

MINUTES BOOKTOWN OF COEYMANS**
May 22, 2025 – Town Board Meeting – 6:00pm

A Town Board Meeting was held Thursday May 22, 2025 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Stephen Donnelly, Supervisor
Stephen J. Schmitt, Council Member
Ronald Hotaling, Council Member

ABESENT: Michael J. Stott, Deputy Supervisor
Linda S. Bruno, Council Member

ALSO PRESENT: Candace McHugh, Town Clerk
Richard Reilly, Town Attorney
Jason Chmielewski, Building Inspector/ Code Enforcement Officer
Marc Tryon, Chief of Police
Keith Geraldson, Chief Sewer Plant Operator

Supervisor Donnelly called the meeting to order and led the audience in the Pledge of Allegiance. Supervisor Donnelly asked that the record reflect that all members were present with the exception of Council members Stott and Bruno.

Announcements:

- Town Offices to close at 12:30 on 5/23/25 and remain closed until May 27th
- Little Red School House Annual Ice Cream Social May 27th, 2025
- Evening on The Green Begins Wednesday May 28th at Joralemon Park
- A Proclamation was presented to the Ravena Rescue Squad in recognition of EMS Week

Approval of Minutes: The following minutes were approved:

-May 8, 2025 Town Board Meeting Minutes

Council member Donnelly made a motion to accept the minutes for May 8, 2025 Town Board Meeting and Council member Hotaling seconded the motion.

APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 2 – ABSTAIN - SO MOVED

Department Reports

Supervisor/NYCLASS Report – April 2025 report read by Supervisor Donnelly

Motion to Accept Report

Council member Donnelly made a motion to accept the report as read, seconded by Council member Hotaling. APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 2 – SO MOVED

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Discussion: Council member Schmitt asked if there was a reason, we aren't keeping money enough money in A and B Fund to cover monthly bills. Supervisor Donnelly stated they did adjust the numbers to make sure we have enough to cover monthly bills.

Town Clerk Report – April 2025 Report read by Town Clerk Candace McHugh

Motion to Accept Report

Council member Hotaling made a motion to accept the report as read, seconded by Council member Donnelly. APPROVED – VOTE – AYES 3– NAYS – ABSENT 2– SO MOVED

Police Department Report – April 2025 Report read by Police Chief Marc Tryon

Motion to Accept the Report

Council member Donnelly made a motion to accept the report as read, seconded by Council member Schmitt. APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 2 – SO MOVED

Building Department – April 2025 Report read by Jason Chmielewski

Motion to Accept Reports

Council member Donnelly made a motion to accept the reports as read, seconded by Council member Schmitt. APPROVED – VOTE – AYES 3 – NAYS 2 – ABSENT 0– SO MOVED

Sewer Department Report – April 2025 Sewer Department Report was read by Keith Geraldson

Motion to Accept Report

Council member Donnelly made a motion to accept the report as read, seconded by Council member Hotaling. APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 2– SO MOVED

Highway Department Report- April 2025 Highway Department Report was by Highway Superintendent Dan Baker

Motion to Accept Report

Council member Donnelly made a motion to accept the report as read, seconded by Council member Schmitt. APPROVED – VOTE – AYES 3– NAYS 0 – ABSENT 2– SO MOVED

Liaison Reports: Council member Hotaling spoke in regards to the Police Department. They are dealing with some antiquated equipment and spoke about Town Hall. Currently there is no plan for the Police/Court. Council member Hotaling asked if it is possible to use the architect to create plans for them as well. Chief Tryon feel we should look at the option of converting the out buildings into offices for the police and courts. Having a master plan for all departments will ut down on overall costs.

New Business: N/A

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Old Business:

Resolution # 081-25 Approval of May Abstract

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>3</u>	<u>2</u>	<u>3</u>		

I, Council member Hotaling offer the following resolution and move its adoption:

BE IT RESOLVED, that the Town Board has approved the payment of bills as presented in the Abstract for May 2025, as follows:

PRE-PAID VOUCHERS – 25000498 to 25000534; 25000536 to 25000551 from the following funds:

General	\$ 163,680.14
Part Town	\$ 20,448.77
Highway – Part Town (DB)	\$ 47,475.79
Sewer	\$ 25,802.19
Trust & Agency	\$ 52,603.90

VOUCHER NUMBERS – 25000552 to 25000585; 25000856 to 25000917 from the following funds:

General	\$ 63,932.71
Part Town	\$ 3,416.85
Highway (DA)	\$ 57,831.51
Highway-Part Town (DB)	\$ 5,147.48

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H-Capital Projects	100.00
Sewer	\$ 22,110.45
TA-Fund	\$ 1,440.50

TOTAL FOR ALL FUNDS – \$ 464,090.29

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 082-25 Authorize Execution of Albany Youth Bureau Agreement

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>3</u>	<u>2</u>	<u>3</u>		

I, Council member Donnelly offer the following resolution and move its adoption:

WHEREAS, the Town of Coeymans previously applied for a grant from Albany County for the Coeymans Summer Youth Employment programs; and

WHEREAS, a new Agreement for the Period of January 2024 through December 2024 has been provided to the Town by the Albany County Office of Children and Family Services; and

WHEREAS, the amount to be paid by the County to the Town is not to exceed two thousand dollars (\$2,000.00) as stated in said Agreement;

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Coeymans hereby authorizes Supervisor Stephen Donnelly to execute the Agreement for services with the Albany County Office of Children and Family Services.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

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Resolution # 083-25 Authorize Execution of Albany County ALS Agreement

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>3</u>	<u>2</u>	<u>3</u>		

I, Council member Schmitt offer the following resolution and move its adoption:

WHEREAS, the Town of Coeymans wishes to continue to participate in the County of Albany’s Emergency Medical Services Program to provide Advanced Life Support services; and

WHEREAS, a new contract has been provided to the Town for Advanced Life Support services with the Albany County Sheriff’s Office for the period of January 1, 2025 through December 31, 2025.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby authorizes Supervisor Stephen Donnelly, to execute the contract for Advanced Life Support Services with the Albany County Sheriff’s Office.

Seconded by Council member Hotaling, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 084-25 Authorize Approval of Albany County Hazard Mitigation Plan

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Michael J. Stott	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>3</u>	<u>2</u>	<u>3</u>		

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WHEREAS, a new contract has been provided to the Town for Advanced Life Support services with the Albany County Sheriff’s Office for the period of January 1, 2025 through December 31, 2025.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby authorizes Supervisor Stephen Donnelly, to execute the contract for Advanced Life Support Services with the Albany County Sheriff’s Office.

Seconded by Council member Hotaling, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 085-25 Award Bid and Authorize Highway Truck Purchase

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>3</u>	<u>2</u>	<u>3</u>		

I, Council member Donnelly offer the following resolution and move its adoption:

WHEREAS, notice of invitation for sealed bids for the purchase of a 2025 4x4 pickup truck with a Fisher 9’6 XV2 plow was previously authorized by Resolution # 078-25; and

WHEREAS, all responses received to said bid were opened and read aloud at the date and time of May 21, 2025 at 2:00 p.m. as advertised in the Public Notice; and

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WHEREAS, a sole bid was submitted by Mangino Chevrolet with a purchase price—pursuant to New York State contract of \$59,754.43; and

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Town Highway Superintendent, that the bid for a 2025 4x4 pickup truck with a Fisher 9'6" XV2 plow is hereby awarded to the lowest responsible bidder, Mangino Chevrolet; and the Town Board further authorizes the purchase and payment (prior to abstract) of said equipment in the amount of \$59,754.43.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 086-25 Hiring of Seasonal Laborer – Polyack

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>3</u>	<u>2</u>	<u>3</u>		

I, Council member Schmitt offer the following resolution and move its adoption:

WHEREAS, the Parks Department is in need of hiring seasonal laborers for spring and summer; and

WHEREAS, job opportunities were posted and applications were received and reviewed.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Laszlo Polyak to a seasonal Laborer position effective May 5, 2025 through October 1, 2025 at the rate of \$17.50 per hour.

Seconded by Council member Hotaling offered for discussion and duly put to a vote, the results of which appear above.

Public Comment:

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Simona Fish is the Public Engagement Coordinator for Capital District Tobacco Free Communities. Her statement promoted the ban of e cigarettes and cannabis in outdoor public spaces. Her organization can help a community facilitate his endeavor.

George McHugh lives on Lawson Lake Road. He spoke in regards to truck traffic on local roads specifically. Mr. McHugh gave a brief history of the overburden at Holcim Cement. He states overburden used to be placed back in the quarry and used for reclamation for 50 years. The overburden stone has been crushed and taken out of the quarry since 2011. The truck traffic this process is creates is damaging our local roads which aren't made to withstand that type of traffic. The previous administration had set weight limits on certain roads with the understanding Holcim was building an access road off of Route 101. Mr. McHugh stated the plan to build a new truck route out of the quarry has been abandoned by Holcim. North and South Jarvis Road have been destroyed due to the tuck traffic and Mountain Road extension is as well. The intent for truck travel on Mountain Road Ext was meant to be temporary. He stated the current administration should place limits on Mountain Road Ext. to end the destruction of another town road. He stated by creating a road use agreement the board is just relocating the problem, not finding a solution.

Motion to Adjourn was made by Council member Donnelly and Seconded by Council member Schmitt- APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 2 – SO MOVED 7:21pm

Respectfully Submitted,



Candace McHugh, Town Clerk