

MINUTES BOOKTOWN OF COEYMANS**
September 11, 2025– Town Board Meeting – 6:00pm

A Town Board Meeting was held Thursday, September 11, 2025 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Stephen Donnelly, Supervisor
Michael J. Stott, Deputy Supervisor
Linda S. Bruno, Council Member
Stephen J. Schmitt, Council Member
Ronald Hotaling, Council Member

ALSO PRESENT: Sherle Slingerland, Deputy Town Clerk
Richard C. Reilly, Town Attorney

Supervisor Donnelly called the meeting to order and led the audience in the Pledge of Allegiance. A moment of silence was held in honor of 911. Supervisor Donnelly asked that the record reflect that all members were present

Announcements:

- Music Bingo 9/12/25 7-9pm at Rail to River
- Evening on the Green- East Berne Band 9/17/25
- Finance Elder Abuse Class to be held 9/22/25 at 3:30pm at Ravena Senior Projects
-

Approval of Minutes: The following minutes were approved:

- 8/28/25 Town Board Meeting
- 9/3/25 Special Town Board Meeting

Council member Donnelly made a motion to accept the minutes for August 28, 2025 and September 3, 2025 Town Board Meetings and Council member Stott seconded the motion.
APPROVED – VOTE – AYES 4– NAYS 0 – ABSENT – ABSTAIN 1 (Hotaling) - SO MOVED

Council member Donnelly made a motion to accept the minutes for July 29, 2025 Town Board Meeting and Council member Bruno seconded the motion.
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – ABSTAIN - SO MOVED

Old Business:

2026 Town Budget: A revised draft was handed out to the board. Council member Hotaling asked if there would be more meeting regarding the budget. It was suggested they try to review via email. The Town Attorney asked when there should be comments returned. Comments should be returned by 9/22.

Bond Resolution: Supervisor Donnelly brought council member Hotaling up to speed on the bond resolution vote that occurred last meeting. Council member Hotaling said he would make it a point to review the meeting.

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A Motion was made by Supervisor Donnelly to revoke on the bond resolution which requires a super majority. A discussion was held and Mr. Reilly was asked by Council member Schmitt if this was allowable. He stated he feels it is legal to present a motion to revoke on this resolution, in particular because there are additional board members are in attendance. Council member Schmitt was firm in his position that the project shouldn't be bonded, it should be done in phases depending upon grants received. Council member Stott seconded the motion for discussion. Lengthy discussion was held. Council member Schmitt asked That his objection to this revoke be recorded. Supervisor Donnelly Proceeded with the roll call vote.

Resolution 129.1-25

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	☒	☐	☒	☐	☐
Linda S. Bruno	☒	☐	☒	☐	☐
Stephen J. Schmitt	☒	☐	☐	☒	☐
Ronald J. Hotaling	☒	☐	☐	☒	☐
Michael J. Stott	☒	☐	☒	☐	☐
<i>Total</i>	<u>5</u>		<u>3</u>	<u>2</u>	

BOND RESOLUTION DATED SEPTEMBER 11, 2025.

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$3,366,000 BONDS OF THE TOWN OF COEYMANS, ALBANY COUNTY, NEW YORK, TO PAY THE COST OF THE INCREASE AND IMPROVEMENT OF THE FACILITIES OF THE COEYMANS HAMLET SEWER DISTRICT, IN THE TOWN OF COEYMANS, ALBANY COUNTY, NEW YORK.

I, Council member Donnelly offer the following resolution and move its adoption:

WHEREAS, pursuant to the provisions heretofore duly had and taken in accordance with the provisions of Section 202-b of the Town Law, and more particularly an Order dated the date hereof, said Town Board of the Town of Coeymans (the "Board") has determined it to be in the public interest to improve the facilities of the Coeymans Hamlet Sewer District, in the Town of Coeymans (the "Town"), Albany County, New York, at a maximum estimated cost of \$3,366,000; and

WHEREAS, the capital project hereinafter described, as proposed, has been determined to be an Unlisted Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, which it has been determined will not have a significant adverse impact on the environment.

NOW, THEREFORE, BE IT

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RESOLVED, by the Town Board of the Town of Coeymans, Albany County, New York, as follows:

Section 1. For the specific object or purpose of paying the cost of the increase and improvement of the Coeymans Hamlet Sewer District, in the Town of Coeymans, Albany County, New York, being reconstruction, improvement and rehabilitation of pump stations, replacement of approximately 1,500 LF of 15-inch sewer lines, and the replacement of existing manholes, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, there are hereby authorized to be issued \$3,366,000 bonds of said Town pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the maximum estimated cost of the aforesaid specific object or purpose is \$3,366,000, which specific object or purpose is hereby authorized at said maximum estimated cost, and that the plan for the financing thereof is by the issuance of not to exceed the \$3,366,000 bonds of said Town authorized to be issued pursuant to this bond resolution; **PROVIDED, HOWEVER**, that to the extent that any grants-in-aid are received for such specific object or purpose or the Town Board shall appropriate other monies of the Town therefor, the amount of bonds to be issued pursuant to this resolution shall be reduced dollar-for-dollar.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is forty years pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Town of Coeymans, Albany County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. To the extent not paid from monies raised from said Coeymans Hamlet Sewer District as applicable in the manner provided by law, there shall annually be levied on all the taxable real property of said Town, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 6. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Supervisor, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he shall deem best for the interests of said Town, including, but not limited to, the power to sell said bonds to the New York State Environmental Facilities Corporation; provided, however, that in the exercise of these

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delegated powers, the Supervisor shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the Supervisor shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 7. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Supervisor, the chief fiscal officer of such Town. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Supervisor shall determine consistent with the provisions of the Local Finance Law.

Section 8. The Supervisor is hereby further authorized, at the Supervisor's sole discretion, to execute a project finance and/or loan agreement, and any other agreements with the New York State Department of Environmental Conservation and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the specific object or purpose described in Section 1 hereof, or a portion thereof, by a bond, and/or note issue of said Town in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 9. The power to issue and sell notes to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the Local Finance Law is hereby delegated to the Supervisor. Such notes shall be of such terms, form and contents as may be prescribed by said Supervisor consistent with the provisions of the Local Finance Law.

Section 10. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies were, are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

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Section 12. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Local Finance Law; provided, however, that no obligations shall be issued pursuant to this bond resolution prior to its ratification and confirmation by readoption after this Town Board has been advised of the award of any grants relating to said specific object or purpose.

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

The question of the adoption of the foregoing order was duly put to a vote on roll, which resulted as follows:

Stephen Donnelly	VOTING: Yes
Michael Stott	VOTING: Yes
Linda Bruno	VOTING: Yes
Stephen Schmitt	VOTING: Nay
Ronald Hotaling	VOTING: Nay

The resolution was thereupon declared is not duly adopted.

New Business:

-Council Member Stott referenced an article sent by the Town Attorney regarding a failed audit in another municipality due to lack of investing. Council member Stott feels we are on a good path by choosing to invest in NYCLASS.

-Council Member Stott stated he feels it is time to go through town codes and review them due to potential Town growth. He feels it is important to protect our way of life while growing. Council member Schmitt recommended working with an engineering team when the time comes to review code and zoning. He offered his assistance as well.

Resolution # 130-25 Accept Resignation of Officer McCanney

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	☒	☐	☒	☐	☐
Linda S. Bruno	☒	☐	☒	☐	☐
Stephen J. Schmitt	☒	☐	☒	☐	☐
Ronald J. Hotaling	☒	☐	☒	☐	☐
Michael J. Stott	☒	☐	☒	☐	☐

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Total 5 5

I, Council member Hotaling offer the following resolution and move its adoption:

WHEREAS, on September 8, 2025, the Town of Coeymans Police Chief received a letter of resignation from Part Time Police Officer Jason McCanney; and

WHEREAS, the Town of Coeymans thanks Officer McCanney for his approximately 8 years of service as a Part Time Police Officer with the Town.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby accept the resignation of Police Officer Jason McCanney, effective September 8, 2025.

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

Discussion: Council member Schmitt read the resignation letter submitted by Officer Jason McCanney into the record and wished him the best of luck in future endeavors.

Resolution # 131-25 Authorize Hiring of Part time Officer (Patterson)

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	☒	☐	☒	☐	☐
Linda S. Bruno	☒	☐	☒	☐	☐
Stephen J. Schmitt	☒	☐	☒	☐	☐
Ronald J. Hotaling	☒	☐	☒	☐	☐
Michael J. Stott	☒	☐	☒	☐	☐
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Stott offer the following resolution and move its adoption:

WHEREAS, the Town of Coeymans Police Department (the “Department”) continues to actively recruit qualified Police Officers to serve the residents of the Town of Coeymans; and

WHEREAS, a qualified candidate, Michael Patterson, who is currently employed as a Full Time Police Office for the City of Cohoes Police Department, is desirous of part time employment as a Police Officer with the Town of Coeymans Police Department; and

WHEREAS, there exists a vacancy in the Department due to the recent resignation of Police Officer Jason McCanney; and

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WHEREAS, the Town of Coeymans Police Chief is desirous of filling the vacancy in the Department and recommends the hiring of Michael Patterson to fill such vacancy.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize the Police Chief to hire Michael Patterson as a part time Police Officer with the Town of Coeymans Police Department at an hourly rate of \$34.56 per hour.

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 132-25 Authorize Budget Transfer (Parks)

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	☒	☐	☒	☐	☐
Linda S. Bruno	☒	☐	☒	☐	☐
Stephen J. Schmitt	☒	☐	☒	☐	☐
Ronald J. Hotaling	☒	☐	☒	☐	☐
Michael J. Stott	☒	☐	☒	☐	☐
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Donnelly offer the following resolution and move its adoption:

WHEREAS, the Chief Fiscal Officer of the Town of Coeymans has determined that in order to maintain proper balances within various accounts, an inter-fund transfer is necessary.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen Donnelly to transfer the funds as depicted below for the Budget Year 2025:

General Fund A

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$2,500.00	A7110.1 Parks Personal	A7110.4 Parks Contractual

Seconded by Council member Schmitt offered for discussion and duly put to a vote, the results of which appear above.

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Resolution # 133-25 Authorize Budget Amendment (PBZBA)

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	☒	☐	☒	☐	☐
Linda S. Bruno	☒	☐	☒	☐	☐
Stephen J. Schmitt	☒	☐	☒	☐	☐
Ronald J. Hotaling	☒	☐	☒	☐	☐
Michael J. Stott	☒	☐	☒	☐	☐
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Schmitt offer the following resolution and move its adoption:

WHEREAS, the Planning and Zoning Board of Appeals of the Town of Coeymans previously attended a training opportunity provided by the law firm of Tabner, Ryan & Keniry, LLP, the cost of which was previously approved by the Town; and

WHEREAS, the Chief Fiscal Officer of the Town of Coeymans has determined that in order to maintain proper fund balances within various accounts, an amendment to the 2025 Budget is necessary.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen Donnelly to amend the 2025 Budget as depicted below for the budget year 2025;

Planning Board:

Increase Appropriations

(B)8020.4 Plan. Contractual \$2,395.00

Increase Appropriated Fund Balance

(B)0599 Fund Balance \$2,395.00

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

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Public Comment:

William Stewart: Asked if Phase 2 and 3 of the new town hall will be combined together. Council member Stott feels the board is at the point in which this needs to become a conversation. Mr. Stewart stated separating the project will cost more money and advised against it. These phases include the court and police which requires high levels of safety.

Barbara Tanner: Mrs. Tanner asked what was going on with this building. Supervisor Donnelly said the options are to sell it, or use it for other needed uses. She asked how this building could be sold with the mold issue. The Town Attorney stated it would have to be disclosed but not necessarily fixed. It could be the buyer who chooses to remedy the mold.

Motion to Adjourn was made by Council member Donnelly and Seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0– SO MOVED 6:52 pm

Respectfully Submitted,



Candace McHugh, Town Clerk