

A Town Board Workshop was held June 19, 2012, at 7:00PM at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Stephen D. Flach, Supervisor
Dawn Rogers, Councilwoman
Thomas A. Boehm, Councilman
Thomas E. Dolan, Councilman
Peter E. Masti, Councilman

ALSO PRESENT: Diane L. Millious, Town Clerk
Greg Darlington, Chief of Police

Supervisor Flach opened the Town Board Workshop and led the Pledge of Allegiance.

The following Notice appeared in the Ravena News Herald and was posted in several locations throughout the town.

**NOTICE
TOWN BOARD
MEETING CHANGE**

NOTICE IS HEREBY GIVEN that the Town of Coeymans Town Board regularly scheduled Workshop Meeting on June 19, 2012 at 6:00pm has been changed to 7:00pm at Town Hall, 18 Russell Avenue, Ravena, NY 12143.

**By Order of the Town Board
of the Town of Coeymans
Diane L. Millious
Town Clerk**

AGENDA

- Review of Health Plan Proposals
- Ravena Coeymans Historical Society Request
- Workplace Violence
- Safety Committee
- Police
 - Staffing
 - New Police Vehicle
 - Misc. Fees

DISCUSSIONS

Review of Health Plan Proposals

Discussion ensued regarding the quotes for Health Insurance for employees and the increase of co-pays for drugs for the current plan as well as an increase in premium. Collectively it was decided that the current plan is the best choice and it will be discussed at a Town Board Meeting.

Ravena Coeymans Historical Society Request

Supervisor Flach read the following:

Dear Supervisor Flach and Town Board Members,

The Ravena Coeymans Historical Society is in the process of updating and enhancing the cemetery data collection in the Town of Coeymans for publication. During our recent field research we discovered that many of our historical burial sites are severely overgrown and in danger of being lost. We would like to clean and restore these sites before this happens.

The burial sites are such an invaluable resource of genealogical information. We have been receiving increasingly more inquiries for this information.

In the past the Town was able to engage a work crew for us through the Department of Corrections. We are appealing to the Board to see if this might be possible again for these cleanup projects. Any efforts through you on our behalf would be greatly appreciated.

Sincerely,

Ralph Biance
President
Chairman, Cemetery Committee

Discussion ensued amongst the Town Board and Mr. Ralph Biance regarding the request and who they might get to do the work (inmates, community service) collectively it was decided that they would contact Sheriff Apple and follow through with Chief Darlington as far as community service.

Police Issues

Workplace Violence

Discussion ensued between Chief Darlington and the Town Board relative to the Workplace Violence Committee and the need for official appointments of Department Heads as well as the need for updates, such as panic buttons. Collectively it was decided that they will make appointments by resolution at the next Town Board Meeting.

Misc. Fees

Discussion ensued between Chief Darlington and the Town Board relative to misc. fees for things such as impoundment fees, storage fees for vehicles, and dog related fees. Collectively it was decided that they should check with Reigning Cats & Dogs because it is the kennel that the Town of Bethlehem uses and prepare a resolution for the June 25th Town Board Meeting for a \$25.00 a day fee for vehicle storage and a \$25.00 administrative fee and whatever fees they decide for dog related fees.

Police Vehicles

Discussion ensued between Chief Darlington and the Town Board relative to replacement of police vehicles and why it is imperative to have a replacement plan so they don't all need to be replaced at the same time as well as discussing possible funding. Collectively it was decided that it makes sense to use Police Forfeiture funds and funds that will be coming from F.E.M.A and to find other funding in the budget and in turn do a resolution at a Town Board Meeting.

Police Staffing

Discussion ensued between Chief Darlington and the Town Board relative to a Police Officer that will be giving his letter of resignation in lieu of another opportunity as well as another Officer being out with an injury, and Officer McDonagh and Officer Alberts,

who moved to other agencies and the request for 2 additional part-time for those that have left and consideration for a part-time supervisory position with the title of Lieutenant and a second Dog Control Officer who would be available during the day. Collectively it was decided that Chief Darlington should start to look for candidates and upon finding them, advise the Board who will in turn prepare a resolution for the next meeting to hire 2 part-time Officers and a part-time dog control officer.

Petty Cash

Discussion ensued regarding the Petty Cash Fund, which is set at \$300.00 and recent undercover incidents have been \$150.00 - \$250.00 each time and the difficulty with getting checks signed on a daily basis and the possibility of increasing it to \$1,000.00. Collectively it was decided that they would prepare a resolution for the next Town Board Meeting.

Ravena Rescue Squad

Discussion ensued regarding the Ravena Rescue Squad and the creation of an Ambulance District. Collectively it was decided that they would have a Special Workshop with Alex Betke, Supervisor of the Town of Coxsackie who is a attorney who specializes in Municipal Law as well as inviting a Village Trustee, Fire Chiefs from local companies, someone from the Police Department and members of the Rescue Squad to try and figure out what direction they are going to head in. It was decided that there will be a Special Workshop on July 9th at 6:00pm and there will be a resolution prepared for the June 25th Town Board Meeting.

ADDITIONAL COMMENTS

Councilman Masti asked Chief Darlington if there was anything else from F.E.M.A. on the Hannacroix Creek.

Chief Darlington gave an update.

ADJOURNMENT

Supervisor Flach asked for a motion to adjourn the Workshop.

MOTION

On motion of Councilwoman Rogers, seconded by Councilman Boehm, the Town Board Workshop was adjourned.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Time – 8:32pm

Respectfully Submitted,

APPROVED –

Diane L. Millious, Town Clerk