:00PM**