

MINUTES BOOKTOWN OF COEYMANS**

November 9, 2017 – Town Board Meeting – 7:00pm

A Town Board Meeting was held Thursday, November 9, 2017 at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Philip Crandall, Supervisor
Thomas E. Dolan, Councilman
Kenneth A. Burns, Councilman
George E. Langdon, Councilman

ABSENT: James C. Youmans, Councilman

ALSO PRESENT: Diane Millious, Town Clerk
Scott Searles, Highway Superintendent

Supervisor Crandall opened the meeting and led the Pledge of Allegiance, Councilman Burns offered a prayer.

OPENING COMMENT

Supervisor Crandall stated that the record should reflect the presence of a full Town Board with the exception of Councilman Youmans, in addition to Town Clerk Millious and Highway Superintendent Searles.

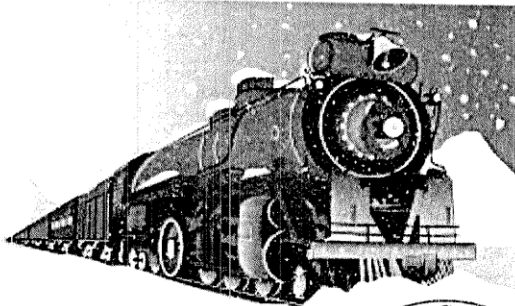
AGENDA

- Public Announcements
 - Town Hall Closed for Veteran's Day – November 10, 2017
 - Veteran's Day Ceremony – November 11, 2017 – 11am – Ravena Memorial & Firehouse
 - Chimney Top Park Kiosk Dedication – November 18, 2017 – 10am
 - Tree Lighting and Parade – December 2, 2017 – 6pm
- Public Comment
- Approval of Minutes
 - Town Board Meeting, October 26, 2017
 - Bid Opening - Gazebo Roof – November 9, 2017
- Old Business
 - Gazebo Roof
 - Resolution to Award Bid
- Correspondence
 - Letter – Rich Touchette, 69 Main Street
- Resolutions
 - Permissive Referendum for Sewer District Extension
- Upcoming Workshops/Meetings
 - Conservation Advisory Council - November 14, 2017 - 6:00pm
 - Town Board Workshop – November 16, 2017 - 6pm
 - Zoning Board of Appeals Meeting - November 22, 2017 - 7:00pm
 - Town Board Meeting - November 30, 2017- 7:00pm

PUBLIC ANNOUNCEMENTS

Councilman Dolan read the tree lighting invitation.

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Village of Ravenna

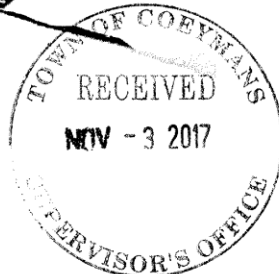
15 Mountain Road

Ravenna, NH 12143

(518) 756-8233

November 1, 2017

Greetings!



The Village of Ravenna cordially invites you to participate in our annual Christmas Parade and Tree Lighting Ceremony on Saturday, December 2, 2017. We plan on meeting at the gazebo at Coeymans Landing to line-up for our parade. We anticipate that the Town of Coeymans will kick off the festivities at 6:00 pm with the lighting of their Christmas tree. The Village and Town Officials will lead off the parade, proceeding to the Village of Ravenna for the lighting of our Christmas tree. Caroling along with treats and a visit from Santa at the Ravenna Firehouse will conclude our evening.

Every year we look to expand our parade and encourage more groups and organizations to participate. We are hoping for a great turnout once again this year. If you are interested or have any new ideas you would like to suggest, please give us a call.

We hope to see you on December 2nd. If you plan on participating in the parade, please try to be at Coeymans Landing around 5:30 pm to lineup. Thank you.

Happy Holidays!

Susan King, Kristine Biernacki and Annette Demitraszek

Note: There also will be activities for children at the Ravenna Fire House in the afternoon. Details will follow on our website at www.villageofravenna.com.

PUBLIC COMMENT

Supervisor Crandall invited the public to comment at this time.

Mike Kindlon asked when it became policy to allow comments pertaining to Town business only during the public comment period. Where is the law stating this?

Supervisor Crandall responded the rules were established by a previous Town Board and the current Town Board is following them.

Mr. Kindlon stated there has never been a rule like that and he has come here before to make many statements.

Supervisor Crandall stated that is fine, but they are following the procedure of past administrations.

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Mr. Kindlon responded he has come here many times and public comment period should be for whatever people want to talk about, not just what the Town Board is working on. If he or someone else has something they want to discuss, they should be allowed to talk about it and the Town Board should not be allowed to tell them to be quiet.

Supervisor Crandall asked if anyone has told him to be quiet.

Mr. Kindlon responded no, but at the last meeting the Town Board was telling everyone to be quiet.

Councilman Dolan stated not during the public comment period, it was when they were trying to conduct business.

Mr. Kindlon responded that if someone wants to ask a question, even after the public comment period, they should be allowed to. If they have a question about business that pertains to the Town they should be able to ask about it.

Supervisor Crandall stated generally they allow that and he thinks Mrs. Tanner will attest to that.

Mr. Kindlon responded he isn't talking about Mrs. Tanner.

Supervisor Crandall stated generally they allow it.

Mr. Kindlon responded that a couple of people were told to be quiet at the last meeting.

Supervisor Crandall and Councilman Dolan responded they did not tell anyone to be quiet.

Mr. Kindlon responded you did, he can show them in the minutes where Councilman Dolan told Keith Mahler to be quiet.

Supervisor Crandall responded they are not going to argue with him and asked if he wanted to say something to please go ahead and say it.

Mr. Kindlon stated he just wanted to say that anyone should be able to come to a meeting and speak during public comment period on anything they wish, not just what the Town Board is discussing. Mr. Kindlon stated that Councilman Burns is a good man, better than anyone else up there. At the last meeting someone wanted to say something regarding Councilman Burns, but was told they couldn't because it wasn't a Town issue. Councilman Burns is on the Town Board so it is a Town issue, and if someone has something to say regarding a Board Member they should be allowed to speak without being told to be quiet. That's the way it should be, this is America and the first amendment gives us freedom of speech. That is why he is here tonight, no one has ever told someone to be quiet before at a meeting and he has been here many times. If he has something to say about the Town, he should have a right to say it whether the Town Board is discussing it or considers it to be Town business or not. Mr. Kindlon repeated that Councilman Burns is a good man.

Barbara Tanner asked if the Town Board thought Mr. Kindlon was referring to her.

Supervisor Crandall responded no, he just pointed out that the Town Board has answered her questions outside of public comment period in the past.

Mrs. Tanner stated she has mentioned this before and would like to ask again why the public comment period is at the beginning of the meetings. Why can't the comment period be moved to the end of the meeting, so people have an opportunity to comment after topics have been discussed?

Supervisor Crandall responded that the Town Board would take this into consideration.

Supervisor Crandall asked if there were any other comments, hearing none he moved on to the next item on the agenda.

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APPROVAL OF MINUTES

Supervisor Crandall stated that there is set of minutes for Town Board approval, a Town Board Meeting on October 26th and then asked for a motion to approve them.

MOTION

On motion of Councilman Burns, seconded by Councilman Langdon, the minutes were approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT – 1 (Youmans) –SO MOVED

OLD BUSINESS

Gazebo Roof

Supervisor Crandall asked if there were any bids submitted.

Town Clerk Millious stated there was one bid, submitted by the same company who submitted the only bid last time. The bid this time was \$14,520.00.

Councilman Langdon asked if it was the same amount as last time.

Town Clerk Millious responded no it was a few thousand more last time.

Supervisor Crandall confirmed so this bid is a few thousand less.

Supervisor Crandall asked the Town Board if there were any comments.

Councilman Burns stated we have waited all this time, placed it out to bid several times and this seems to be the only person interested.

MOTION

On motion of Councilman Dolan, seconded by Councilman Langdon to accept the minutes from the bid opening on November 9, 2017 for the gazebo roof.

VOTE – AYES 4 – NAYS 0 – ABSENT – 1 (Youmans) –SO MOVED

RESOLUTIONS

RES. #117-17 AWARD GAZEBO ROOF BID

On motion of Councilman Burns, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT –1 (Youmans) – SO MOVED

WHEREAS, the roof of the Gazebo at Coeymans Landing is badly in need of repair; and

WHEREAS, the replacement of the Gazebo roof was put out to bid; and

WHEREAS, one bid was received and opened on November 9, 2017 at 2:00 PM: and

WHEREAS, the bid was from AggreCem, Inc., 19 Coons Rd., Coeymans Hollow, NY 12046 in the amount of \$14,520.00;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby awards the bid to AggreCem, Inc. for \$14,520.00 to repair the Gazebo roof.

BE IT FURTHER RESOLVED, that the Town Board authorizes Supervisor Philip A. Crandall to execute all documents related to this award.

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Councilman Dolan asked Town Clerk Millious if she had contacted everyone who had shown previous interest in the gazebo roof project.

Town Clerk Millious responded, yes her office made phone calls, sent e-mails, faxes and letters. There was only the one bid.

RES. #118-17 APPROVING THE ESTABLISHMENT OF AN EXTENSION TO COEYMANS SEWER DISTRICT

On motion of Councilman Langdon, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT – 1(Youmans) – SO MOVED

A RESOLUTION APPROVING THE ESTABLISHMENT OF AN EXTENSION TO COEYMANS SEWER DISTRICT, PURSUANT TO SECTION 209-d OF TOWN LAW, SUBJECT TO PERMISSIVE REFERENDUM

WHEREAS, the Town Board of the Town of Coeymans, Albany County, New York (the “Town”) has heretofore caused a Map, Plan and Report dated August 11, 2017, as revised September 21, 2017 (the “Map, Plan and Report”) to be prepared by C. T. Male Associates, a competent engineer duly licensed by the State of New York, and filed in the office of the Town Clerk of the Town of Coeymans and submitted to the Town Board; and

WHEREAS, the Map, Plan and Report provides for the establishment of an Extension to the existing Coeymans Sewer District in the Town, to include eight parcels of property in the vicinity of

Stonehouse Hill Road and Route 144/River Road, in the Town of Coeymans, Albany County, New York; and

WHEREAS, the estimated maximum total cost for the construction of the Extension to Coeymans Sewer District and the Improvements described in the Map, Plan and Report will be \$74,856. According to the Map, Plan and Report, the estimated total annual cost within the Extension is \$506.83 per unit. The plan of financing set forth in the Map, Plan and Report indicates that the Town anticipates the receipt of a grant from NYS DEC to pay a portion of such costs. The Map, Plan and Report describing the improvements is on file in the Town Clerk’s Office and is available for public inspection; and

WHEREAS, an order was duly adopted by the Town Board on September 28, 2017, as amended October 12, 2017 reciting a description of the boundaries of proposed Extension, the maximum amount proposed to be expended for said Extension, the fact that said Map, Plan and Report was on file in the Town Clerk’s office for public inspection and specifying the time and place where said Town Board would meet for the purpose of holding a public hearing to consider the same; and

WHEREAS, the Town Board adopted an amended resolution on October 12, 2017, providing for a hearing to be held on November 9, 2017 at 6:30 p.m. regarding the proposed Extension; and

WHEREAS, said Town Board has duly considered said Map, Plan and Report for the creation of the Extension of the Coeymans Sewer District; and

WHEREAS, pursuant to Section 209-d of Town Law, the Town Board may authorize an extension of the sewer district only after it hears evidence given at a public hearing held in the manner prescribed in Section 209-e of Town Law and determines that it is the public interest to authorize such creation; and

WHEREAS, notices of such public hearing was duly published and posted in the manner and within the time prescribed by Section 209-d of the Town Law, and proof of publication and posting has been duly presented to said Town Board; and

WHEREAS, such public hearing was duly held on November 9, 2017, at which all persons desiring to be heard were duly heard; and

WHEREAS, said Town Board has duly considered said Map, Plan and Report and the evidence given at said public hearing; and

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WHEREAS, the Town Board as lead agency has heretofore determined the proposed project to be an unlisted action pursuant to the State Environmental Quality Review Act, has reviewed a Short Environmental Assessment Form, and has determined that the implementation of the Extension, as proposed, not result in any significant environmental effects; and

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Town Board of the Town of Coeymans, Albany County, New York, as follows:

Section 1. Upon the evidence given at the public hearing referred to above, it is hereby found and determined as follows:

- a. The notice of hearing was published and posted as required by law and was otherwise sufficient;
- b. All the property and property owners within the proposed Extension of the Coeymans Sewer District are benefited thereby;
- c. All the property and property owners benefited are included within the limits of said proposed Extension of the Coeymans Sewer District.
- d. The proposed Extension of said Coeymans Sewer District is in the public interest and will not constitute an undue burden on the property which will bear the cost thereof.

Section 2. The Town Board does hereby approve the establishment of the Extension of Coeymans Sewer District, the boundaries of which shall be as described in Exhibit A attached hereto and hereby made a part hereof, and for such other action on the part of the Town Board with relation thereto as may be required by law, all as more fully described in the Map, Plan and Report.

Section 3. The maximum amount proposed to be expended for the construction of the Extension referred to herein is \$74,856, which is planned to be paid from the proceeds of a grant from NYSDEC and other available funds, and the costs of said Extension shall be paid by the assessment, levy and collection of special benefit assessments upon the several lots and parcels of land within the Sewer District and the Extension thereof, so much upon and from each as shall be in just proportion to the amount of benefit which the improvement shall confer upon the same.

Section 4. The Engineer shall prepare plans and specifications and make a careful estimate of the expense for said Extension and, with the assistance of the Town's attorney, prepare a proposed contract for the execution of the work, which plans and specifications, estimate and proposed contract shall be presented to the Town Board as soon as practicable.

Section 5. This resolution shall take effect thirty days after adoption, unless there shall be filed with the Town Clerk a petition signed and acknowledged by the owners of taxable property situate in the Sewer District or proposed Extension thereof, as shown on the latest completed assessment roll of said Town, in number equal to at least five percent of the total number of such owners, or by one hundred of such owners, whichever is the lesser, protesting against this resolution and requesting that the matter be submitted to the owners of taxable real property situate in said Sewer District and proposed Extension at a referendum in the manner provided by the Town Law.

Section 6. The Town Clerk is hereby authorized and directed to cause to be published at least once in The News Herald, the official newspaper of the Town, and to be posted on the sign board of the Town maintained pursuant to the Town Law, not less than ten (10) days following the date hereof, a notice which shall set forth the date of adoption of this resolution and contain an abstract thereof, concisely stating its purpose and effect and specifying that this resolution was adopted subject to a permissive referendum.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Philip A. Crandall VOTING: Aye

Kenneth A. Burns VOTING: Aye

Thomas E. Dolan VOTING: Aye

George E. Langdon VOTING: Aye

James C. Youmans VOTING: Absent

The foregoing resolution was thereupon declared duly adopted.

EXHIBIT A
Coeymans Sewer District Extension



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MOTION

On motion of Councilman Dolan, seconded by Councilman Burns, authorizing the Town Clerk to advertise and post a Notice of Public Hearing to establish the 2018 Sewer rates, to be held on December 14, 2017 at 6:30pm.

VOTE – AYES 4 – NAYS 0 – ABSENT – 1(Youmans) –SO MOVED

UPCOMING WORKSHOPS/MEETINGS

- Conservation Advisory Council – November 14, 2017 – 6pm
- Town Board Workshop – November 16, 2017 – 6pm
- Zoning Board of Appeals Meeting – November 22, 2017 – 7pm
- Town Board Meeting – November 30, 2017 – 7:00pm

ADDITIONAL COMMENTS

Supervisor Crandall asked if there were any other comments.

Councilman Burns asked if there has been any progress on the water line project.

Supervisor Crandall responded yes, The Village of Ravena has agreed to claim ownership. They have had some positive meetings regarding the project and Mr. Zhou has assured Supervisor Crandall it will be taken care of.

Councilman Burns asked if anything was done regarding the sewer.

Supervisor Crandall responded no.

Councilman Burns asked no relining of the sewer or anything.

Councilman Dolan has spoken to Chief Operator Kerr who has said it can be relined from manhole to manhole.

Councilman Burns asked, if it is possible to do, can we have someone televise it to see if there are any areas in need of repair before they resurface the road.

Supervisor Crandall said they can speak to Chief Operator Kerr about this.

Councilman Burns stated, that way if there is an area in need of repair, the Town can fix it first.

Councilman Langdon stated he had a few residents come to him with concerns regarding the installation of the sewer lines and whether the lines and manholes would be checked internally.

Supervisor Crandall responded yes they would do that. The Town is spending a lot of money on the project and we want to make sure it is done right.

Councilman Dolan stated if Councilman Langdon can let him know which manholes they are concerned about, he will have them checked.

Councilman Dolan stated that there was a problem with the first manhole that Gallo Construction did and he did mention it to Mr. Flores before.

Town Clerk Millious stated the second round of doe picks are available, but there aren't any available for areas near us. Her office is busy preparing the list of water and sewer accounts that need to be re-levied. Albany County will want them to be done by resolution from the Town

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Board and it needs to be done by November 30th. The village and school re-levy lists will also be coming into her office so they can be sent to the Assessor. Town Clerk Millious thanked Assessor DeRose and her clerk, Cathy for all of their help in getting the information ready for the re-levy process.

Supervisor Crandall stated they can do that at the next meeting if they need to.

Town Clerk Millious responded she hopes to have them done by then. She thanked all the Veterans for their service and reminded everyone why we have the day off tomorrow.

Councilman Burns asked if the Town Board is supposed to do anything to have the Parks & Recreation Supervisor position set up for civil service.

Supervisor Crandall responded they will contact the Town when they give the test and where he needs to go to take it.

ADJOURNMENT

MOTION

On motion of Councilman Dolan, seconded by Councilman Langdon, the Town Board Meeting was adjourned.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT – 1(Youmans) – SO MOVED

Time – 7:27

Respectfully Submitted,

APPROVED – As Read November 30, 2017

Diane L. Millious, Town Clerk