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A Town Board Workshop was held Tuesday, December 20, 2011, at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: James Youmans, Supervisor

Dawn Rogers, Councilwoman Thomas A. Boehm, Councilman Richard N. Touchette, Councilman Thomas E. Dolan, Councilman

ALSO PRESENT: Diane Millious, Town Clerk

Greg Darlington, Chief of Police Linda Ziegler, Payroll Clerk

Supervisor Youmans opened the Meeting and led the Pledge of Allegiance.

AGENDA

- Part-Time Clerk to the Court
- Health Insurance for Part-Time Employees
- Health Insurance for Elected Officials
- Employee Handbook

DISCUSSIONS

Part-Time Clerk to the Court

Supervisor Youmans moved that the discussion of candidates for Part-Time Clerk to the Court be tabled.

MOTION

On motion of Supervisor Youmans, seconded by Councilman Dolan, to table discussion of candidates for the Part-Time Court Clerk.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Health Insurance for Part-Time Employees

Discussion ensued regarding a part-time employee wishing to purchase life insurance at his cost with no cost to the Town. Collectively it was decided that they did not have a problem with it. There was no formal action taken.

Health Insurance for Retirees & Elected Officials

Discussion ensued regarding suggested changes for health insurance for retirees and elected officials. No formal action was taken.

Employee Handbook

Discussion ensued regarding the Town's Smoking Policy. Councilman Boehm submitted a draft policy to Supervisor Youmans for review. Collectively it was decided that they would add new wording to the Employee Handbook, no vote was taken.

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ADDITIONAL COMMENTS

Supervisor Youmans asked if there were any additional comments.

Councilman Touchette stated that they had received the appraisal on the Conner's property.

Discussion ensued regarding the Conner's property and the Town's purchase of the property. Collectively it was decided that they should seek legal counsel.

Councilman Touchette offered a motion.

MOTION

On motion of Councilman Touchette, directing the Supervisor to pursue whatever action is required to purchase the property.

VOTE – AYES 2 – NAYS 3

Supervisor Youmans stated that he would seek out legal advice in the morning and have the Attorney for the Town e-mail each member of the Board and in turn discuss it at the next Town Board Meeting.

ADJOURNMENT

Supervisor Youmans asked for a motion to adjourn the Workshop.

MOTION

On motion of Supervisor Youmans, seconded by Councilwoman Rogers, the Town Board Workshop was adjourned.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Time: 6:47pm

Respectfully Submitted,

APPROVED:

Diane L. Millious, Town Clerk