

MINUTES BOOKTOWN OF COEYMANS**
October 24, 2024 – Town Board Meeting – 6:00pm

A Town Board Meeting was held Thursday October 24, 2024 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Stephen Donnelly, Supervisor
Linda S. Bruno, Council Member
Stephen J. Schmitt, Deputy Supervisor
Ronald Hotaling, Council Member
Michael J. Stott, Council Member

Absent:

ALSO PRESENT: Candace McHugh, Town Clerk
Jason Chmielewski, Building Inspector/ Code Enforcement Officer
Marc Tryon, Chief of Police
Keith Geraldson, WWTP Operator

Supervisor Donnelly called the meeting to order and led the audience in the Pledge of Allegiance. Supervisor Donnelly asked that the record reflect that all members were present.

Announcements:

-STEM Saturday @ Innovation Station – October 26

-Annual Spaghetti Dinner @ St. Patrick's Church – October 27

-State of Economic Development in Coeymans & Albany County – November 13 @ Rail to River Brewing

Approval of Minutes: The following minutes were approved:

-October 10, 2024 Town Board Meeting Minutes

-October 17, 2024 Budget Workshop Minutes

Council member Donnelly made a motion to accept the minutes for August 8, 2024 Town Board Meeting and Council member Stott seconded the motion.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – ABSTAIN - SO MOVED

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Supervisor Report – September 2024 Report read by Supervisor Donnelly
(NYCLASS Summary was included in Supervisor's report)

Motion to Accept Supervisor Report

Council member Donnelly made a motion to accept the reports as read, seconded by Council member Stott. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Discussion: Council member Schmitt further explained the balances for the tax payers stating the Supervisors report balances are low due to the majority of the funds being invested in NYCLASS. The Town Clerk asked if the fund transfer to NYCLASS needed to be done by resolution and the Town Attorney did not believe so but stated he would verify that. Council member Stott stated he believed we discussed this and it did not have to be moved via resolution but any interest/funds earned must go back to the original account from which it came. Go forward, Council member Hotaling requested the NYCLASS report be incorporated as a part of the Supervisor's report.

Motion to Accept Supervisor NYCLASS Report

Council member Donnelly made a motion to accept the reports as read, seconded by Council member Stott. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Department Reports

Town Clerk Report – September 2024 Report read by Town Clerk Candace McHugh

Motion to Accept Report

Council member Hotaling made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5– NAYS 0 – ABSENT – SO MOVED

Police Department Report – September 2024 Report read by Police Chief Marc Tryon

Motion to Accept the Reports

Council member Donnelly made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Building Department – September 2024 Report read by Jason Chmielewski

Motion to Accept Report

Council member Donnelly made a motion to accept the report as read, seconded by Council member Hotaling. APPROVED – VOTE – AYES 5- NAYS 0 – ABSENT – SO MOVED

Sewer Department Report – September 2024 Sewer Department Report read by Keith Geraldson

Motion to Accept Report

Council member Donnelly made a motion to accept the May, June and July 2024 reports as read, seconded by Council member Stott. APPROVED – VOTE – AYES 5– NAYS 0 – ABSENT – SO MOVED

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Highway Department Report- September 2024 Highway Department Report read by Council member Schmitt

Motion to Accept Report

Council member Hotaling made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5– NAYS 0 – ABSENT – SO MOVED

Liaison Reports

Police: Council member Hotaling discussed a meeting held by himself, Nancy Warner, Chief Tryon and Sheriff Eric Burns. Issues discussed included, truck traffic, parking tickets and parking. It was explained the parking tickets are hard to enforce due to the Town Court not having a specific DMV Module which would communicate directly with NYS DMV. The Chief recommended VMS signs to help remind people of potential dangers or traffic concerns. Council member Hotaling thinks this type of sign would be useful in several ways in the future. He felt the meeting was productive.

Sewer: Supervisor Donnelly met with Keith Geraldson to go over what is imperative at the sewer right now. Council member Schmitt asked about our metering system which isn't in use currently due to changes in the main sewer lines. Mr. Geraldson stated the meter systems come in handy at certain sections to find leaks. The meter systems were bought on bond which we are still paying on. Mr. Geraldson explained the meter system we currently have was not very user friendly. The ground clarifier, blowers, lift systems, control panel and fine screen catch is in need of repair and/or replacement. Some of this equipment is not conducive to our climate either and should be sheltered. There are also structural issues at the facility which need attention. Supervisor Donnelly stating an engineer's report will be needed in the sewer which will cost about \$30,000.

New Business:

Liberty Affordable Housing: Civil Senior Housing owners would like to discuss a continuance of a PILOT.

Budget 2025: Public hearing will be held on November 6, 2024 at 6pm

Old Business:

Truck Traffic: Supervisor Donnelly attended a community-based meeting at the Holcim Quarry with Heidelberg and Holcim. He felt it was an informative meeting and stated the Town would like to be and needs to be involved in these discussions. Mr. Geraldson spoke as a resident of the Holcim Quarry area and he feels as though they can do better job for the residents effected.

Offshore Wind: Supervisor Donnelly had a meeting with County Executive Dan McCoy regarding offshore wind projects at the port. He hopes the community participates in public meetings to share their experiences about these larger topics going forward.

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Resolution # 118-24 Authorize October Abstract

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Stott offer the following resolution and move its adoption:

BE IT RESOLVED, that the Town Board has approved the payment of bills as presented in the Abstract for October 2024, as follows:

PRE-PAID VOUCHERS – 24-01236 to 24-01297 from the following funds:

General	\$ 337,656.87
Part Town	\$ 22,648.56
Highway (DA)	\$ 0.00
Highway – Part Town (DB)	\$ 42,610.99
Sewer	\$ 23,818.96
H Fund	\$ 78,398.75
Trust & Agency	\$ 50,187.25

VOUCHER NUMBERS – 24-01298 to 24-01383 from the following funds:

General	\$ 69,561.46
Part Town	\$ 3,772.07
Highway	\$ 8,500.28
Highway-Part Town	\$ 9,965.56
H- Fund	\$ 0.00

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Sewer	\$ 33,783.64
TA-Fund	\$ 0.00

TOTAL FOR ALL FUNDS – \$ 680,904.39

Seconded by Council member Hotaling, offered for discussion and duly put to a vote, the results of which appear above.

Discussion: Council member Schmitt addressed a mis-coded voucher which will be rectified by the accountant.

Resolution #119-24 Authorize Consulting Agreement

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Hotaling offer the following resolution and move its adoption:

WHEREAS, the Town of Coeymans was awarded \$15,800.00 in funding through a New York State Division of Criminal Justice Services Law Enforcement Technology grant; and

WHEREAS, the Town of Coeymans Police Department recommends, and the Town Board of the Town of Coeymans (the “Board”) supports, the utilization of these funds for costs associated with the installation of a video surveillance system at Coeymans landing (the “Project”); and

WHEREAS, the Town has received a professional services proposal from DBHAN Consulting, Inc. to oversee and implement the Project (including acquisition and installation of the necessary equipment); and

WHEREAS, DBHAN Consulting, Inc. proposes to perform the work in question pursuant to a Consulting Agreement and for the amount of \$15,800.00.

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NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen Donnelly to execute the Consulting Agreement with DBHAN Consulting, Inc. along with any other necessary document to facilitate the Project

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 120-24 Adopt 2025 Preliminary Budget and Authorize Public Hearing

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>4</u>	<u>1</u>	

I, Council member Donnelly offer the following resolution and move its adoption:

WHEREAS, The Tentative Budget for 2025 was given to the Coeymans Town Board on September 26, 2024; and

WHEREAS, The Coeymans Town Board has met with the Town of Coeymans Department heads to discuss their budgets in detail on October 8, 2024 and October 17, 2024; and

WHEREAS, The Coeymans Town Board has made changes based on these discussions. and prepared and submitted a preliminary budget on October 24, 2024 to the Town Clerk; and

NOW, THEREFORE BE IT RESOLVED, that the Coeymans Town Board does hereby direct and authorize the Town Clerk to schedule and post a Public Hearing for the purpose of hearing comments on the 2025 Preliminary Budget on November 6, 2024 at 6pm, Coeymans Town Hall, 18 Russell Ave. Ravena NY 12143.

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

Discussion: Council member Schmitt stated while he is not in favor of certain aspects of this budget such as the increase in sewer rates but, the community should now that several hours were put into it by the Town Board.

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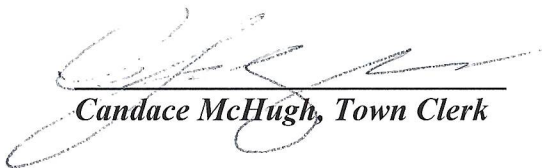
Public Comment: Barbara Tanner asked why the for-sale sign was still up at 2524 US Route 9W. It was explained that it is common practice for a for sale sign to stay up until the actual closing of the building. The town is under contract with the buyer at this time.

Motion to Adjourn to Executive Session to confer with the Town Attorney regarding a resolution with no decisions and no return being made was presented by Council member Donnelly and Seconded by Council member Hotaling- APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED 7:22p.m.

Motion to Adjourn Executive Session was made by Council member Hotaling and seconded by council member Stott APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED 8:50p.m.

Motion to Adjourn the regular Town Board meeting was made by Council member Hotaling and seconded by Council member Stott - APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED 8:50p.m.

Respectfully Submitted,



Candace McHugh, Town Clerk

