

**Rules and Regulations
of the
Cemeteries Owned and Operated by the Town of Coeymans**
Alcove Cemetery, Coeymans Hollow Cemetery, Grove Cemetery, and Indian Fields Cemetery
(Adopted by Resolution on July 22, 2021)

GENERAL RULES

1. All affairs of the Coeymans Town Cemeteries are managed and governed by the Coeymans Town Board in furtherance of Article 17 of the NYS Town Law.
2. All lots sold in accordance with the provisions of the law of New York State shall not be used for any other purpose than a burial place for dead human beings.
3. The following information must be provided to the cemetery with plot purchases:
 - a. Name of Purchaser
 - b. Address
 - c. Phone Number
 - d. Email
 - e. Alternate contact person
4. The Town Board shall fix the prices of burial lots and no person shall take possession of such lot, nor make any encroachments thereon until the price of such lot has been paid for in full.
5. The Highway Superintendent for the Town of Coeymans will act as the caretaker of all Town cemeteries.
6. The caretaker shall report to the Town Board any acts of vandalism or encroachments. The caretaker shall supervise any improvements made to any lot by lot owners that are approved by the Town Board.
7. No interment shall be allowed without a state approved burial permit.
8. No more than one casket burial or two cremations are allowed in a single lot. One cremation on the top of one casket burial is also permissible.
9. No lot owner may transfer his or her lot without permission of the Town Board. The Town will not buy back any lots that have been previously purchased.
10. No trees, hedges, shrubs or walls will be allowed. No glass of any kind allowed except religious. All others will be removed. All flowers and urns must be no more than 14 inches from monument or markers.
11. The Coeymans Town Board reserves the right to authorize the following:
 - a. Remove all flowers, wreaths, or other decorations from lots on May 15th and October 15th (or the Monday following those dates if they fall on a weekend).
 - b. Remove all flowers, wreaths, or other decorations from lots as soon as they become unsightly.
 - c. Remove, after due notice to the lot owner, any embellishment on the lot, effigy, or inscription which is unsightly or dangerous.

- d. Move any existing tree or shrub that covers any stone marker or any upkeep growth that is not maintained.
 - e. The Town shall have the authority to prune, remove, or transplant any existing tree, shrub, or planting that they deem fit.
 - f. Placing of glass blocks or vases such as receptacles for flowers, either artificial or grown on graves or plots is prohibited.
 - g. All foundations, placement of stones and grave markers and other work shall be constructed as approved and directed by the Town Clerk.
 - h. All grave and/or plots require the purchase and installation of corner lot markers.
12. Concrete vaults or concrete grave liners will be required for all interments in graves located in Town cemeteries
 13. The interment of cremated remains will be permitted only in appropriate rigid receptacle such as wood, metal, plastic or concrete. A concrete vault is not required for cremated remains.
 14. The Coeymans Town Board shall fix prices for grave openings along with any other charges for proper maintenance of town cemeteries as they deem fit.
 15. Constructions of mausoleums are not allowed in town cemeteries.
 16. Construction of individual lot/plot fences are not allowed in town cemeteries.
 17. Heavy trucking or other vehicular traffic shall be refused entrance to the cemetery, when in the opinion of the designee or caretaker, will cause injury to the roads or driveways.
 18. A gravestone shall be no more than 80% of the width of the cemetery lot.
 19. These rules and regulations may be amended and/or added to by majority vote and appropriate resolution of the Coeymans Town Board.

OFFICIAL RECORDS

The official records of all lot owners shall be maintained by the Coeymans Town Clerk's Office. Such registration shall be the final governing record in determination of lot ownership.

RIGHT OF INGRESS AND EGRESS RESERVED

The Town of Coeymans reserves to itself and to those lawfully within the cemetery a perpetual right of ingress and egress over all graves and lots for the passage to and from other graves and lots.

INTERMENT & DISINTERMENT/REMOVAL REGULATIONS

1. No interment shall be made on Sunday or holidays, except in cases of special necessity, religious reasons, or contagious diseases, in which case special fees can be charged.
2. The Town of Coeymans reserves the right to insist upon two working days notice prior to any cremations or interment.
3. No disinterment shall be made except by the Town of Coeymans employees or approved special contractor by a written request of the lot owner. The Town of Coeymans reserves

the right to perform any removal or disinterment at its convenience or as directed by Court Order.

CONDUCT OF PERSONS

1. Trespassing. Lots, plots and grave spaces are for the right of interment of the owners of such lots, plots, and grave spaces, and only the owners, heirs and representatives of the persons interred therein shall be permitted on said lots, plots and grave spaces except where means of ingress and egress to other lots, plots and grave spaces are necessary. Violators of this rule shall be considered as trespassers.
2. Firearms and alcoholic beverages. No firearms or intoxicating beverages or liquors shall be permitted upon the lots or within the Town of Coeymans cemeteries at any time, except in the case of firearms for the purpose of a military funeral or historic honors under proper command.
3. Advertising. No signs (private or political) or notices of advertisements of any kind shall be allowed in the cemetery or on premises surrounding the cemetery.
4. Soliciting. Peddling of flowers or plants, or soliciting the sale of any commodity is positively prohibited within the confines of the cemetery.
5. Refreshments. Neither the bringing of, the sale of, or the use of refreshments upon the cemetery premises shall be permitted.
6. Motor Vehicles. No motorized vehicle shall be driven through the cemetery at a greater speed than ten miles per hour. No ATVs, snowmobiles or other similar vehicles shall be driven through the cemetery.
7. Rubbish. The throwing or disbursement of garbage or rubbish of any kind is prohibited in town cemeteries.

MODIFICATIONS AND AMENDMENTS TO THE RULES

Special cases may arise in which the literal enforcement of a rule may impose unnecessary hardship. The Town of Coeymans reserves the right in such cases, to make exceptions, suspension, or modification. Any such temporary exception, suspension or modification shall in no way be construed as affecting the general application of the rule.

The Town of Coeymans may reserve the right at any time to amend, alter, or repeal any rule or regulation for cemeteries in the Town of Coeymans. This right to change or amend any part or all of the above rules and regulations for Town cemeteries can be made without prior notice to the lot owners.

Questions relative to the Town of Coeymans' Cemeteries Rules and Regulations can be addressed to the Highway Superintendent and/or the Town Board.