

A Town Board Organizational Meeting was held Monday, January 05, 2015, at 9:00am at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Stephen D. Flach, Supervisor
George E. Langdon IV, Councilman
Thomas E. Dolan, Councilman
Peter E. Masti, Councilman

ABSENT: Kenneth A. Burns, Councilman

ALSO PRESENT: Diane L. Millious, Town Clerk
Scott Searles, Highway Superintendent

Supervisor Flach opened the meeting and led the Pledge of Allegiance.

OPENING COMMENT

Supervisor Flach stated that there is a full Town Board with the exception of Councilman Burns.

Supervisor Flach asked that Town Clerk Millious read the Notice for the 2015 Town Board Organizational Meeting.

Town Clerk Millious continued by reading the following:

**NOTICE
TOWN OF COEYMAN'S
TOWN BOARD
2015 ORGANIZATIONAL MEETING**

NOTICE IS HEREBY GIVEN that the Organizational Meeting of the Town Board of the Town of Coeymans has been scheduled for Monday, January 5, 2015 at 9:00am.

The Meeting will be held at Town Hall, 18 Russell Avenue, Ravena, N.Y.

**By Order of the Town of
Coeymans Town Board
Diane L. Millious
Town Clerk**

AGENDA

- Public Announcement
 - Town Office Closed, January 19th, Martin Luther King Day
- Resolutions
 - Establish Town Board Meeting Dates for 2015
 - Establish Town Board Workshop Dates for 2015
 - Establish Planning Board Meeting Dates for 2015
 - Establish Zoning Board of Appeals Meeting Dates for 2015
 - Establish Holiday Observance for 2015
 - Authorize Supervisor to Execute Union Contracts
 - Depository of Funds
 - Investment Policy
 - Payment in Advance of Audit Claims

- Designate Official Town Newspaper
- Association of Towns Pre-Registration
- Association of Towns Meeting Delegate/Alternate
- Re-Appoint of Ethics Board
- Re-Appoint of Marriage Officer
- Re-Appoint of Administration of Public Access
- Re-Appoint of Bingo Inspector
- Re-Appoint of Civil Defense Director
- Re-Appoint of First Deputy Town Clerk
- Re-Appoint of Liaison Representatives
- Re-Appoint of Town Historian
- Employee Rates for 2015
- Re-Appoint Deputy Supervisor
- Re-Appoint Alternate Member of Planning
- Re-Appoint Alternate Member of Zoning Board of Appeals
- Authorization of Undertaking
- Re-Appoint ZBA Member
- Re-Appoint ZBA Chairman
- Appoint Emergency Management Committee
- Mileage Rates for 2015
- Upcoming Workshops & Meetings
- Planning Board, January 5, 2015 – 7:00pm
- Town Board Meeting, January 12, 2015- 7:00pm
- Town Board Workshop, January 13, 2015 – 6:00pm
- Town Board Meeting, January 26, 2015 – 7:00pm
- ZBA Meeting, January 27, 2015 – 7:00pm

RESOLUTIONS

RES. #001-15 ESTABLISH TOWN BOARD MEETING DATES

On motion of Councilman Dolan, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans, does hereby set the following dates for Town Board Meetings for 2015. Please note that Town Board Meetings start at 7:00pm.

January	05	June	22
January	12	July	27
January	26	August	24
February	09	September	08
February	23	September	28
March	09	October	13**
March	23	October	26
April	13	November	09
April	27	November	23
May	11	December	14
May	27*	December	28

* Moved to Wednesday for Grievance Day

**Moved to Tuesday for Columbus Day

RES. #002-15 ESTABLISH TOWN BOARD WORKSHOP DATES

On motion of Supervisor Flach, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

WHEREAS, it has been determined that one Town Board Workshop Meeting per month is deemed necessary,

January 05, 2015 – Town Board Organizational Meeting – 9:00am

NOW, THEREFORE, BE IT RESOLVED, that the Town Board establishes the following dates in 2015 as Workshop Meetings. These meetings will take place on Tuesday evenings commencing at 6:00pm.

January	20	June	16	November	17
February	17	July	21	December	22
March	17	August	18		
April	21	September	22		
May	19	October			

RES. #003-15 ESTABLISH PLANNING BOARD MEETING DATES

On motion of Councilman Langdon, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

BE IT RESOLVED, that the Town Board, of the Town of Coeymans, does hereby set the following dates for the Planning Board Meetings for 2015. Please note that the Planning Board Meetings start at 7:00pm.

January	05	July	06
February	02	August	03
March	02	September	08*
April	06	October	05
May	04	November	02
June	01	December	07

* Due to Labor Day Observed

RES. #004-15 ESTABLISH ZONING BOARD OF APPEALS MEETING DATES

On motion of Councilman Masti, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

BE IT RESOLVED, that the Town Board, of the Town of Coeymans, does hereby set the following dates for the Zoning Board of Appeals Meetings for 2015. Please note that Zoning Board of Appeals Meetings start at 7:00pm.

January	28	July	22
February	25	August	26
March	25	September	23
April	22	October	28
May	27	November	24
June	24	December	23

RES. #005-13 SET HOLIDAY SCHEDULE FOR 2015

On motion of Councilman Dolan, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby set the following Holidays for 2015 employees not covered by union contracts. Holiday schedules for covered employees are pursuant to active agreements in force.

January	1 st	New Year's Day
January	19 th	Martin Luther King Day
February	16 th	President's Day
May	25 th	Memorial Day
July	3 rd	Independence Day
September	7 th	Labor Day
October	12 th	Columbus Day
November	3 rd	Election Day
November	11 th	Veteran's Day
November	26 th	Thanksgiving Day

MINUTES BOOKTOWN OF COEYMANS**
January 05, 2015 – Town Board Organizational Meeting – 9:00am

November 27th Day after Thanksgiving
December 25th Christmas Day

**RES. #006-15 AUTHORIZE SUPERVISOR TO EXECUTE AGREEMENTS
BETWEEN TOWN OF COEYMANS, CONTRACTUAL EMPLOYEES, CSEA
AND COUNCIL 82**

On motion of Supervisor Flach, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans, does hereby authorize Supervisor Stephen D. Flach to execute all agreements between the Town of Coeymans and contractual employees, CSEA, and Council 82.

RES. #007-15 DESIGNATE DEPOSITORY OF FUNDS

On motion of Councilman Langdon, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans, pursuant to Town Law, Section 64 (1), 20 and 35 that National Bank of Coxsackie, Key Bank, First Niagara, Citizens Bank, Bank of Greene County or any other bank or depository authorized by the State of New York, be designated as the depository of all funds of the Town of Coeymans. In addition, the Town Board directs that all Town Officials responsible for monies are hereby required to deposit said monies into said depository.

RES. #008-15 ADOPT INVESTMENT POLICY

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

WHEREAS, the Town of Coeymans has previously adopted a “Model Investment Policy” supplied by the State Comptroller’s Office on April 29, 1996, and

WHEREAS, all towns must adopt an Investment Policy according to the State Comptroller’s Office and General Municipal Law, and

WHEREAS, that “Investment Policy” shall be reviewed on an annual basis and shall be adopted at the Annual Organizational Meeting,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby adopt the Investment Policy for the year 2015

RES. #009-15 AUTHORIZE PREPAYMENT OF CLAIMS

On motion of Councilman Dolan, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

BE IT RESOLVED, that the Town Board, of the Town of Coeymans, does hereby authorize the payment in advance of audit of claims for public utility services, telephone, postage, freight and express charges, lease and maintenance agreements, and any other prepayments that would result in penalties against the Town of Coeymans. In addition, all payroll and employee benefits payable and due at specific times.

Councilman Masti stated that this is what they have been doing but they were asked in the audit report not to do it but they do it so they don’t get penalized.

Councilman Dolan stated that’s not true and he believes that the audit finding and recommendation was that they not preauthorize access to bank accounts.

Councilman Langdon stated that an example would be E-Z-Pass.

January 05, 2015 – Town Board Organizational Meeting – 9:00am

Supervisor Flach stated that this is basically what they do by paying bills prior to the second meeting of the month when an abstract has been prepared and they approve payment because there are bills that have to be paid.

Councilman Dolan reiterated that the audit report recommendation was to not preauthorize a vendor from taking money out.

Councilman Masti asked if it meant taking money out of the account without them signing for it first.

Councilman Dolan stated that he was correct.

RES. #010-15 DESIGNATE OFFICIAL NEWSPAPER

On motion of Supervisor Flach, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

BE IT RESOLVED, that the Town Board, of the Town of Coeymans, pursuant to Section 64, Subdivision 11 of the Town Law, designates *The News Herald*, a newspaper regularly published in the Town of Coeymans, County of Albany, the official newspaper of the Town of Coeymans.

RES. # 011-15 AUTHIORIZE PRE-REGISTRATION 2015 ANNUAL MEETING OF THE ASSOCIATION OF TOWNS

On motion of Councilman Langdon, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

WHEREAS, the Association of Towns has developed an in-office pre-registration procedure for the 2015 Annual Meeting, and

WHEREAS, the Association of Towns has offered a preferential pre-registration rate of \$100 per person

WHEREAS, the Town Board of the Town of Coeymans authorizes the Supervisor to take advantage of the preferential pre-registration rate of \$100 per person

NOW, THEREFORE, BE IT RESOLVED, that all Elected Officials and employees specifically authorized by the Town Board may attend the Association of Towns Annual Meeting & Training School in New York City, February 15-18, 2015, and that the Town will reimburse them at a per diem of \$75.00 per day.

Supervisor Flach stated that he won't be attending because he will be away.

Town Clerk Millious interjected that there is a Workshop scheduled for that week and they will have to let the public know if it is cancelled.

Supervisor Flach stated that they have to decide as soon as possible if they are going to go to the meeting in New York and cancel the Workshop.

RES. #012-15 APPOINT ASSOCIATION OF TOWNS MEETING DELEGATE/ALTERNATE

On motion of Councilman Masti, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Supervisor Stephen D. Flach as Delegate for the Town of Coeymans at the Association of Towns Convention, February 15-18, 2015, and Council member Peter E. Masti as an alternate.

Councilman Dolan stated that since Supervisor Flach was not going to go, he would suggest that they appoint Councilman Masti as the delegate and himself as the alternate.

January 05, 2015 – Town Board Organizational Meeting – 9:00am

Collectively it was decided to change it to Councilman Masti as the delegate and Councilman Dolan as the alternate.

RES. #013-15 APPOINT ETHICS BOARD

On motion of Councilman Dolan, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

WHEREAS, the Town Board is advised that the terms of office for the members of the Ethics Board expired December 31, 2014, and

WHEREAS, the Town Board wishes to continue the work of the Ethics Board

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby appoints Harry A. Sturges, Gary Bogardus, and Delores Martinez to the Ethics Board with terms to expire December 31, 2015.

Councilman Masti asked if there is an actual description of what they do.

Town Clerk Millious stated that it is in the green Code of the Town of Coeymans.

RES. #014-15 APPOINT MARRIAGE OFFICER

On motion of Supervisor Flach, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Mi-Lyn Dolan as Marriage Officer for the Town of Coeymans with the responsibilities as determined by Town Law. This appointment expires December 31, 2015.

Councilman Dolan stated that he would abstain from the vote because Mi-Lyn is his wife.

Councilman Masti asked what she actually does.

Councilman Dolan stated that she performs marriages for the Town of Coeymans.

Town Clerk Millious stated that she has a list of people who wish to do marriages that she gives to couples and the Marriage Officer can only perform marriages in the Town of Coeymans.

RES. #015-15 APPOINT ADMINISTRATOR OF PUBLIC ACCESS

On motion of Councilman Langdon, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

WHEREAS, the Town Board of the Town of Coeymans, does hereby have an Agreement with Mid-Hudson Cablevision to provide public access programming directly from the Town Building, located at 18 Russell Avenue, Ravena, New York.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board, of the Town of Coeymans does hereby appoint William Horton as the Administrator of Access for the purpose of coordinating, programming, and overseeing individuals involved in the telecasting of approved programs at a rate of \$50.00 per televised meeting.

Supervisor Flach stated that Mid-Hudson airs the meeting on the Public Access Channel.

Councilman Dolan asked if they get copies of the televised tapes.

Town Clerk Millious stated that they do and she keeps them for a short time after the meeting and once the minutes are done she doesn't have to keep them.

January 05, 2015 – Town Board Organizational Meeting – 9:00am

RES. #016-15 APPOINT BINGO INSPECTOR

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

WHEREAS, the Town of Coeymans is in need of a Bingo Inspector to ensure that games being run in the town are in compliance with New York State regulations,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board, of the Town of Coeymans does hereby appoint Edward J. Domanico as Bingo Inspector, at the yearly rate of \$1,700.00, with a term to expire December 31, 2015.

Councilman Masti asked if the Town makes that much money on Bingo.

Supervisor Flach stated that they do, he does not have the figure in front of him but it is quite a bit.

RES. #017-15 APPOINT CIVIL DEFENSE DIRECTOR

On motion of Councilman Dolan, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

BE IT RESOLVED, that the Town Board, of the Town of Coeymans, does hereby appoint William Bruno as the Civil Defense Director for the Town of Coeymans, and Chairman of the Town Emergency Management Committee, for a term to expire on December 31, 2015. Compensation for this position is \$1,500.00 per year.

RES. #018-15 APPOINT FIRST DEPUTY CLERK

On motion of Supervisor Flach, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

WHEREAS, Lucinda Vatalaro, pursuant to Chapter 280 of the Laws of 2007, was appointed to the 1st Deputy Town Clerk position, and

WHEREAS, Town Clerk Millious is desirous that Ms. Vatalaro continue in this position,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board, hereby acknowledges the Town Clerk's appointment of Lucinda Vatalaro as 1st Deputy Town Clerk. This appointment is for a term to expire on December 31, 2015.

RES. #019-15 APPOINT LIAISONS

On motion Councilman Langdon, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

WHEREAS, the Supervisor wishes to appoint Councilmembers to serve as liaison representatives to the Town's various Boards and organizations; and

WHEREAS, the Supervisor wishes to appoint Councilmembers to serve in their various assignments for a one-year term expiring on December 31, 2015,

NOW, THEREFORE, BE IT RESOLVED, that the following Councilmembers are hereby appointed to serve in the designated assignments.

Councilman Masti – Justice Court, Police Department, Ravenna Rescue Squad, Fire Departments.

Councilman Langdon – Information Technology, Police Department, Planning Board, Economic Development, Zoning Board of Appeals.

Councilman Dolan – Assessor, Zoning Board of Appeals, Fire Department, Sewer.

MINUTES BOOKTOWN OF COEYMANS**
January 05, 2015 – Town Board Organizational Meeting – 9:00am

Councilman Burns – Highway, Building, Sewer, Town Clerk.

RES. #020-15 APPOINT TOWN HISTORIAN

On motion of Councilman Masti, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Harry A. Sturges, Town Historian for the Town of Coeymans, for a term to expire on December 31, 2013. Compensation for this position is \$650.00 per year.

RES. #021-15 APPOINT EMPLOYEES AND SET WAGES FOR 2015

On motion of Councilman Dolan, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

WHEREAS, the Town Board has previously approved the 2015 Annual Budget for the Town of Coeymans; and

WHEREAS, the budget included appropriations for personal services for contractual and non-contractual employees,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the town of Coeymans authorizes the following employees for 2015 in accordance with Labor Contracts in effect and budgeted amounts for positions outside the scope of negotiated contracts. (See attached list)

NAME	POSITION	ANNUAL PAY PERIODS	RATE/HR. SALARY
S. Flach	Supervisor	26	\$1,730.76
Lisa Cirillo	Confidential Secretary	26	\$ 16.77
Matt Weidman	Clerk to the Supervisor P/T	26	\$1,080.00
S. King	Clerk I	26	\$ 16.41
K. Burns	Councilman	26	\$ 461.54
T. Dolan	Councilman	26	\$ 461.54
G. Langdon	Councilman	26	\$ 461.54
P. Masti	Councilwoman	26	\$ 461.54
G. Dardani	Justice	26	\$ 730.77
K. Reilly	Justice	26	\$ 730.77
L. Eissing	Clerk to the Justice F/T	26	\$ 24.25
K. Reilly	Court Clerk	26	\$ 11.67
D. Millious	Town Clerk	26	\$1,755.77
L. Vatalaro	Deputy Town Clerk	26	\$ 19.77
N. Pike	Clerk 1 Part-Time	26	\$ 11.44
B. Keyer	Clerk 1 Part-Time	26	\$ 11.67
L. VanValkenburg	Assessor	26	\$1,114.43
A. DiAcetis	Clerk I Part-Time	26	\$ 11.40
R. Sevilla	Assessment Aide P/T	26	\$ 11.40
J. Kerr	Chief Sewer Plant Operator	26	\$ 23.61
K. Geraldson	Sewer Plant Operator Trainee	26	\$ 22.08
J. Lennon III	Sewer Plant Operator	26	\$ 22.08
S. Searles	Highway Superintendent	26	\$2,076.92
G. Weidman	Deputy Highway Super.	26	\$ 23.20
N. Perry	Parks & Rec. Maintenance Sup.	26	\$ 23.20

MINUTES BOOK**TOWN OF COEYMANS

January 05, 2015 – Town Board Organizational Meeting – 9:00am

T. Bennett	Equipment Operator II	26	\$ 21.94
M. Coons	Equipment Operator I	26	\$ 19.92
P. DeLuke	Equipment Operator I	26	\$ 19.58
W. Haight	Equipment Operator I	26	\$ 18.33
J. Hoose	Laborer	26	\$ 18.87
G. LaMountain	Equipment Operator I	26	\$ 20.16
D. Mergendahl	Laborer	26	\$ 19.11
D. Merrill	Equipment Operator I	26	\$ 19.92
J. Rauf	Mechanic	26	\$ 18.33
L. Southwick	Equipment Operator I	26	\$ 19.92
P.J. McKenna	Police Chief	26	\$2,115.38
D. Contento	Police Sergeant	26	\$ 29.78
R. Johnson	Police Sergeant	26	\$ 29.48
J. Albert	Police Officer Full-Time	26	\$ 28.10
J. Bressette	Police Officer Part-Time	26	\$ 18.13
I. Burton	Police Officer Part-Time	26	\$ 18.13
K. Cuddeback	Police Officer Part-Time	26	\$ 20.13
R. Cross	Police Officer Part-Time	26	\$ 18.13
J. Dunn	Police Officer Part-Time	26	\$ 22.79
J. Favata	Police Officer Part-Time	26	\$ 18.13
L. Gallagher	Police Officer Part-Time	26	\$ 21.93
R. Griffith	Police Officer Part-Time	26	\$ 22.79
J. Hoose	Police Officer Part-Time	26	\$ 18.13
H. Klein	Police Officer Part-Time	26	\$ 21.93
N. LaMountain	Police Officer Part-Time	26	\$ 16.47
G. Leone	Police Officer Part-Time	26	\$ 18.13
R. Loran	Police Officer Part-Time	26	\$ 18.13
B. McMullen	Police Officer Part-Time	26	\$ 21.93
M. Mueller	Police Officer Part-Time	26	\$ 18.13
J. Myers	Police Officer Part-Time	26	\$ 21.93
T. Polverelli	Police Officer Part-Time	26	\$ 21.93
S. Prokrym	Police Officer Part-Time	26	\$ 23.79
B. Rinaldi	Police Officer Part-Time	26	\$ 22.79
K. Schwebke	Police Officer Part-Time	26	\$ 18.13
W. Stockman	Police Officer Part-Time	26	\$ 18.13
D. LaMountain	Sr. Telecommunicator	26	\$ 23.76
N. McMullen	Telecommunicator	26	\$ 21.00
M.Von Schenk	Telecommunicator	26	\$ 21.32
J. D'Ambrosio	Telecommunicator P/T	26	\$ 19.40
D. Darlington	Telecommunicator P/T	26	\$ 17.95
D. DeBacco	Telecommunicator P/T	26	\$ 16.66
B. Dunigan	Telecommunicator P/T	26	\$ 19.40
R. Hotaling	Telecommunicator P/T	26	\$ 19.40
R.J. Hotaling	Telecommunicator P/T	26	\$ 19.40
K. Kearney	Telecommunicator P/T	26	\$ 19.40
D. Keyer	Telecommunicator P/T	26	\$ 16.66
N. LaMountain	Telecommunicator P/T	26	\$ 19.40
S. Leonardo	Telecommunicator P/T	26	\$ 16.66
J. McMullen	Telecommunicator P/T	26	\$ 16.66
A. Mueller	Telecommunicator P/T	26	\$ 16.66
T. Young	Telecommunicator P/T	26	\$ 17.95
J. Shear	Dog Control Officer P/T	26	\$ 10.35
L. Conrad	Building Inspector / CEO	26	\$ 26.28
S. DeBacco	Asst. Building Inspector P/T	26	\$ 18.86
C. Anderson	Clerk I	26	\$ 16.41

January 05, 2015 – Town Board Organizational Meeting – 9:00am

E. Domanico	Bingo Inspector	12	\$ 32.00
W. Bruno	Civil Defense Director	12	\$ 125.00
H. Sturges	Town Historian	12	\$ 50.00
D. Crowley	Recreation Leader Part-Town	Seasonal	\$ 13.00
E. Norris	Recreation Leader Part-Town	Seasonal	\$ 13.00
Vacant	Planning Board Chairman	12	\$100.00/\$50.00
E. Quinto	Planning Board Vice-Chair	12	\$ 90.00/\$45.00
M. Beachler	Planning Board Member	12	\$ 80.00/\$40.00
R. Nolan	Planning Board Member	12	\$ 80.00/\$40.00
D. Ross	Planning Board Member	12	\$ 80.00/\$40.00
S. Schmitt	ZBA Chair	12	\$125.00per mtg.
D. Harris	ZBA Member	12	\$ 75.00 per mtg.
J. Shear	ZBA Member	12	\$ 75.00 per mtg.
T.E. Powell	ZBA Member	12	\$ 75.00 per mtg.
L. Ziegler	Rec. Secretary, Alternate	12	\$100.00 per mtg. Alt. PB \$80.00 Alt. ZB \$75.00

Supervisor Flach stated that they are currently waiting for a Union Contract, they have a tentative agreement and as soon as it is done it will change according to what it says.

RES. #022-15 APPOINT DEPUTY SUPERVISOR

On motion of Councilman Dolan, seconded by Councilman Langdon, the following resolution was

BE IT RESOLVED, that the Town Supervisor hereby appoints Peter E. Masti to the position of Deputy Town Supervisor effective immediately, with no additional compensation for services performed while serving in this position.

RES. #023-15 APPOINT ALTERNATE MEMBER OF PLANNING BOARD

On motion of Councilman Supervisor Flach, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

WHEREAS, the term of Linda Ziegler, Alternate Member of the Town of Coeymans Planning Board has expired on December 31, 2014, and

WHEREAS, the Town Board has determined her service to be of value to the Town, and

WHEREAS, Linda Ziegler has expressed an interest in retaining a seat as Alternate Member of the Planning Board,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby reappoint Linda Ziegler to a one-year term as Alternate Member of the Planning Board to expire December 31, 2015.

RES. #024-15 APPOINT ALTERNATE MEMBER OF ZONING BOARD OF APPEALS

On motion of Councilman Langdon, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

WHEREAS, the term of Linda Ziegler, Alternate Member of the Town of Coeymans Zoning Board of Appeals has expired on December 31, 2014, and

WHEREAS, the Town Board has determined her service to be of value to the Town, and

January 05, 2015 – Town Board Organizational Meeting – 9:00am

WHEREAS, Linda Ziegler has expressed an interest in retaining a seat as Alternate Member of the Zoning Board of Appeals,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby reappoint Linda Ziegler to a one-year term as Alternate Member of the Zoning Board of Appeals to expire December 31, 2015

RES. #025-15 AUTHORIZE UNDERTAKING

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

WHEREAS, Public Officer's Law, Section 11 and Town Law, Section 25, require that the Supervisor, Town Clerk, Justices, Superintendent of Highways and such other officers and employees as the Town Board may identify, execute and file in the Office of the Town Clerk, County Clerk and/or the Office of Court Administration, as appropriate, an Official Undertaking for the faithful performance of their duties, and

WHEREAS, the Town Board has determined that a Surety Company authorized to transact business in the State of New York should execute the aforementioned undertaking and the expense thereof shall be an authorized charge against the Town,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board directs the acquisition of such Undertaking pursuant to the above stipulations.

RES. #026-15 APPOINT ZONING BOARD OF APPEALS MEMBER

On motion of Councilman Dolan, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

WHEREAS, the term of Stephen Schmitt on the Zoning Board of Appeals expired on December 31, 2014, and

WHEREAS, the Town Board has determined his service to be of value to the Town, and

WHEREAS, Mr. Schmitt has expressed an interest in retaining a seat on the Zoning Board of Appeals,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board, of the Town of Coeymans, does hereby re-appoint Stephen Schmitt to a four-year term on the Town of Coeymans Zoning Board of Appeals to expire December 31, 2019.

RES. #027-15 APPOINT ZONING BOARD OF APPEALS CHAIRMAN

On motion of Councilman Dolan, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans, does hereby re-appoint Stephen Schmitt as Chairman of the Zoning Board of Appeals to a term to expire on December 31, 2015.

RES. #028-15 APPOINT EMERGENCY MANAGEMENT COMMITTEE

On motion of Councilman Langdon, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

WHEREAS, the Town of Coeymans, Village of Ravenna, Emergency Management Committee has an Emergency Management Plan to be implemented at the time of specific incidents of events which may result in severe or extensive damage, loss of property, casualties, deaths and/or disruption of the normal everyday routine of our specific geographic area, and

January 05, 2015 – Town Board Organizational Meeting – 9:00am

WHEREAS, the success of this plan depends on the cooperation and coordination of a number of individuals and organizations,

NOW, THEREFORE, BE IT RESOLVED, that the following will be participating and contributing agencies: Coeymans Fire Company, Coeymans Hollow Fire Corporation, Town of Coeymans Police Department, Ravena Hose Company, Ravena Rescue Squad, and

BE IT FURTHER RESOLVED, that the Committee shall consist of the following for a period ending December 31, 2015:

- Bill Bruno, Chairman, Town of Coeymans
- Brian Rinaldi, Emergency Operations Director
- Mark Deyo, Coeymans Fire Company #1
- Steven Payne, Coeymans Hollow Volunteer Fire Corporation
- Travis Whitbeck, Ravena Hose Company
- Marvin Powell, Ravena Rescue Squad
- William Bailey, Village of Ravena, Ad Hoc Member
- P.J. McKenna, Chief of Police (added)
- Scott Searles, Highway Superintendent (added)

Supervisor Flach asked if there was a reason why the Chief of Police is not on the Committee.

Councilman Dolan interjected that he thought it was because he didn't want to be on it.

Supervisor Flach stated that he thinks the Police Chief just responds.

Highway Superintendent Searles stated that it is the same with him, he is not on the Committee but he responds and the Highway Department is always involved.

Supervisor Flach suggested that they put the Chief of Police and Highway Superintendent on the Committee.

Councilman Langdon stated that the Police Department is one of the agencies listed as having a representative.

Councilman Dolan stated that he thinks they should be added to the list.

Collectively it was decided to amend the resolution to reflect the addition of Chief McKenna and Highway Superintendent Searles.

RES. #013-13 ESTABLISH MILEAGE RATE

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

BE IT RESOLVED, that the Town Board, of the Town of Coeymans, pursuant to Section 102, Subdivision 1 of the Town Law, establishes the rate of 57.5 cents per mile for the authorized use of personal vehicles by Town Employees in the performance of their duties based on the Internal Revenue Service Rate.

TOWN BOARD WORKSHOPS/MEETINGS

- Planning Board, January 5, 2015, 7:00pm
- Town Board Meeting, January 12, 2015, 7:00pm
- Town Board Workshop, January 13, 2015, 6:00pm
- Town Board Meeting, January 26, 2015
- ZBA Meeting, January 27, 2015, 7:00pm

ADJOURNMENT TO EXECUTIVE SESSION

Supervisor Flach stated that he would like to offer a motion to adjourn to Executive Session.

MOTION

On motion of Supervisor Flach, seconded by Councilman Masti, the Town Board Organizational Meeting was adjourned.

APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

Time – 9:31

EXECUTIVE SESSION

Executive Session convened in the Supervisor's Office immediately following adjournment from the Organizational Meeting, the full Town Board was present with the exception of Councilman Burns, Buddy Irwin, Planning Board Member was also present to discuss a personnel matter. No action taken or decisions made.

ADJOURNMENT

Supervisor Flach offered a motion to adjourn from Executive Session.

MOTION

On motion of Supervisor Flach, seconded by Councilman Masti, the Town Board Meeting was adjourned. APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

Time – 10:20 am

Respectfully Submitted,

APPROVED- As Read March 09, 2015


Diane L. Millious, Town Clerk