

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**December 11, 2025– Town Board Meeting – 6:00pm**

**A Town Board Meeting was held Thursday, December 11, 2025 at 6:00pm at Town Hall, 18 Russell Avenue, RAVENA, New York**

**PRESENT:** Stephen Donnelly, Supervisor  
Michael J. Stott, Deputy Supervisor  
Stephen J. Schmitt, Council Member  
Ronald Hotaling, Council Member

**ABSENT:** Linda Bruno, Council Member

**ALSO PRESENT:** Candace McHugh, Town Clerk  
Richard C. Reilly, Town Attorney

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Supervisor Donnelly called the meeting to order and led the audience in the Pledge of Allegiance. Supervisor Donnelly asked that the record reflect that all members were present with the exception of Council member Bruno.

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**Announcements:**

- Albany County Emergency Services secured grants for the Coeymans and Coeymans Hollow Fire Departments to obtain generators
- The Coeymans Town Hall move has been completed. The Assessor, Building, Town Clerk and Supervisor's office are all located at 2524 US Route 9W.

**Approval of Minutes:**

-Town Board Meeting 11/24/25

**A Motion was made** by Supervisor Donnelly to accept the November 24, 2025 minutes as submitted which was seconded by Council Member Stott, all were in Favor.

**Old Business:**

-Transportation Terminal Definition and Site Plan Review Update. The Supervisor Stated a background has been posted on the website and social media for the community to review and they will be reaching out to industry as well. The Town Attorney stated the PB/ZBA have had a discussion on these topics as well. Both parties are working together to secure a date to meet.

Nick Laraway from Carver Companies asked if the board was planning on continuing this process in chunks or as a more comprehensive review as suggested. The Supervisor Stated this is step one. Mr. Laraway stated his company and others had submitted letters which have not been addressed. Mr. Laraway and his staff are working on a comprehensive review of the situation as well.

Council member Stott urged people to review the information posted on the website to get a better understanding. Council member Schmitt stated there is still much to do including a joint meeting with the PBZBA and another Public Hearing will be scheduled.

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Kenneth Burns of Coeymans Hollow asked what benefits to the town this will produce. Mr. Burns stated he has grown up working on farms and understands the difficulty of running a farm.

**New Business:**

Remodeling of the Police and Court: Supervisor Donnelly met with the Chief to discuss some potential changes to 18 Russell while the board begins to work on phase 2. Council member Stott stated the board now needs to envision what they would like to see for the Court, Police and a meeting room. Supervisor Donnelly has been having discussion with the owners of Marco's property which shares a line with the town property about the potential for room to expand. There needs to be a clarification on how close the court and police can be to each other.

**Resolution # 159-25 Budget Transfer (Highway)**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

I, Council member Hotaling offer the following resolution and move its adoption:

**WHEREAS**, the Chief Fiscal Officer of the Town of Coeymans has determined that in order to maintain proper balances within various accounts, an inter-fund transfer is necessary.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen Donnelly to transfer the funds as depicted below for the Budget Year 2025:

**General Fund (A)**

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$1,500.00	(A) 5132.2 HWY Equipment	(A) 5010.4 Hwy Admin/Cntr
\$2,000.00	(A) 7110.4 Parks pers.	(A) 5132.4 HWY Contractual

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Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

**Public Comment:**

Lynda Geraldsen of Mountain Road Extension asked where the town was at regarding a possible road study she had heard about. Supervisor Donnelly said need to reach out to a few other road engineers. She asked why a road study was needed. Council member Schmitt stated it was on the advice of counsel. She questioned why a road study wasn't done on Jarvis but is needed on Mountain Rd ext. The Town Attorney explained it is best practice to follow this procedure. Mrs. Geraldsen would like to see something done so she does not have to go through another spring removing mud from her windows. She is understanding of the list of issues the Town Board has but will keep in contact and hopes to have a solution soon for Mountain Road Extension. Supervisor Donnelly stated there should be a meeting coming up in which DEC specifically requested the Town participate in.

Dan Baker stated he was on the board at the time Jarvis was given a weight limit. At the time the talk of the access road was prominent but has been a long process which isn't finished yet. Mr. Baker also spoke of the potential expense of a new police and court building.

Barbara Tanner asked if the joint PBZBA and Town Council meeting will be open to the public. It was stated the meeting will be public and noticed.

Council member Schmitt expressed concern over the 12/8/25 PB ZBA not being recorded. The Town Attorney stated he would have a conversation with the PBZBA attorney to make sure an overview of the 12/8 meeting is given at the next scheduled PBZBA meeting. The link was disrupted during the moving of the offices.

Lynda Geraldsen explained the "Order on Consent" deals specifically with the dust coming out of the Amrize Quarry which she doesn't feel it is being enforced.

Nick Laraway asked what the scope and purpose of the road study. The Town Attorney feels it is to get a professional opinion on whether Mountain Road Extension was withstanding the current traffic. Mr. Laraway asked if this study would be done on the roads which have already been given weight limits.

Kenneth Burns suggested making another road from 9W to 144. He feels the businesses would be helpful with this and permit fees should be charged for its use.

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**Motion to Adjourn Executive Session to** discuss a personnel matter was made by Council member Donnelly and Seconded by Council member Stott. APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1– SO MOVED

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**Motion to Adjourn from Executive Session** was made by Council member Donnelly and Seconded by Council member Stott. APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1– SO MOVED 7:52pm

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**Motion to Adjourn** was made by Council member Schmitt and Seconded by Council member Hotaling. APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1– SO MOVED 7:53 pm

*Respectfully Submitted,*



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*Candace McHugh, Town Clerk*