**A Town Board Meeting was held Thursday July 28, 2022 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** George D. McHugh, Supervisor

 Brandon L. LeFevre, Council Member

 Linda S. Bruno, Council Member

Marisa Tutay, Council Member

Stephen J. Schmitt, Council Member

**Absent:**

**ALSO PRESENT:** Candace McHugh, Town Clerk

James Peluso, Town Attorney

Jason Chmielewski, Building Department

 Marc Tryon, Chief of Police

 Daniel Baker, Superintendent of Highways

 Keith Geraldsen, Chief Sewer Plant Operator

Supervisor McHugh called the meeting order and led the audience in the Pledge. Council member Bruno led the audience in prayer. Supervisor McHugh asked that the record reflect that all members were present.

Supervisor McHugh asked to go out of order for the evening:

**Resolution # 138-22 Accept Resignation of Town Historian**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |[x] [ ] [x] [ ] [ ]
| Brandon L. LeFevre |[x] [ ] [x] [ ] [ ]
| Linda S. Bruno |[x] [ ] [x] [ ] [ ]
| Marisa J. Tutay |[x] [ ] [x] [ ] [ ]
| Stephen J. Schmitt |[x] [ ] [x] [ ] [ ]
| *Total* |  |  |  |  |  |

I, Council member McHugh offer the following resolution and move its adoption:

**WHEREAS**, on July 11, 2022, Town Historian Harry A. Sturges submitted a written letter of resignation to the Town of Coeymans with an effective date of July 15, 2022; and

**WHEREAS,** Harry A. Sturges has served in numerous elected and appointed positions in the Town of Coeymans since 1957; and

**WHEREAS,** Harry A. Sturges has imparted his advice, wisdom, knowledge, experience, and love for his community upon the residents and fellow elected and appointed officials of Coeymans over the last 65 years;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby accept the resignation of Town Historian Harry A. Sturges with an effective date of July 15, 2022; and the Town of Coeymans sincerely thanks Harry for his service and dedication to the Town of Coeymans and its residents for the last 65 years.

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 139-22 Appoint Town Historian**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |[x] [ ] [x] [ ] [ ]
| Brandon L. LeFevre |[x] [ ] [x] [ ] [ ]
| Linda S. Bruno |[x] [ ] [x] [ ] [ ]
| Marisa J. Tutay |[x] [ ] [x] [ ] [ ]
| Stephen J. Schmitt |[x] [ ] [x] [ ] [ ]
| *Total* |  |  |  |  |  |

I, Council member Bruno offer the following resolution and move its adoption:

**WHEREAS,** there exists a vacancy in the position of Town Historian for the Town of Coeymans; and

**WHEREAS,** all potential candidates have been properly vetted by the Town Supervisor; and

**WHEREAS,** Joseph Boehlke has been a member of the Ravena Coeymans Historical Society since 1999, a Curator since 2009, and President of the Ravena Coeymans Historical Society since 2015;

**NOW, THEREFORE, BE IT RESOLVED,** that the Town Board of the Town of Coeymans, does hereby appoint Joseph Boehlke, Town Historian for the Town of Coeymans, for a term to expire on December 31, 2022. Compensation for this position is $750.00 per year

Seconded by Council member McHugh, offered for discussion and duly put to a vote, the results of which appear above.

Mr. Boehlke was called up to be sworn in as Town Historian by Supervisor McHugh.

**Announcements:**

ARPA Funds: The Town receive $209,691.67 in 2021, this week we received the second installment of the same amount. The Town has ear marked this funding for Broadband expansion and permanent lavatory facilities at Coeymans Landing and Joralemon park.

Sales tax: The Town received $572,326.61 in sales tax revenue. The anticipated amount was $425,000.00.

Coeymans Police Department statement was read by Supervisor McHugh: “The Town of Coeymans Police Department has been the subject of an investigation by the NYS Attorney General’s Office over the last two years. The Attorney General’s Office has requested copies of time and attendance records, payroll records, and training records of former Coeymans Police Officers. The records that have been requested date back to 2018 and earlier, and predate the members of the current Town Board as well as the current Chief of Police. The Town Board, Chief of Police, and Coeymans Police Department have cooperated fully with the Attorney General throughout this investigation and will continue to do so. The Coeymans Town Board, together with the Coeymans Police Department remain vigilant in their dedication to Public Safety for the residents and property owners of the Town of Coeymans. We reaffirm our commitment to rebuild the Coeymans Police Department, continue cooperation with the Albany County Sheriff’s Office, and restore public confidence in local law enforcement.”

**Motion to Approve Minutes**

Minutes were approved for the following public hearings:

June 23, 2022 Public Hearing regarding Town Hall Project
July 14, 2022 Public Hearing regarding Sewer District Expansion
July 14, 2022 Public hearing regarding Water District Expansion

Council member Tutay made a motion to accept the minutes and Council member LeFevre seconded the motion
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0– ABSTAIN 0- SO MOVED

**Supervisor Report**

Supervisor McHugh read the June 2022 Supervisor’s Report.

**Motion to Accept Report**

Council member LeFevre made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Department Reports**

**Town Clerk Report** – June 2022 Report read by Candace McHugh

**Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member Schmitt. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Police Department Report** – June 2022 Report read by Chief Tryon

**Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member Tutay. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Building Department –** June 2022 Report read by Jason Chmielewski

**Motion to Accept Report**

Council member Schmitt made a motion to accept the report as read, seconded by Council member LeFever. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 5 – SO MOVED

**Planning/Zoning Board Report -** June 2022 report read by Jason Chmielewski.

**Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member leFevre. APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 2 – SO MOVED

**Sewer Department Report** – April & June 2022, Sewer Department Report read by Keith Geraldsen

**Motion to Accept April 2022 Report-**

Council member Tutay made a motion to table the report until next month seconded by Council member LeFevre

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Motion to Accept June 2022 Report-**

Council member McHugh made a motion to table the report until next month seconded by Council member Bruno

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Highway Department Report –** July 2022 Report read by Daniel Baker

**Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member Schmitt.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Old Business:**

Coeymans Landing Park Project Update: construction is under way and scheduled for substantial completion by September. Riverfest is still be held on September 10, 2022 at Coeymans Landing Park. Please be aware of the parking restrictions as the project continues. Copies of the plans are available at Town Hall should anyone wish to see them.

Broadband expansion: All cable and splicing is complete on Starr Road up to Bushendorf. They are awaiting approvals from Central Hudson to go north on Starr road. It is feasible to start hooking up service on Starr Road from route 143 to Bushendorf Road. State Tel is currently working on pole installation on Bushendorf Road. Project completion estimate is October of 2022.

Park Bathrooms: Construction plans are at 60% and are in the process of being finalized. Bids are expected to be asked for in August with construction planned for September to December of 2022.

NYS EFC State Water Grants: The Town is working with MJ Engineering to submit applications for these grants which will be focused on the Coeymans Hamlet Sewer District.

Coeymans Ambulance District: Supervisor McHugh has spoken with our Attorney and the Ambulance district will be moving forward creating an ambulance district within the town.

**Resolutions**

**Resolution # 140-22 Authorize Part Time Police Compensation**

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| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |[x] [ ] [x] [ ] [ ]
| Brandon L. LeFevre |[x] [ ] [x] [ ] [ ]
| Linda S. Bruno |[x] [ ] [x] [ ] [ ]
| Marisa J. Tutay |[x] [ ] [x] [ ] [ ]
| Stephen J. Schmitt |[x] [ ] [x] [ ] [ ]
| *Total* |  |  |  |  |  |

I, Council member Tutay offer the following resolution and move its adoption:

**WHEREAS,** Part-time Police Officer Henry Klein possesses 11 years of police experience.

**WHEREAS,** The current Council 82 Bargaining agreement and the Town of Coeymans Town Board resolution #133-21 dated July 22, 2021, recognizing and authorizing full and part-time Officers to be compensated based on their aggregate experience as police officers.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize a pay increase for Officer Henry Klein to the amount of $32.05 per hour.

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 141-22 2022 Budget Transfer**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |[x] [ ] [x] [ ] [ ]
| Brandon L. LeFevre |[x] [ ] [x] [ ] [ ]
| Linda S. Bruno |[x] [ ] [x] [ ] [ ]
| Marisa J. Tutay |[x] [ ] [x] [ ] [ ]
| Stephen J. Schmitt |[x] [ ] [x] [ ] [ ]
| *Total* |  |  |  |  |  |

I, Council member LeFevre offer the following resolution and move its adoption:

**WHEREAS**, the Town of Coeymans has had an unforeseen expenditure in the following account; and

**WHEREAS,** the Chief Fiscal Officer has determined that in order to maintain proper balances within the account an interfund transfer is necessary;

**NOW, THEREFORE BE IT RESOLVED,** that the Town Board of the Town of Coeymans does hereby authorize Town Supervisor George D. McHugh to transfer the following funds as depicted below for Budget year 2022,

**General Fund (A)**

**Amount From Account To Account**

$629.98 (A)1990.4 Contingency (A)7110.2 Parks Equipment

Seconded by Council member McHugh, offered for discussion and duly put to a vote, the results of which appear above.

 **Resolution # 142-22 July 2022 Abstract**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |[x] [ ] [x] [ ] [ ]
| Brandon L. LeFevre |[x] [ ] [x] [ ] [ ]
| Linda S. Bruno |[x] [ ] [x] [ ] [ ]
| Marisa J. Tutay |[x] [ ] [x] [ ] [ ]
| Stephen J. Schmitt |[x] [ ] [x] [ ] [ ]
| *Total* |  |  |  |  |  |

I, Council member McHugh offer the following resolution and move its adoption:

**BE IT RESOLVED,** that the Town Board has approved the payment of bills as presented in the Abstract for July 2022, as follows:

**PRE-PAID VOUCHERS** –22-00928 to 22-01035 from the following funds:

|  |  |
| --- | --- |
| **General**  | **$ 133,957.45** |
| **Part Town**  | **$ 320,218.39** |
| **Highway – Town Wide** | **$ 72,351.92** |
| **Highway – Part Town** | **$ 46,332.71** |
| **Sewer**  | **$ 34,758.36** |
| **Trust & Agency** | **$ 41,096.32** |
| **Payroll Deductions** | **$ 2,654.25** |

**VOUCHER NUMBERS –**22-01036 to 22-01146 from the following funds:

|  |  |
| --- | --- |
| **General**  | **$ 49,326.09** |
| **Part Town**  | **$ 1,919.33** |
| **Highway -Town Wide** | **$ 9,629.12** |
| **Highway – Part Town** | **$ 11,674.31** |
| **Sewer**  | **$ 16,809.90** |

**TOTAL FOR ALL FUNDS – $ 740,728.15**

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 143-22 Declaring Lead Agency**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |[x] [ ] [x] [ ] [ ]
| Stephen J. Schmitt |[x] [ ] [x] [ ] [ ]
| Linda S. Bruno |[x] [ ] [x] [ ] [ ]
| Marisa J. Tutay |[x] [ ] [x] [ ] [ ]
| Brandon L. LeFevre |[x] [ ] [x] [ ] [ ]
| *Total* |  |  |  |  |  |

I, Council member McHugh offer the following resolution and move its adoption:

**RESOLUTION DECLARING INTENT TO BE LEAD AGENCY AND INITIATE COORDINATED REVIEW FOR SEQRA FOR SEWER SYSTEM IMPROVEMENTS**

**WHEREAS**, the Town of Coeymans owns and operates a sanitary sewer system and two (2) sewage pumping stations within the project area. There are high levels of inflow and infiltration (I/I) in the system during storm events. To reduce I/I infrastructure improvements are needed. Improvements have been identified through the preparation of an engineering report that include removal and replacement of existing gravity sewer infrastructure, rehabilitation of existing gravity sewer via Cured-in-place pipe (CIPP) lining, and pump station replacement; and

**WHEREAS**, the Town Board has considered the aforementioned project; and

**WHEREAS**, the improvements to the sewer system appears to be an Unlisted Action pursuant to the State Environmental Quality Review Act (SEQRA), 6 NYCRR 617, and

**WHEREAS**, coordinated review with involved agencies is optional for Unlisted Actions, however the Town Board wishes to initiate coordinated review; and

**WHEREAS**, pursuant to SEQRA, Town Board has prepared Part 1 of the Full Environmental Assessment Form (FEAF);

**NOW, THEREFORE BE IT RESOLVED**,that the Town Board of the Town of Coeymans does hereby declare its intent to be Lead Agency for the purposes of SEQRA and will initiate coordinated review with involved and interested agencies.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

**Public Comment**:

William Stewart approached the podium with questions about the New Town Building. Mr. Stewart asked if it would affect our taxes. Supervisor McHugh explained that taxes will not go up because we have the anticipated revenue to cover these expenses already coming in to the town. Mr. Stewart asked about the cost of tearing the current building down and if we had considered the possibility of abatement. Supervisor McHugh explained we have that potential factor figured in to our budget. The demolition alone will be over a million dollars. The price of 6 million covers making the new building compliant for ADA and the Unified Court System and factors prevailing wage in as well which Highway Superintendent Baker explained.

Council member Tutay mentioned the Town would be holding a meeting to plan the 350th celebration and volunteers are welcome.

**Motion to Adjourn** was made by Council member LeFevre and Seconded by Council member Tutay**-** APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

Meeting Adjourned at 7:27p.m.

***Respectfully Submitted*,**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Candace McHugh, Town Clerk***