

MINUTES BOOKTOWN OF COEYMANS**
June 26, 2025 – Town Board Meeting – 6:00pm

A Town Board Meeting was held Thursday June 26, 2025 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Stephen Donnelly, Supervisor
Stephen J. Schmitt, Council Member
Ronald Hotaling, Council Member
Michael J. Stott, Deputy Supervisor
Linda S. Bruno, Council Member

ALSO PRESENT: Candace McHugh, Town Clerk
Richard Reilly, Town Attorney
Dan Baker, Highway Superintendent
Jason Chmielewski, Building Inspector/ Code Enforcement Officer
Marc Tryon, Chief of Police
Keith Geraldson, Chief Sewer Plant Operator

Supervisor Donnelly called the meeting to order and led the audience in the Pledge of Allegiance. Supervisor Donnelly asked that the record reflect that all members were present.

Announcements:

- Town Offices closed on Friday July 4, 2025.
- 7/2/25 EOG Performance Allman Brothers Tribute Band
- NYCLASS Announcement – NYCLASS has brought in over \$200,000

Approval of Minutes: The following minutes were approved:

-June 12, 2025 Town Board Meeting Minutes

Council member Donnelly made a motion to accept the minutes for June 12, 2025 Town Board Meeting and Council member Stott seconded the motion.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – ABSTAIN - SO MOVED

Department Reports

Supervisor/NYCLASS Report – May 2025 report read by Supervisor Donnelly

Motion to Accept Report

Council member Donnelly made a motion to accept the report as read, seconded by Council member Stott. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

Discussion:

Town Clerk Report – May 2025 Report read by Town Clerk Candace McHugh

MINUTES BOOKTOWN OF COEYMANS**
June 26, 2025 – Town Board Meeting – 6:00pm

Motion to Accept Report

Council member Hotaling made a motion to accept the report as read, seconded by Council member Donnelly. APPROVED – VOTE – AYES 5– NAYS – ABSENT – SO MOVED

Police Department Report – May 2025 Report read by Police Chief Marc Tryon

Motion to Accept the Report

Council member Donnelly made a motion to accept the report as read, seconded by Council member Stott. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Building Department – May 2025 Report read by Jason Chmielewski

Motion to Accept Reports

Council member Donnelly made a motion to accept the reports as read, seconded by Council member Schmitt. APPROVED – VOTE – AYES 5 – NAYS – ABSENT 0– SO MOVED

Sewer Department Report – May 2025 Sewer Department Report was read by Keith Geraldson

Motion to Accept Report

Council member Donnelly made a motion to accept the report as read, seconded by Council member Stott. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Highway Department Report- May 2025 Highway Department Report was by Highway Superintendent Dan Baker

Motion to Accept Report

Council member Donnelly made a motion to accept the report as read, seconded by Council member Schmitt. APPROVED – VOTE – AYES 5– NAYS 0 – ABSENT – SO MOVED

Liaison Reports: N/A

New Business:

- Council member Schmitt asked if anyone had reviewed the Pilot information which was sent out by the clerk regarding Magnetworks in collaboration with the Association of Towns for employee hiring.

Old Business:

- The Village and Town signed an intermunicipal agreement last year and will follow it this year as well. In order to make a change it needs to be presented in writing 60 days prior to the anniversary date (July1). Council member Stott had received actual and budgeted cost breakdowns for the maintenance of the pool from Trustee Warner.

MINUTES BOOKTOWN OF COEYMANS**
June 26, 2025 – Town Board Meeting – 6:00pm

Resolution # 095-25 Hiring of Seasonal Laborer

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Hotaling offer the following resolution and move its adoption:

WHEREAS, the Town of Coeymans Highway Department is in need of hiring seasonal laborers for spring and summer to work in the Town’s parks; and

WHEREAS, job opportunities were posted and applications have been received and reviewed.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Seth Sprague to a seasonal Laborer position effective June 30, 2025 through October 1, 2025—at the rate of 17.50 per hour.

Seconded by Council member Stott offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 96-25 Hiring of Seasonal Laborer

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

MINUTES BOOKTOWN OF COEYMANS**
June 26, 2025 – Town Board Meeting – 6:00pm

I, Council member Stott offer the following resolution and move its adoption:

WHEREAS, the Town of Coeymans Sewer Department is in need of hiring a seasonal laborer for spring and summer; and

WHEREAS, job opportunities were posted and applications have been received and reviewed.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Nelson Perry to a Part-time, seasonal Laborer position effective June 30, 2025—at the rate of 17.50 per hour.

Seconded by Council member Donnelly offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 097-25 June Abstract

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Donnelly offer the following resolution and move its adoption:

BE IT RESOLVED, that the Town Board has approved the payment of bills as presented in the Abstract for June 2025, as follows:

PRE-PAID VOUCHERS – 25000918 to 25000933 and 25000935 to 25000988 from the following funds:

General	\$ 230,077.75
Part Town	\$ 34,912.01
Highway – Part Town (DB)	\$ 59,551.19
Sewer	\$ 34,469.41
Trust & Agency	\$ 52,399.72

MINUTES BOOKTOWN OF COEYMANS**
June 26, 2025 – Town Board Meeting – 6:00pm

VOUCHER NUMBERS – 25000989 to 25001050 and 25001052 to 25001088 (excluding voucher 25001051) from the following funds:

General	\$ 71,300.52
Part Town	\$ 512.14
Highway (DA)	\$ 7,259.95
Highway-Part Town (DB)	\$ 4,765.80
Sewer	\$ 15,044.85
TA-Fund	\$ 1,962.50

TOTAL FOR ALL FUNDS – \$ 512,255.84

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

Public Comment:

Barbara Tanner asked if bids had gone out for the new town hall. Supervisor Donnelly stated Mr. Clarke will be coming to meet with the clerk and building inspector on July 1st to finalize some details. Bid documents should be done shortly after that. Mrs. Tanner felt recycling day could have been better promoted.

William Stewart asked if the annual wage increase for unions which happens in July is being considered. Supervisor Donnelly plans on reaching out to Jason Chmielewski to get names for local contractors to prepare for the bidding process.

Dan Baker gave kudos to the Village and Town for working together on the pool. He stated he is disappointed in Liberty Housing due to the fact they said they planned to keep the historical integrity of Civil Housing. The splits placed on the outside look bad and take a way from the historical value.

Motion to Adjourn was made by Council member Donnelly and Seconded by Council member Stott- APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED 7:05pm

Respectfully Submitted,



Candace McHugh, Town Clerk