

**TOWN BOARD
OF THE
TOWN OF COEYMANS**

DRAFT

**January 13, 2022
Town Board Meeting 6:00p.m.**

(PLEASE SILENCE CELL PHONES WHILE MEETING IS IN PROGRESS)

- 1. Call to Order – Pledge of Allegiance**
- 2. Blessing**
- 3. Members Present and Overview of Agenda Topics**
- 4. Public Announcements**
 - 5.1. COVID Update.
 - 5.2. Town Hall closed January 17, 2022 – MLK Day;
- 5. Approval of Meeting Minutes**
- 6. Old Business**
 - 6.1. Sewer/Water District Expansion
 - 6.2. Coeymans Landing Park Upgrades
 - 6.3. Park Lavatory Facilities – Riverfront/Joralemon
 - 6.4. Broadband Expansion – Starr Road/Bushendorf Road
- 7. New Business**
 - 7.1. Proposed Local Law to change Supervisor Term of Office to 4 years
 - 7.2. Town of Coeymans 350 year Celebration Committee
- 8. Resolutions**
 - 8.1. Resolution to propose Local Law #1 of 2022 – “Change Term of Office for Town Supervisor from two to four years” and to schedule a Public Hearing”
 - 8.2. Resolution to authorize Supervisor to sign lease for copier in the Justice Court
 - 8.3. Resolution to adopt provisions of Executive Order 11, Suspending the Requirements of Renewal Applications as a Condition for Granting Exemptions under Section 459-C and 467 of the NYS Real Property Tax Law
 - 8.4. Appoint Deputy Town Clerk
- 9. Public Comment**
- 10. Upcoming Meetings**
 - 10.1. Planning Board/ZBA Meeting – January 26, 2022 @ 7:00p.m.
 - 10.2. Town Board Meeting – January 27, 2022 @ 6:00p.m.
- 11. Adjourn to Executive Session - To discuss details of the employment history of a particular employee**

Agenda subject to change

At a Meeting of the Town Board of
the Town of Coeymans, at Town Hall,
18 Russell Avenue, Ravena, New York,
on January 13th, 2022 there were:

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	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Daniel D. Baker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, the Town Board of the Town of Coeymans has introduced proposed Local Law No. 1 of the Year 2022 to change the term of office of the Town Supervisor from two years to four years commencing January 1, 2024 pursuant to the Section 10(1)(ii)(a) and Section 23(2)(e) of the Municipal Home Rule Law of the State of New York; and

WHEREAS, the enactment of this local law is a Type II action pursuant to the New York State Environmental Quality Review Act, 6, N.Y.C.R.R. 617.5 as it involves agency administration, management and legislative decision making that does not affect the environment or commit the Town to a future decision on a project, and therefore is exempt from environmental review; and

WHEREAS, proposed Local Law No. 1 of 2022, if adopted, is subject to a mandatory referendum pursuant to New York Municipal Home Rule Law § 23(2)(e) and that a proposition in the following form shall be included on the ballot at such town election, and the four year term of office shall not take effect unless such proposition is approved by a majority vote of the qualified voters voting thereon: "Shall Town of Coeymans Local Law No. 1, 2022 entitled 'A Local Law Changing the Term of Office of Town Supervisor from Two to Four Years, For the Term Commencing January 1, 2024,' be approved?";

NOW, THEREFORE BE IT RESOLVED that the Town Board of the Town of Coeymans does hereby schedule a Public Hearing on proposed Local Law #1 of 2022 to be held on February 10, 2022 at 6:00p.m. at the Coeymans Town Hall, 18 Russell Avenue, Ravena, New York; and

BE IT FURTHER RESOLVED that the Town Board does hereby authorize the Town Clerk to publicly notice said Public Hearing in accordance with all applicable laws.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

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At a Meeting of the Town Board of
the Town of Coeymans, at Town Hall,
18 Russell Avenue, Ravena, New York,
on January 7th, 2022 there were:

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Daniel D. Baker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, the 2022 Budget provides for the lease of a photocopier in the Town Justice Court;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor George D. McHugh to execute a lease agreement with De Lage Landen Financial Services, Inc. (copy attached) for the lease of a photocopier machine in the Town Justice Court for a term not to exceed 48 months.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

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At a Meeting of the Town Board of
the Town of Coeymans, at Town Hall,
18 Russell Avenue, Ravena, New York,
on January 13th, 2022 there were:

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Daniel D. Baker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Linda S. Bruno	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, on December 26, 2021, Governor Kathy Hochul issued Executive Order No. 11, declaring a State disaster emergency for the entire State of New York due to the COVID-19 pandemic; and

WHEREAS, this State disaster emergency has resulted in limited hours in municipal offices in the Town of Coeymans and rendered senior citizens and individuals with disabilities residing in the Town of Coeymans homebound. These factors combined have made it difficult, if not impossible, for many in these populations to file their real property tax exemption applications in person and many, further, lack the ability to file such applications online; and

WHEREAS, in recognition of the above problems caused by the pandemic, Governor Hochul issued Executive Order No. 11.1 on December 26, 2021, thereby extending Executive Order No. 11. This extension of the Governor's Executive Order modifies subdivisions 7, 7-a and 8 of section 459-c of the Real Property Tax Law and subdivisions 5, 5-a, 5-b, 5-c and 6 of section 467 of the Real Property Tax Law, the effect of which permits the governing body of an assessing unit (i.e., the Town Board of the Town of Coeymans) to adopt a Resolution directing the Assessor to grant exemptions on the 2022 assessment roll to all property owners who received such exemptions on the 2021 assessment roll (i.e., senior citizens and individuals with disabilities with limited income), thereby dispensing with the need for such persons to file renewal applications to request such exemptions, and further dispensing with the requirement that assessors mail renewal applications to such persons; and

WHEREAS, Executive Order 11.1 further allows the governing body of said assessing unit, in any such Resolution, at its option, to include procedures by which its Town Assessor may require a renewal application to be filed if he or she has reason to believe that an owner who qualified for the exemption on the 2021 assessment roll may have since changed his or her primary residence, added another owner to the deed, transferred the property to a new owner or died; and

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WHEREAS, pursuant to said Executive Order, the Town Board of the Town of Coeymans wishes to adopt such Resolution directing the Town Assessor of the Town of Coeymans to grant exemptions on the 2022 assessment roll to all eligible senior citizens and individuals with disabilities with limited income, and granting the Town Assessor of the Town of Coeymans the authority to require renewal applications for due cause, as discussed above, utilizing procedures outlined below;

NOW THEREFORE, BE IT RESOLVED, pursuant to the authority granted by Executive Order No. 11.1, issued by the Governor of the State of New York, that the Town Board of the Town of Coeymans hereby directs the Town Assessor of the Town of Coeymans to:

1. Grant exemptions on the 2022 assessment roll to all individuals who received the senior exemption on the 2021 assessment roll and all individuals who received the exemption on the 2021 assessment roll because they were recognized as a person with disabilities and limited income, thereby dispensing with the need for any such individuals to file renewal applications for such exemptions, except that;

2. The Town Assessor may, in his or her sole discretion, require a renewal application to be timely filed with his or her office if they has reason to believe that any such individual, who qualified for the aforementioned exemption on the 2021 assessment roll, may have since changed their primary residence, added another owner to the deed for the relevant property, transferred such property to a new owner or died. If the Town Assessor requires such renewal application be filed, he or she shall notify the owner of the subject property of such requirement by regular mail, with such notice shall containing instructions on how to file the renewal application. Said renewal application may be returned by mail or by making an appointment to drop same off at the Town Assessor's office, 18 Russell Avenue Ravena, N.Y. 12143

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

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<i>Total</i>					

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, Town Clerk Candace McHugh, pursuant to Chapter 280 of the Laws of 2007, which became effective on July 18, 2007, is desirous of appointing an individual to the 1st Deputy Town Clerk position;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby acknowledges the Town Clerk's appointment of Sherle Slingerland as 1st Deputy Town Clerk. This appointment is for a term to expire on December 31, 2022.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.