

TOWN OF COEYMANS

Building Department

18 RUSSELL AVENUE

RAVENA, NEW YORK 12143

Email: buildingdepartment@coeymans.org.

Office: (518) 756-2850

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REQUIREMENTS FOR SWIMMING POOL, SPA & HOT TUB PERMIT APPLICATIONS

With or without Pool Deck

In accordance with Chapter 71 of the Code of the Town of Coeymans

- (1) THIS PERMIT APPLICATION MUST BE COMPLETED, SIGNED AND DATED BY THE OWNER THEN SUBMITTED TO THIS OFFICE. THIS FORM AND PAGE FOUR OF THE PERMIT APPLICATION REQUIRES THE OWNER'S SIGNATURE WITH DATE. THE OWNER'S CONSENT FORM MUST BE SUBMITTED WITH SIGNATURES IF APPLICABLE. AN UNCOMPLETED APPLICATION WILL BE RETURNED, THEREFORE PROLONGING THE REVIEW PROCESS.
- (2) SUBMIT ALL SPECIFICATIONS ON THE SWIMMING POOL, SPA OR HOT TUB I.E. SIZE, FILTER SPECS, ETC. PROVIDE INFORMATION AND PROOF OF PURCHASE FOR THE REQUIRED SPLASH ALARM ALONG WITH DETAILS ON THE TYPE OF BARRIER TO BE USED, IF APPLICABLE. **A THIRD PARTY ELECTRICAL INSPECTION IS REQUIRED FOR THE ELECTRIC HOOK-UP OF THE POOL/SPA/HOT TUB.**
- (3) **FOR 'DECK' CONSTRUCTION**, SUBMIT (2) COPIES OF THE PLANS WITH DECK INFORMATION I.E. SIZE, ALL LUMBER DIMENSIONS, SPANS, ATTACHMENTS, RAILINGS, STAIRS, ETC. AFTER REVIEW, ONE COPY WILL BE STAMPED AND RETURNED TO YOU. **A THIRD PARTY ELECTRICAL INSPECTION IS REQUIRED FOR ANY ELECTRIC HOOK-UP FOR THE DECK.**
- (4) ALL CONTRACTORS DOING WORK MUST SUBMIT A CERTIFICATE OF LIABILITY INSURANCE INCLUDING WORKMAN'S COMPENSATION (FORM: C-105.2 OR FORM: CE 200 IF NO EMPLOYEES).
- (5) A SURVEY MAP AND/OR PLOT PLAN MUST BE SUBMITTED SHOWING THE LOCATION OF AND ALL SETBACKS FROM ALL PROPERTY LINES FOR THE POOL, DECK, HOT TUB, WELL, SEPTIC AND ELECTRICAL LINES SHALL BE CLEARLY LABELED. A COPY OF THE DEED TO THE PARCEL MAY BE REQUIRED.
- (6) NO OWNER OR OCCUPANT SHALL AT ANY TIME, HAVE ANY USE OF THIS POOL/SPA/HOT TUB UNTIL THIS DEPARTMENT HAS CONDUCTED A FINAL INSPECTION AND ISSUES A *CERTIFICATE OF COMPLIANCE* AS REQUIRED BY CHAPTER 71.
- (7) THE DESIGN, CONSTRUCTION AND INSTALLATION OF SWIMMING POOLS, SPAS AND HOT TUBS MUST CONFORM TO THE 2016 NEW YORK STATE UNIFORM CODE SUPPLEMENT, CHAPTER 2, SECTION R236. FAILURE TO CONFORM MAY RESULT IN FURTHER ACTION BY THE TOWN. VIOLATIONS OF TITLE 19 NYCRR AND THE 2016 UNIFORM CODE SUPPLEMENT ARE **MISDEMEANORS**. A CONVICTION SHALL BE PUNISHABLE BY A FINE OF NOT MORE THAN \$1000.00 PER DAY OF VIOLATION, OR IMPRISONMENT NOT EXCEEDING ONE YEAR, OR BOTH, IN ACCORDANCE WITH SECTION 382 OF THE EXECUTIVE LAW OF NEW YORK STATE.

I, _____ HAVE READ THE ABOVE INFORMATION.
(OWNER'S NAME) PLEASE PRINT

(OWNER'S SIGNATURE)

(DATE)

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(ANY QUESTIONS PLEASE CONTACT THIS OFFICE)

OFFICE USE ONLY

POOL/SPA/HOT TUB PERMIT #: _____ DATE: _____ 20____ TAX MAP# _____
ZONING DISTRICT(S): _____ OCCUPANCY GROUP(S): _____ CONSTRUCTION TYPE: _____
DATE APPROVED _____ DENIED _____ PENDING _____ FEE PAID _____

**TOWN OF COEYMANS
Building Department**

18 RUSSELL AVENUE

RAVENA, NEW YORK 12143

Office: (518) 756-6006

Email: buildingdepartment@coeymans.org

Fax: (518) 756-1991

**SWIMMING POOL, SPA & HOT TUB
PERMIT APPLICATION
With or without Pool Deck**

SWIMMING POOL SPA HOT TUB

Owner / Applicant's Information

NAME OF PROPERTY OWNER: _____

LOCATION OF PROPERTY: _____

OWNER'S MAILING ADDRESS: _____

NAME OF APPLICANT: _____

OWNER PHONE #'S: HOME _____ WORK _____ CELL _____

APPLICANT'S PHONE #'S: HOME _____ WORK _____ CELL _____

EMAIL: _____

IS THE PROPERTY CURRENTLY IN OWNER'S NAME? Yes No

If No, complete the attached the Consent Form.

Nature of Proposed Work

- | | | | |
|--|-----------|---|----------|
| <input type="checkbox"/> Above Ground Pool Only | \$ 50.00 | <input type="checkbox"/> On Ground Pool (Soft-sided - Seasonal) | \$ 50.00 |
| <input type="checkbox"/> Above Ground Pool with Deck | \$ 100.00 | <input type="checkbox"/> Spa | \$ 50.00 |
| <input type="checkbox"/> In Ground Pool Only | \$ 50.00 | <input type="checkbox"/> Hot Tub | \$ 50.00 |
| <input type="checkbox"/> In Ground Pool with Heat | \$ 50.00 | <input type="checkbox"/> | |

Above Ground Pool Fold Away Steps _____ Removable Steps _____ Other _____
Maintain (4') four foot barrier requirement.

In Ground Pool Fence: 4' Solid () Chain link () Solid () Picket ()
Fence Gates: Self-closing/Self-latching/Lockable _____(REQUIRED)
Doors with direct access to pool area: Audible Alarm () self-closing & latching.
Power Safety Cover _____

On Ground Pool (Water depth over 24" and under 48")
Fence: 4' Solid () Chain link () Solid () Picket ()
Fence Gates: Self-closing/Self-latching/Lockable _____(REQUIRED)

Spa/Hot Tub Lockable Cover _____ Other _____

*****SPLASH ALARM IS REQUIRED FOR ALL POOLS*****

INSTALLATION AND BARRIERS SHALL COMPLY WITH ALL REQUIREMENTS OF THE 2016 NEW YORK STATE UNIFORM CODE SUPPLEMENT, CHAPTER 2, SECTION R326.

Is the Site in a Flood Plain? _____ Is the Site in Wetlands? _____

Setbacks to property lines: front _____ right side _____ left side _____ rear _____

Square Footage of Deck (If Applicable) : _____ Dimensions of Pool: _____

Estimated Cost of All Work: \$

Description of Proposed Work: _____

List of Contractors and what work is being done by them: _____

