

MINUTES BOOKTOWN OF COEYMANS
January 27, 2022 – Town Board Meeting – 6:00pm**

A Town Board Meeting was held Thursday January 27, 2022 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: George D. McHugh, Supervisor
Daniel D. Baker, Council Member
Brandon L. LeFevre, Council Member
Marisa Tutay, Council Member

ABSENT: Linda S. Bruno, Council member

ALSO PRESENT: Candace McHugh, Town Clerk

Supervisor McHugh called the meeting order and led the audience in the Pledge.

Announcements:

Albany COVID numbers are as Follows:

*342 new positive cases within the County since yesterday.

*Seven day average is now down to 377.

*13 new hospitalizations since yesterday and currently a total of 107 admitted, 16 of those patients are in the ICU.

*According to the school COVID report card, RCS Central School District has 358 positive cases. This total includes teachers, staff, and students.

Supervisor McHugh announced that Town Hall is reopened to the public with limited attendance of 10 people.

Motion to Approve Minutes

Minutes were approved for the following meetings:

January 1, 2022

January 7, 2022

Council member Tutay made a motion to accept the minutes and Council member LeFevre seconded the motion

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

Supervisor Report

Supervisor McHugh read the December 2021 Supervisor's Report.

Motion to Accept Report

Council member Baker made a motion to accept the report as read, seconded by Council member LeFevre. APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

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Department Reports

Town Clerk Report – December 2021 Report read by Town Clerk Candace McHugh

Motion to Accept Report

Council member Tutay made a motion to accept the report as read, seconded by Council member Baker. APPROVED – VOTE – AYES 4 – NAYS – ABSENT 1 – SO MOVED

Police Department Report – December 2021 Report read by Chief Keyer

Motion to Accept Report

Council member Baker made a motion to accept the report as read, seconded by Council member Tutay. APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

Building Department – December 2021 Report read by Jason Chmielewski

Motion to Accept Report

Council member LeFevre made a motion to accept the report as read, seconded by Council member Baker. APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

Sewer Department Report – November 2021 and December 2021 Sewer Department Report read by Tyler Searles

Motion to Accept Report

Council member Baker made a motion to accept the report November 2021 as read, seconded by Council member Tutay

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

Council member LeFevre made a motion to accept the report December 2021 as read, seconded by Council member Tutay

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

Council member asked if Leachate is being monitored in Keith's absence, Tyler stated it is. Supervisor McHugh asked about the "Walter Pratt" bill. Tyler stated it a pump on wheels that DEC advised the plant to get.

Old Business:

Sewer/Water District Expansion update: This expansion will bring the 144 corridor into the district. Barton & Loguidice have provided their report and it has been passed on to the Village. Supervisor McHugh discussed setting a meeting with Mr. Biscone and the involved parties to move on to the next step.

Coeymans Landing Park Upgrades: In overview, the riverfront basketball courts were resurfaced. At Joralemon Park we added a basketball court, resurfaced the tennis courts and

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ordered new playground equipment which should be installed this Spring. Supervisor McHugh would also like to get pricing on the addition of a pavilion at Joralemon. We are anticipating building lavatory facilities at both parks to be completed this year. ARPA funds are paying for the bathrooms.

Broadband Expansion: Supervisor McHugh received a price from the State Tel which is \$180,000.00 to get broadband down 143, Starr road to Bushendorf. The Price for the beginning of Bushendorf to North Lane would be an additional \$175,000.00. These numbers are negotiable and will be discussed with State Tel.

Paul Gordon (Bushendorf road Resident) spoke in regards to the lack of broadband. He stated the past two years has found it difficult since working from home and having his children attempting Virtual school. Supervisor McHugh discussed how he emailed all politicians he could think of along with the schools. He had a conference call with Dr. Bailey about the need for broadband. It is a priority. The Town board needs to determine how much to spend but believes we would not get a grant for the number (30) of homes in that area. The only way it will be brought here is if the Town initiates and helps pay for the process. The pipeline and power lines in this specific area make it even more difficult. Council member Tutay said she understands the struggle which she has had at her own home with her children working at the same time she is. Council member Baker asked what the timeline is if we settle on a deal with State tel. Supervisor McHugh said if we don't try for any grant money it can happen very quickly as in potentially this year. If State Tel does the bidding we don't have the hassle of municipal bidding which would take much longer. State Tel did say they would pay to get the lines to the homes from the road.

350 Year Celebration update: Council member Tutay stated her and Council member LeFevre have met to start mapping a plan. They have spoken to Joe Boehlke for some historical insight as well.

New Business:

RCS CBA: They have requested a joint meeting with the Village. Supervisor McHugh has suggested a small contingent as oppose to getting that many people in a room together. The board agrees a smaller group would be a good start. Supervisor McHugh and Council member Baker will reach out.

Local Firefighter/EMS recruitment: Supervisor McHugh had a meeting with Mr. Laraway of Carver Companies and Mr. Bill Bruno of the Coeymasn Fire House. The tenants in the Coeymans Industrial park are looking to incentivize their employees who join the local fire Houses and/or EMS crews by offering paid time for training and the ability to leave the job to attend to an emergency. The Town currently allows employees who are members to leave for structures fires and other businesses in the area do them same.

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Resolutions

Resolution #51-22 Authorize Grant Representative

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Daniel D. Baker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

I, Council member Tutay offer the following resolution and move its adoption:

WHEREAS, the Town of Coeymans has been awarded a grant from New York State entitled “Wastewater Infrastructure Engineering Planning Grant (EPG)”; and

WHEREAS, the Town must designate an Authorized Representative for the purpose of executing necessary Grant documentation to effectuate the terms of the Grant, and further desires to designate a Point of Contact for periodic communications regarding the planning, preparation and execution of the Grant; and

WHEREAS, Title 6 of the New York Code of Rules and Regulations (6 NYCRR) Section 617.5 under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law;

NOW THEREFORE, BE IT RESOLVED, that Town Supervisor George D. McHugh is hereby authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents, and instruments necessary to bring about the project and to fulfill the Town of Coeymans obligations under the Grant Agreement; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Coeymans authorizes and appropriates a minimum 20% local match as required by the Engineering Planning Grant Program for the “Wastewater Infrastructure Engineering Planning Grant (EPG)”. Under the EPG program, this local match must be at least 20% of the EPG grant award of \$30,000.00. The source of the local match, and any amount in excess of the required match, shall be provided by the recipient from the General Fund. The maximum local match shall not exceed \$6,000.00 upon a total estimated maximum project cost of \$30,000.00. The Town Supervisor may increase this

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local match through the use of in kind services without further approval from the Coeymans Town Board; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Coeymans hereby determines that the proposed “Wastewater Infrastructure Engineering Planning Grant (EPG) Project is a Type II action in accordance with 6 NYCRR Section 617.5(c)(27), and is therefore not subject to further review under 6 NYCRR Part 617.

Seconded by Council member Baker, offered for discussion and duly put to a vote, the results of which appear above.

Supervisor McHugh pointed out that it was learned late on this day that “The maximum local match shall not exceed \$6,000.00 upon a total estimated maximum project cost of \$30,000.00.” it was originally written to say “The maximum local match shall not exceed \$5,000.00 upon a total estimated maximum project cost of \$25,000.00.” Council member Tutay agreed to the amendments.

Discussion: Supervisor McHugh stated this step one to analyze our waste water collection system and to take and use towards a further grant to upgrade the system.

Resolution # 051-22 Hiring of Full time Clerk 1 in building Department

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Daniel D. Baker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

I, Council member Baker offer the following resolution and move its adoption:

WHEREAS, The Building Department is desirous of hiring a full time Clerk 1 in the Building Department; and

WHEREAS, all applications were reviewed, interviews were conducted, and any and all pertinent lists from Albany County Civil Service were properly canvassed;

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NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Riley Smith as a provisional hire for Clerk 1 pending Civil Service examination in the Building Department effective January 24, 2022 at a rate commensurate with the current CSEA Collective Bargaining Agreement.

Seconded by Council member McHugh, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 052-22 January Abstract

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Daniel D. Baker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

I, Council member LeFevre offer the following resolution and move its adoption:

BE IT RESOLVED, that the Town Board has approved the payment of bills as presented in the Abstract for January 2022, as follows:

PRE-PAID VOUCHERS –21-01361 to 21-01423, 22-00001-22-, 21-00051, and P21-079 to P21-087 from the following funds:

General	\$228,364.58
Part Town	\$32,599.14
Highway - Part Town	\$112,778.02
Sewer	\$79,017.74
Trust & Agency	\$114,369.64
Payroll Deductions	\$ 1,735.16

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VOUCHER NUMBERS –21-01424 to 21-01472; 22-00052 to 22-00088 from the following funds:

General	\$186,039.68
Part Town	\$573.90
Highway -Town Wide	\$10,317.85
Highway – Part Town	\$15,011.00
Sewer	\$29338.54

TOTAL FOR ALL FUNDS – \$ 810.145.25

Seconded by Council member Tutay, offered for discussion and duly put to a vote, the results of which appear above.

Public Comment: none

Further Discussion: Council member Baker extended thanks to all those who responded to the fire at Coeymans Marina. Council member Tutay was impressed at how the community has reached out in support. Supervisor McHugh stated he felt an immense pride in seeing the fire departments and EMS at work during the fire.

Motion to Adjourn to Executive Session-

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

A motion to Adjourn to executive Session so the board may consult with the attorney on legal matters was made by Supervisor McHugh and seconded by Council member Baker.

Executive Session adjourned at 8:05p.m. Motion was made by Council member Baker and Seconded by Supervisor McHugh with all in favor.

Respectfully Submitted,

Candace McHugh, Town Clerk