**A Town Board Meeting was held Thursday May 25, 2023 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** George D. McHugh, Supervisor

Brandon L. LeFevre, Council Member

Stephen J. Schmitt, Council Member

Marisa Tutay, Council Member

Linda S. Bruno, Council Member

**Absent:**

**ALSO PRESENT:** Candace McHugh, Town Clerk

Daniel D. Baker, Superintendent of Highways  
 Marc Tryon, Chief of Police

Jason Chmielewski, Building Inspector/ Code Enforcement Officer

Supervisor McHugh called the meeting to order and led the audience in the Pledge of Allegiance. Council member Bruno led the audience in prayer. Supervisor McHugh asked that the record reflect that all members were present.

**Announcements:**

Evening on the Green: Evening on the Green will kick off this Wednesday at Coeymans Landing, featuring Peaceful Country Band from 6-9 pm! M&R Snacks and Smoking Pig Deli will be set up from 4:30-7:30 pm.

Village Wide Yard Sale: Saturday, June 3rd is the annual Village Wide Yard Sale from 9 am-3 pm, please be mindful of the increased traffic along Main Street. M&R Snacks and Vasto Vending/Anna’s Pizza Fritta will also be at the corner of Pulver and Main Street. If you don’t have space to set up a yard sale, the Ravena Fire Department will be renting spaces at the firehouse for $25/space. Contact Megan Aurelia at [meganaurelia@gmail.com](mailto:meganaurelia@gmail.com) for more information.

R.C. Sportsmen’s Club Fishing Derby: The R.C. Sportsman Club will be hosting their 44th annual Fishing Derby for children ages 1-16 on Sunday, June 4th at the Town of Coeymans Filtration Plant. Registration will be from 10:30-11:00 am and the Fishing Derby will start at 11:00-12:30 pm.

Coeymans 350th Community Garden Tour: Thursday, June 22 the Coeymans 350th Committee is hosting a Community Garden Tour from 4-8 pm along with a Chicken BBQ from Frese’s Catering, at Sycamore Golf Course. For more information contact Joan Radley at 518-966-7361 or Carol McDonald at HappyintheHollow@gmail.com

Kate Robertson Presented the Innovation Station: This will be a STEM center at RCS so kids can practice STEM skills such as robotics and then compete in a sport like setting. The program focuses on problem solving and inclusion. First Lego League Discover will be for Pre-K- 1st grade kids, First Lego Explorers for grades 2-4, First Lego League Challenge will be for grades 4-8. First Head Challenge program is open to High School students. The cost ranges from $25-$50 depending upon the level. Competitors also have to converse with the judges and answer questions to work on communication skills. Teams are responsible for team fundraisers as well. The Innovation Station is run by volunteers and is looking for coaches or adults that can share some of their skill set with the group. The group is looking for a larger location to expand. June 8th 2023 they will hold a robotics night t the High School for students and parents to observe the program and ask questions.

**Motion to Approve Minutes**

Minutes were approved for the following Town Board meetings:

-May 11, 2023 Town Board Meeting  
-May 11, 2023 Public Hearing on Proposed Local Law 5 (Residency)

Council member McHugh made a motion to accept the minutes and Council member Tutay seconded the motion.  
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – ABSTAIN - SO MOVED

**Supervisor Report**

Supervisor McHugh read the April 2023 Supervisor’s Report.

**Motion to Accept Report**

Council member Tutay made a motion to accept the report as read, seconded by Council member LeFevre. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Department Reports**

**Town Clerk Report –** April 2023 Report read by Town Clerk Candace McHugh

**Motion to Accept Report**

Council member LeFevre made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS – ABSENT 0– SO MOVED

**Police Department Report** – April 2023 Report read by Chief Tryon

**Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Building Department –** April 2023 Report read by Jason Chmielewski

**Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member Schmitt. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0– SO MOVED

**PB/ZBA Report** – April 2023 report was presented by Jason Chmielewski.

**Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member Tutay. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Sewer Department Report** – April 2023 Sewer Department Report was tabled.

**Highway Department Report-** April 2023 Highway Department Report

**Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member Schmitt.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**New Business**:

Proposed Local Law section 165 Amendments: Supervisor McHugh stated it was necessary to discuss the changes to proposed local law 4 in order to discuss 165. The Proposed Local Law 4 would make a dual zone property follow the most restrictive zoning. The Town Attorney and Supervisor McHugh omitted 165 from proposed local law 4 and form a new proposed local law 9. This will state that a property in a dual zone can be used for the percentage of each amount in each zone. This way there is no expansion or deleting of the industrial zone within the town of Coeymans.

**Old Business:**

350th Celebration: the 350th Celebration will take pace June 9th and 10th. Details can be found on the Town website.

Town Hall Mold Remediation: The foundation looks better than the engineers were expecting. There is no drainage around the building. Supervisor McHugh asked them to prepare a statement and estimate on the cost of installing drainage around the entire building. Supervisor McHugh suggested possibly having a public hearing to listen to the communities’ thoughts on the expenses and hear their ideas.

Summer Employment: Council Member Bruno state several applications have come in and the deadline is May 31, 2023. They will begin the interview process soon.

Trucking Routes: Supervisor McHugh, Town Attorney Jim Peluso, and Superintendent discussed a law to add weight limits on North Jarvis and South Jarvis Road after the repairs are made.

**Resolutions**

**Resolution #082-23 Adoption of Local Law 4 of 2023 Residency**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |  |  |  |  |  |
| Brandon L. LeFevre |  |  |  |  |  |
| Linda S. Bruno |  |  |  |  |  |
| Marisa J. Tutay |  |  |  |  |  |
| Stephen J. Schmitt |  |  |  |  |  |
| *Total* | 5 |  | 5 |  |  |

**Resolution Adopting Local Law No. #4 of 2023, a Local Law entitled “Residency Requirements for Certain Appointed Offices in the Town of Coeymans”, to amend and restate Chapter 45 of the Town Code**

I, Council member Tutay offer the following resolution and move its adoption:

**WHEREAS**, the Town Board has introduced Local Law No. 4 of 2023, entitled “Residency Requirements for Certain Appointed Offices in the Town of Coeymans”, to amend and restate Chapter 45 of the Town Code; and

**WHEREAS**, the Town Board duly noticed and held a public hearing on the proposed local law on May 11, 2023; and

**WHEREAS**, the enactment of this local law is a Type II action pursuant to the New York State Environmental Quality Review Act, 6, N.Y.C.R.R. 617.5 as it involves agency administration, management and legislative decision making that does not affect the environment or commit the Town to a future decision on a project, and therefore is exempt from environmental review; and

**WHEREAS**, the Board has duly considered the proposed local law and public comment thereon;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby pass, approve and adopt Local Law No. 4 of 2023 in its entirety, a copy of which is attached hereto, and the Town Clerk is authorized to sign all documents and perform such actions necessary to effectuate the filing of the local law with the New York State Office of the Secretary of State.

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 083-23 Adoption of May 2023 Abstract**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |  |  |  |  |  |
| Brandon L. LeFevre |  |  |  |  |  |
| Linda S. Bruno |  |  |  |  |  |
| Marisa J. Tutay |  |  |  |  |  |
| Stephen J. Schmitt |  |  |  |  |  |
| *Total* | 5 |  | 5 |  |  |

I, Council member LeFevre offer the following resolution and move its adoption:

**BE IT RESOLVED,** that the Town Board has approved the payment of bills as presented in the Abstract for May 2023, as follows:

**PRE-PAID VOUCHERS** –23-00604 to 23-00702; P23-015 to P23-033 from the following funds:

|  |  |
| --- | --- |
| **General** | **$ 98,717.22** |
| **Part Town** | **$ 14,038.33** |
| **Highway – Town Wide** | **$ 32,505.00** |
| **Highway – Part Town** | **$ 29,921.81** |
| **Sewer** | **$ 16,033.97** |
| **Trust & Agency** | **$ 41,575.82** |
| **H – Special Projects** | **$-----------** |

**VOUCHER NUMBERS –**23-00703 to 23-00794 from the following funds:

|  |  |
| --- | --- |
| **General** | **$ 53,722.77** |
| **Part Town** | **$ 389.27** |
| **Highway -Town Wide** | **$ 5,452.41** |
| **Highway – Part Town** | **$ 18,476.62** |
| **Sewer** | **$ 15,022.74** |
| **H- Capital Projects** | **$ 2,041.58** |
| **Trust and Agency** | **$ 8,402.50** |

**TOTAL FOR ALL FUNDS – $ 348,304.54**

Seconded by Council member McHugh, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 084-23 Authorize Scheduling of Public Hearing**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |  |  |  |  |  |
| Brandon L. LeFevre |  |  |  |  |  |
| Linda S. Bruno |  |  |  |  |  |
| Marisa J. Tutay |  |  |  |  |  |
| Stephen J. Schmitt |  |  |  |  |  |
| *Total* | 5 |  | 5 |  |  |

I, Council member McHugh offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans is considering adoption of Local Law No. 9 of 2023, a local law amending Town Code Chapter 165, Zoning Code; and

**WHEREAS**, the proposed amendment amends the Town Zoning Code by: (i) amending Section 165-6 entitled “Interpretation of District Boundaries,” including a new provision that provides “If a lot or parcel is divided by a zoning district boundary, each portion of the lot or parcel so divided shall be subject to the zoning regulations for the district in which it is located”; (ii) deleting supplementary zoning regulation Section 165-10(D) which states that “Where a district boundary divides a lot in ownership or record at the time of enactment of this chapter said lot shall be regulated under requirements for the less restrictive district, provided that the lot has street frontage in the less restrictive district”; and (iii) amending Section 165-10(R)(1) to provide that “No excavation or grading shall be permitted except for the installation of driveways or minor operations designed to change existing land contours by not more than two feet except by special permit”; and

**WHEREAS**, pursuant to NYCRR Part 617, the proposed action is a Type I Action requiring SEQRA review; and

**WHEREAS**, the Town Board has prepared and completed Parts 1 and 2 of the Full Environmental Assessment Form (EAF); and

**NOW THEREFORE, BE IT RESOLVED**, that the Town Board hereby designates itself as the Lead Agency pursuant to the State Environmental Quality Review Act (SEQRA), 6 NYCRR § 617.6, in the consideration and review of the proposed Local Law;and

**BE IT FURTHER RESOLVED**, that the Town Board will hold a public hearing on the proposed Local Law No. 9 of 2023 and environmental review thereof on June 22, 2023; and

**BE IT FURTHER RESOLVED**, that the Town Supervisor and Town Clerk are directed to prepare such notice, publication and referral as required by law, including General Municipal Law § 239-m and Town Law § 264(2).

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 085-23 Retirement of Police Officer Loran**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |  |  |  |  |  |
| Brandon L. LeFevre |  |  |  |  |  |
| Linda S. Bruno |  |  |  |  |  |
| Marisa J. Tutay |  |  |  |  |  |
| Stephen J. Schmitt |  |  |  |  |  |
| *Total* | 5 |  | 5 |  |  |

I, Council member Bruno offer the following resolution and move its adoption:

**WHEREAS,**The Town of Coeymans Police Department has received a notice of resignation from Part Time Detective Roger Loran effective May 19th, 2023.

**WHEREAS*,*** Detective Loran has retired from his full-time position with the Department of Corrections and is desirous of combining his Police and Fire pension with his NYS retirement credits which requires him to be separated from service with the Town until notification from the retirement system.

**WHEREAS,**once his state retirement is finalized, Detective Loran will request to be reinstated to his previous position as Part Time Detective for the Town of Coeymans Police Department.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby accept the retirement and resignation of Detective Roger Loran.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

**Public Comments:**

Brian Bagley asked what was being mined in the Port. Supervisor McHugh said that would be a question for Mr. Laraway but he doesn’t believe any mining is going on. Mr. Bagley asked the board if they knew anything about ice glaciers and he asked if anyone has found platinum. The board answered no to both.

**Motion to Adjourn was** made by Council member Schmitt and Seconded by Council member McHugh**-** APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

***Respectfully Submitted*,**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Candace McHugh, Town Clerk***