**A Town Board Meeting was held Saturday October 8, 2022 at 10:30am at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** George D. McHugh, Supervisor

Brandon L. LeFevre, Council Member

Marisa Tutay, Council Member

**Absent:** Linda S. Bruno, Council Member

 Stephen Schmitt, Council Member

**ALSO PRESENT:** Candace McHugh, Town Clerk

 Nita Chmielewski, Clerk to the Supervisor

 Dan Baker, Superintendent of Highways

 Jason Chmielewski, Building Inspector/ Code Enforcement Officer

 Marc Tryon, Chief of Police

 Keith Geraldsen, Chief Sewer Plant Operator

Supervisor McHugh called the meeting to order and led the audience in the Pledge. The Supervisor asked to let the record reflect that Council members LeFevre and Tutay were present while Council members Bruno and Schmitt were absent.

**NOTICE**

**SPECIAL TOWN BOARD MEETING**

**AND**

**BUDGET WORKSHOPS**

In compliance with Public Officer’s Law, this will inform you that the Town Board of the Town of Coeymans has scheduled the following meetings:

A Special Town Board Meeting for Saturday, **October 1, 2022** at 8am for the purpose of the Town Clerk submitting the 2023 Tentative Budget to the Town Board.

A Town Board Budget Workshop for Saturday, **October 8, 2022** at 10:30am for the purpose of meeting with department heads regarding the 2023 Tentative Budget.

All meetings will be held at Town of Coeymans Town Hall, 18 Russell Avenue, Ravena, New York.

 **By Order of the Town of**

**Coeymans Town Board**

**Candace McHugh**

**Town Clerk**

**Building Department:** Jason Chmielewski addressed the board in regards to the building department and planning/zoning budgets. Mr. Chmielewski went over some of the needs of the department such as new code books, fuel increases due to prices. A new computer is needed for the building department clerk. Supervisor McHugh clarified that all raises for the department were reflected in the total.

**Highway Department**: Superintendent Baker started off by thanking Nita and Supervisor McHugh for all their budget preparation. The budget line for town hall was increased for the upcoming potential maintenance to town hall and rent if we need to move departments out of the mold infested areas. The central garage budget line was raised to compensate for rising gas prices. The budget line for Public Safety and Administration was raised so new signs can be purchased at the main entrances to the Town. 2 of the 6 signs are scheduled for next year. A new mower is scheduled to be purchased next year for parks. The sidewalk budget line increased by 10 thousand for sidewalk construction. A new plow and sander will be purchased next year out of the DA fund. Central garage in the DB fund was increased to compensate for the rising cost of diesel fuel. Additional monies were added to special improvements for road paving. Supervisor McHugh stressed the need to schedule in ordering of new equipment to cycle out the old. Order times are quite long at this point. Superintendent Baker agreed and is aware of the time frames.

**Sewer Department:** Chief Sewer Plant Operator Keith Geraldsen spoke in regards to the sewer budget. Supervisor McHugh was concerned about the retirement figures and Clerk to the Supervisor Nita Chmielewski said they were being checked over by Human Resources. Mr. Geraldsen talked of some improvements that are needed within the sewer plant such as lighted exit signs and shades for windows. Some of these improvements may fit in this year’s budget. Mrs. Chmielewski discussed how the rates should be going down for 2023 mostly due to a statutory bond that is being adjusted. Supervisor McHugh asked about the leachate equipment line. Mr. Geraldsen said the liner needs to be replaced. Mr. Geraldsen was not sure if the price given was for install as well. Council member Tutay asked if Mr. Geraldsen’s rate of pay request was contractual, he stated it is not contractual.

**Police Department**: Supervisor McHugh stated the Police budget has increased by 4.8%. Chief Tryon gave an overview of the staffing issues and how he would prefer to address them. The Police department will be using Lexipol which is an online manual that automatically updates laws as they are changed.

**Motion to Adjourn -** On motion of Council member McHugh, seconded by Council member LeFevre, the Town Board Meeting was adjourned at approximately 12:33p.m.

APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 2 – SO MOVED

***Respectfully Submitted*,**

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***Candace McHugh, Town Clerk***