

MINUTES BOOKTOWN OF COEYMANS
September 26, 2024 – Town Board Meeting – 5:00pm**

A Town Board Meeting was held Thursday September 26, 2024 at 5:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Stephen Donnelly, Supervisor
Stephen J. Schmitt, Deputy Supervisor
Linda S. Bruno, Council Member
Ronald Hotaling, Council Member
Michael J. Stott, Council Member

Absent:

ALSO PRESENT: Candace McHugh, Town Clerk
Daniel D. Baker, Superintendent of Highways
Jason Chmielewski, Building Inspector/ Code Enforcement Officer
Marc Tryon, Chief of Police
Keith Geraldson, WWTP Operator

Supervisor Donnelly called the meeting to order and led the audience in the Pledge of Allegiance. Supervisor Donnelly asked that the record reflect that all members were present.

Announcements:

- Joralemon Park Bathrooms are open
- Destash your crafts, RCS Community Library – 9/16-10/11
- Unknown Paranormal Society, RCS Community Library – 10/7
- Roast Por Dinner, Ravena Grange #1457 – 10/17

Approval of Minutes: The following minutes were approved:

- September 12, 2024 Town Board Meeting Minutes

Council member Donnelly made a motion to accept the minutes for September 12, 2024 Town Board Meeting and Council member Stott seconded the motion.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – ABSTAIN - SO MOVED

2025 Tentative Budget:

The Town Clerk Announced that the 2025 Tentative Budget has been submitted via email to the Town Clerk's Office which has been date stamped. The Business Office prepared budget copies for the Town Board.

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Supervisor Report – August 2024 Report read by Supervisor Donnelly

Motion to Accept Report

Council member Donnelly made a motion to accept the report as read, seconded by Council member Stott. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

Department Reports

Town Clerk Report – August 2024 Report read by Town Clerk Candace McHugh

Motion to Accept Report

Council member Donnelly made a motion to accept the report as read, seconded by Council member Hotaling. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

Police Department Report – August 2024 Report read by Police Chief Marc Tryon

Motion to Accept the Reports

Council member Donnelly made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

Building Department – August 2024 Report read by Jason Chmielewski

Motion to Accept Report

Council member Donnelly made a motion to accept the report as read, seconded by Council member Hotaling. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

Sewer Department Report – August 2024 Sewer Department Report read by Keith Geraldson

Motion to Accept Report

Council member Donnelly made a motion to accept the report as read, seconded by Council member Stott. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

Highway Department Report- August 2024 Highway Department Report read by Daniel Baker

Motion to Accept Report

Council member Donnelly made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

Liaison Reports – N/A

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New Business: 2025 Tentative Budget Discussion

-Supervisor Donnelly is the liaison for the Sewer Department. He stated our sewer rents are currently about half the national average. The Business Office feels though \$40,000 will be taken out of the sewer fund balance to place in the 2025 budget to offset the sewer costs. The Sewer rates will be increasing by approximately 15.4% by doing this. The biannual rate would be \$522 approximately. Supervisor Donnelly stated there are many overdue upgrades needed for the sewer department which need to be addressed.

- The Town Clerk explained the need for a laptop mainly for records purposes. The Supervisor agreed and suggested placing it back in the budget.

-Chief Tryon explained the main reason for the larger increase in the police budget is directly related to the new union contract. He reviewed his plans for hiring an additional full time officer next year. Council Member Hotaling stated he feels this board is committed to investing in our local department and making it a desirable place to work.

- Council member Schmitt asked about the increase in personnel services and if it was union related. Supervisor Donnelly stated the personnel line reflected a \$2 raise for the Code Enforcement Officer and the standard \$1 per hour to the clerk and assistant Code Enforcement Officer. Supervisor Donnelly recommends further increases for the building department.

-Highway Superintendent Dan Baker went through his budget line by line. He asked for clarification on several items. Mr. Baker expressed his concern over the personnel line of his budget. He explained the history of consistency within raises among union and non-union workers. There was a discrepancy in line 5410.4 (B) between the town board copies and the Town Clerk. The board was advised to alter their line to match that of the Town Clerk's budget which is \$20,000. Mr. Baker is concerned with the funding for the paving line being reduced to \$225,000. He feels as though it should be going up instead of down.

Old Business:

-Supervisor Donnelly stated the plans for the new hall have been presented to the board. The board feels as though the engineers are not listening to their requests. The board is exploring the idea of a local contractor.

A Motion was Made Council member Donnelly made a motion to amend Resolution #108-24 to reflect the correct account number in which funds were being transferred to (A7110.4), seconded by Council member Stott. APPROVED – VOTE – AYES 5– NAYS 0 – ABSENT 0 – SO MOVED

Resolution # 112-24 Accept Resignation of Officer (McMullen)

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Hotaling offer the following resolution and move its adoption:

WHEREAS: The Town of Coeymans Police Department has received a notice of resignation from Part Time Detective SCOTT MULLEN effective 09/25/24.

WHEREAS: Detective MULLEN will be retiring from the NYS Department of Correctional Services in order to fulfill the requirement for separation of service necessary to continue in the Police and Fire Retirement system.

WHEREAS: Detective MULLEN will then be able to be reinstated to his previous position as Part Time Detective for the Town of Coeymans Police Department

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby accept Detective MULLEN’s resignation from his position as Part Time Detective effective September 25th, 2024 and that he be reappointed to this position as Part Time Detective once his service credits are applied to his retirement.

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

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Resolution #113-24 Approval of September Abstract

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Bruno offer the following resolution and move its adoption:

BE IT RESOLVED, that the Town Board has approved the payment of bills as presented in the Abstract for September 2024, as follows:

PRE-PAID VOUCHERS – 24-01094 to 24-01157 from the following funds:

General	\$ 150,352.82
Part Town	\$ 22,144.03
Highway (DA)	\$ 0.00
Highway – Part Town (DB)	\$ 44,226.88
Sewer	\$ 25,464.48
H Fund	\$ 0.00
Trust & Agency	\$ 48,792.13

VOUCHER NUMBERS – 24-01158 to 24-01235 from the following funds:

General	\$ 73,827.67
Part Town	\$ 663.39
Highway	\$ 5,199.09
Highway-Part Town	\$ 322,475.08

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H- Fund	\$ 2,605.00
Sewer	\$ 22,523.56
TA-Fund	\$ 4,000.00

TOTAL FOR ALL FUNDS – \$ 722,274.13

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 114-24 Authorize Hiring of Operator 1

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>4</u>		<u>1</u>

I, Council member Schmitt offer the following resolution and move its adoption:

WHEREAS, the Highway Superintendent is desirous of filling the vacant position of Equipment Operator 1 in his department; and

WHEREAS, the Albany County Civil Service Department has confirmed this job title as a non-competitive position requiring the chosen candidate to meet the minimum qualifications; and

WHEREAS, the position was posted and applications were received, evaluated, and reviewed by the Superintendent of Highways; and

WHEREAS, the Superintendent of Highways has confirmed the candidate meets the minimum qualifications;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Kyle Nardillo to the position of Equipment Operator 1 effective September 23rd 2024, at an hourly rate of \$24.88.

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Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above

Discussion: Council Member Schmitt abstained due to relation.

Public Comment:

Motion to Adjourn the Regular Town Board meeting was made by Council member Donnelly and seconded by Council member Stott - APPROVED – VOTE – AYES 5– NAYS 0 – ABSENT – SO MOVED 7:02p.m.

Respectfully Submitted,


Candace McHugh, Town Clerk